

MEMORANDUM

Date: August 15, 2008

To: Taskforce Members, Advisors and Other Interested Parties

From: Ali Kashani

Re: Minutes of August 4th Meeting, Charge of the Taskforce and List of Volunteers

Minutes of the Meeting

On August 4, 2008 (from 9:25 – 10:15), the Bio-fuel by-product Taskforce held a brief meeting. The meeting was pre-announced on Saturday, August 2, on a short notice, after it was determined that the Feed Labeling committee meeting had been cancelled. The following suggestions were made at the meeting:

- The chair of the committee was asked to send an e-mail stating the charge of the committee and names of people who have agreed to help with the initial draft.
- The taskforce is to draft an educational material to distribute to bio-fuel producers to inform them of regulations and other information needed to produce safe feed products.
- The educational material would be brief and possibly in one-page double sided tri-fold pamphlet to encourage better use.
- There should be two separate drafts; one for ethanol producing industry and one for biodiesel producing industry with the priority placed on the draft for the ethanol producing industry.
- Title of the Taskforce should be “Bio-fuel Co-Product Taskforce”.
- The ethanol draft is expected to be available for review and discussion before the AAFCO midyear meeting (to be held in January 2009).
- The taskforce is looking for input and help on drafting the bio-diesel pamphlet.
- Other groups such as Renewable Fuels Association, National Corn Growers Association and National Biodiesel Board were mentioned as groups that may be interested in having representatives serving on the Taskforce.

The following people have directly or indirectly (through their association) requested to be on the Taskforce:

Members of Taskforce:

Ali Kashani, Chair.....Olympia, WA
Kent Kitade, Vice Chair.....Sacramento, CA
Shannon Jordre.....Rockville, MD
Brett Groves.....W. Lafayette
Linda Benjamin.....Rockville, MD
Richard Ten Eyck.....Salem, OR
Rick KillebrewBoise, ID
Paul LoevenOttawa, CN
Bob Church.....Helena, MT
Natalie KroutSacramento, CA
Abed ZeibdawiOttawa, CN
Jose RodriguezMississippi State

Advisors:

Dave Fairfield..... NGFA
Matt Frederking..... NGFA & AFIA
Charlie Staff.....Distillers Grains Technology Council
Gary L. YinglingEnzyme Technical Association
Dr. Vincent Sewalt.....Genencor, a Danisco Division
Randy Sample.....ADM Alliance Nutrition, Inc.
David AilorNOPA
Dan LittleDairynet, Inc.
Gregg SherwoodAurora Coop.

The Charge of Taskforce:

The charge of the taskforce is to develop educational materials to distribute to bio-fuel manufacturers, state agencies and the feed industry concerning existing rules and regulations that apply to co-products from bio-fuel production intended for use as feed or feed ingredient.

The following members of the taskforce have volunteered to write the first draft of pertinent sections of the pamphlet:

Kent Kitade and Brett GrovesIntroduction
Shannon Jordre & Richard Ten EyckFeed Ingredient Definitions & Terms
Linda Benjamin & Paul Loeven Feed additives, processing aids, etc.
Jose Rodriguez.....Introduction on bio-diesel pamphlet