

2010 AAFCO Annual Meeting – Committee Agendas
The Nines Hotel, Portland, Oregon

States-Industry Relations

Sat, July 31– 10:00am – 11:15am

Culture & Fashion Rooms

- 10:00** Welcome & Opening Remarks
Ali Kashani, WA State Dept of Ag
- 10:05** Industry’s Melamine Experience and One Firm’s Lessons Learned & Approach for Prevention
Ron Salter, President, Feed Div, Wilbur-Ellis Company
- 10:40** Reportable Food Registry – Experience – Classification for Response
Charles Breen, Director, Seattle District Office, FDA
- 11:00** Questions and Answers

Feed Contaminants Committee

Sat, July 31 – 1:00pm – 3:00pm

Culture & Fashion Rooms

1. Oil spill discussion – potentials for contaminations of feeds – anything we should be thinking about?
2. Working group updates:
 - a. Model Recycled Animal Waste
 - b. Binders
 - c. Mineral Guidelines
 - d. Table Top Exercises
3. Other Business & Path Forward

Lab Methods & Services Committee

Sat, July 31 – 1:00pm – 9:00pm

(PLEASE NOTE, committee will run until 10pm at night)

Design 1 Room

Introductory Items

1. Welcome & introductions – Nancy Thiex
2. Review & adoption of agenda – Nancy Thiex
3. Review & approval of minutes from January mtg – Lars Reimann
4. Annual report
5. Bill Hall is new Ag Materials Community Chair

Quality

6. FDA Requirements for Accreditation of State Labs
7. AACO Lab Accreditation Program

Drugs

8. Sulfamethazine submission (VFM 005-886) – V Siegel; D McCurdy; M Coleman
9. Monensin, Narasin & Salinomycin submission (VFM 005-968) – A Price; M Coleman; D McCurdy; N Thiex
10. CTC – Tami Stolzenbach
11. MGA data on method validation by r-Biopharm - ?
12. Tylosin – progress on method development & validation – Tommy Phillips
13. Neomycin, tetracyclines & tylosin by IC – Jay Ghandi
14. Antibiotics in DDG – report anticipated by January

Starch Collaborative – Mary Beth Hall

15. AOAC package

Fatty Acids – Don Palmquist, Gina Clapper

16. AOCS pre-collaborative – Gina Clapper
17. Investigation of parameters discussed in August – update from Don Palmquist
18. Vitamin A – Subgroup report
19. Vitamin D & Vitamin E in Animal Feeds: Considerations for method development – Dale Hill

20. Amino Acids methods project – Yanhong Zhang

Method Needs Statements – Aaron Price

21. Show AAFCO website & location of the needs statements
22. Bacitracin/BMC – finalized after last meeting, present to the group
23. Fructans – finalized after last meeting, present to the group
24. Total Minerals – Draft Under Review. Possibly combine with “multi-elements in food products by ICP-AES” from Chemical Contaminants Community
25. Fatty-acid Analysis – draft under review, comments from Gina Clapper of AOCS?
26. Vitamin D – need a draft MNS, comments from Dale Hill?

**2010 AAFCO Annual Meeting – Committee Agendas
The Nines Hotel, Portland, Oregon**

- 27. Vitamin E – need a draft MNS. Preferably a group with appropriate experience to work on this since it's a complicated analyte
- 28. Review multi-analyte mycotoxin MNS. This was 1 or 2 priorities identified by AOAC for method development from the Ag Materials committee and so we won't be charged for the collaborative study. Need to find a project lead ASAP.
- 29. Multi-pesticide residue method by LC/MS/MS – identified as a priority by AOAC collaborative study (1 or 2 for Ag materials group we won't pay for). Need a group with relevant experience to draft a needs statement ASAP.
- 30. Method Needs Survey – present the 2010 survey results. Identify which methods are a priority for future method development/collaborative studies.

31. Mycotoxin Survey Tool to Capture 2010 Data – Vicki Siegel and Lu Wetzler

LabDir (Foodshield.org) and other web issues – Lu Wetzler

- 32. Report on web training session
- 33. Report on progress on laboratory involvement

34. Sugar Methodology – Lars Reimann

35. Issues with DDG

36. Laboratory accreditation

37. AOAC/ISO relationship

38. Future symposia

Model Bill & Regulations Committee

Sat, July 31 – 3:30pm – 5:00pm

Culture & Fashion Rooms

- 1. Welcome & Introductions
- 2. Agenda review
- 3. Old Business
 - a. Review of annual report
 - b. 2011 OP task force report, placement of the Non-Commercial Model Bill, and the Model Good Manufacturing

Practice Regulations for Feed and Feed Ingredients, in the 2011 OP

4. New Business

- a. Regulation 1(d): Principal display panel definition
- b. Regulation 2(a) & (b) revisions
- c. Regulation 4(i): Guarantees for dietary starch, sugars and fructans....

d. Section 3. Definitions reorganization/alphabetize

e. GRAS notification and the MB&R

f. S.510/H>R> 2749 and the MB&R

5. Assignments and homework for Midyear

**Communications Committee
Sat, July 31 – 3:30pm – 5:00pm**

Design 1 Room

- 1. Welcome & Introductions
- 2. New Charge from Board of Directors
- 3. New Committee members selected
- 4. Ideas for new website design
- 5. New display for AAFCO at shows
- 6. Ideas for keeping association informed through this committee

**Enforcement Issues Committee
Sun, Aug 1 – 8:00am – 10:00am**

Culture & Fashion Rooms

This session is open to all state & federal control officials. Industry may NOT attend this session. An agenda will be distributed at the session.

Feed Manufacturing Committee

Sun, Aug 1 – 10:30am - Noon

Culture & Fashion Rooms

- 1. Discussion on Feed Manufacturing Committee report from 2009 mtg in Redondo Beach, CA
- 2. Outline AAFCO Model Good Manufacturing Practice (GMP) Regulations for Feed & Feed Ingredients Checklist
- 3. Update on any conflict between GMP Regulations and the AAFCO HACCP Standard and checklist (Ben Jones)

2010 AAFCO Annual Meeting – Committee Agendas
The Nines Hotel, Portland, Oregon

4. Discussion on any states planning to adopt AAFCO GMP's into regulation
5. Update from FDA on AFSS Regulations and any possible conflicts with the AAFCO GMP Regulations (Eric Nelson or other FDA Representative)
6. Any new business or charges from the AAFCO board for the committee

Collaborative Check Sample Committee

Sun, Aug 1 – 10:30am - Noon

Design 1 Room

1. Approval of Midyear meeting minutes
2. Financial report – Sharon Krebs
3. Program participation report
4. Review of the launch of the new program
 - Suggestions?
 - Disclaimer language for Past Samples Certificate of Analysis
 - Using the new datasets to identify compliance issues
 - Documentation & compliance with the IHP
5. Method code needs
 - Minerals by AOAC 975.03 Metals in Plants & Pet Foods (AAS) or AOAC 985.01 Plants & Pet Foods (ICP & dry ashing)
 - Tryptophan by pre column Acq. Derivatization
6. Special samples – update on selection of feed ingredient for 2010, canned pet food?
7. Expanded Program for Drugs & Antibiotics
 - Moving from the back burner at last!
8. Role of the Check Sample Program in the FDA Animal Feed Inspection Standards
 - Equivalence of State regulatory labs and FDA labs
9. Other business
 - Set the Program cost for 2011
 - Award for Bob Coelho
 - AAFCO OP Analytical Variations editorial review

Pet Food Committee

Sun, Aug 1 – 1:15pm – 3:00pm

Culture & Fashion Rooms

1. Introduction of Pet Food Committee Members & Advisors
2. Announcements
3. Modifications to the agenda
4. Approval of minutes from Redondo Beach, CA
5. Reports from the AAFCO PFC Working Groups
 - A. Small Manufacturing Working Group – Lynn Sheridan, WA State Dept of Ag & Liz Higgins, NM Dept of Ag
 - B. Nutrient Profiles & Feeding Protocols Expert Panel – Dr William Burkholder, FDA-CVM
6. FDAAA Update – Dr William Burkholder
7. AAFCO Pet Food Labeling Workshop Update – Liz Higgins
8. Carbohydrate Claims for Pet Food and Specialty Pet Food – Recommendation of the AAFCO Feed Labeling Committee
9. Review and Discussion of the Recommendation of the Working Group for Weight Related Terms and Calories
10. Adjourn Pet Food Committee Meeting

Inspection & Sampling Committee

Sun, Aug 1 – 1:15pm-3:00pm

Design 1 Room

1. Introductions
2. Additions to the agenda
3. Minutes previously approved by e-vote
4. Committee Member update – Chad Linton
5. Basic Inspector Training Seminar (BITS) Report – Chad Linton
6. AAFCO/FDA Inspector Certification Program Report – Chad Linton
7. Feed Tub Sampling Method Review & Edit – Tony Claxton
8. Web Course Design Update – Gloria Dunnavan
9. Inspector's Sampling Manual review & assignments – Andy Gray
10. IFPTI AITS training – TBA
 - Update details
 - Updated curriculum needs

2010 AAFCO Annual Meeting – Committee Agendas
The Nines Hotel, Portland, Oregon

Volunteers for cadre members to present
Volunteers to work on curriculum
Updated test details – Jim Fear

Ingredient Definitions Committee
Sun, Aug 1 - 3:30pm – 5:00pm
Culture & Fashion Rooms

1. Definitions to be moved from Tentative to Official:
 - 1.1. 60.110 Ground Pecan Shell – Shannon
 - 1.2. 60.98 L-Carnitine - Shannon
 - 1.3. 60.108 Salvage Pet Food –Shannon
 - 1.4. 60.109 Distressed Pet Food –Shannon
 - 1.5. 57.163 Selenium Yeast –Mel

2. New Definitions:
 - 2.1. T 60.111 Biodiesel-derived Glycerin – Linda/Shannon
 - 2.2. T 93.9 Wheat Gluten – Ann
 - 2.3 Tcc.ccc _____ Fermentation Product? Mika (need form)

3. Editorial Changes or Modifications to Existing Definitions:
 - 3.1. 87.15 Formaldehyde Solution – Shannon
 - 3.2. Charcoal –withdraw Feed Term – Rod
 - 3.3. Rapeseed meal -withdraw? –Bob C. (need form)

4. Discussion Items:
 - 4.1. Flow agents in Soybean Meal – Bob G. *report on conf call with industry after midyear mtg*
 - 4.2. Lysine Sulfate –Mika *discuss species allowed in the fermentation products used to provide lysine sulfate*
 - 4.3. Flax Seed Meal – Bob Church *discuss terminology in stabilizing this material*
 - 4.4. Diatomaceous Earth (food grade)– Richard *industry complaint on not being able to use “food grade”*
 - 4.5. Meat and Bone meal ca/p ratio – Neil/Richard *NRC for swine committee is trying to identify what the calcium & phosphorus levels are in MBM*
 - 4.6 Yeast species used in animal feed - Mika
 - 4.7. Citric acid locations in the GRAS lists – Mika

- 4.8. Review all contents of GRAS lists – Mika
- 4.9. Other Definitions with Chromium levels –Mika
- 4.10. Other topics

Additional discussion items may be added if time permits.

Topics Left from past meetings:

- 1.) Edits in Chemical Preservatives Section – Linda
- 2.) Unrefined salt –Mel
- 3.) Menadione – Ali (seminar item)

Feed Labeling Committee
Mon, Aug 2 – 8:00am-10:00am
Culture & Fashion Rooms
Old Business

1. Non-Pet Food Labeling Guide
 - a. Single Ingredient Feed Labeling Examples
 2. Working Group for Sheep & Goat Requirements – Follow up
- New Business**
3. Reg 3(4)(1)(a)(4) Swine class weights “Finisher – 110 to 242 (market)” revised to read “Finisher – 110 to market”
 4. Crude Fiber Discussion

E-Commerce Committee
Mon, Aug 1 – 8:00am - 10:00am
Gallery 1 Room

1. Welcome
2. Review of Minutes from 2009 Midyear
3. Report on Status of Projects
4. Round Table Discussion: Future of the E-Commerce Committee
5. Discussion on Search for New Committee Chair
6. New Business

Long Range Planning Committee
Mon, Aug 1 – 10:30am – Noon
Culture & Fashion Rooms

1. Introductions and Agenda Review
2. Adoption of prior February 18, 2010 conference call minutes

**2010 AAFCO Annual Meeting – Committee Agendas
The Nines Hotel, Portland, Oregon**

3. Board of Director Structure and Implementation Plan (with By-Laws)
4. Organization Structure
 - * Review of feedback items from Committee Chair and General Member Sessions
 - * Review of Committee functions/purposes
5. Items from prior mtg requiring follow up:
 - a. Board: training/training module on Model Bill – BOD to action
 - b. Board: update on networking activities/initiatives with other associations
 - c. Board: association education session on homeland security/biosecurity – planned but delayed
 - d. States Industry: communications and exchange of longer term feed/industry trends for long term visioning – *actioned*
 - e. Board: tracking system for record of past decisions and formal implementation plan for initiatives
 - f. Board (Rod): feedback from NASDA and summary of board actions on membership invigoration initiatives
 - g. Board: consideration of need for Contaminant Issues Committee – *actioned*
 - h. Board: association identification of core business; Manual of Procedures review and identification of areas for increased efficiency to focus association work
 - i. Board: feedback on short/long range issues for Long Range deliberation

**Feed Administrator Seminar Committee
Mon, Aug 1 – 10:30am - Noon
Gallery 1 Room**

1. Introductions
2. Agenda topics
 - Additions
 - Deletions
 - Establish draft agenda
 - Assignments
3. Team Building
 - Scavenger Hunt
 - Site visit
4. Save the date
5. Deadline to send out meeting info
6. Direct call to states
7. Logistics
 - Accommodations
 - Travel to and from the airport
 - Scholarship/Grants
 - How many will be available?