



Tuesday

7:00 – 8:00 AM BREAKFAST

8:00 AM – 8:15 AM **WELCOME**

Welcome and general housekeeping for the week.

8:15 AM – 9:45 AM **FEED STUFFS** – *Jamie Spencer, KS*

This module is built to provide a general understanding of feed stuffs and raw ingredients, while relating them to approved feed definitions and animal nutrition. A review of ration development, feed formulas and the corresponding ingredients used will be discussed.

9:45 AM BREAK

10:00 AM – 11:30 AM **FEED MANUFACTURING** – *Eric Brady, TN*

This discussion will describe a general flow-through for a typical feed mill and the equipment used to manufacture feed. Mixers, conveying systems, bag houses, pellet mills and coolers, bagging systems and cleaning-in-place systems (CIP) will be covered

11:30 AM LUNCH

12:30 PM – 1:15 PM **FEED MANUFACTURING** – *Eric Brady, TN*

General maintenance and housekeeping considerations for a feed mill will be addressed, with concerns for cross contamination within equipment, proper storage of ingredients and manufactured feeds, and good manufacturing practices emphasized.

1:15 PM – 2:30 PM **GMPS AND RECORD REVIEW** – *Jessica Gore, NC*

This presentation helps consider how to organize for an inspection, regulations that would be applicable, and resources to utilize.

2:30 PM BREAK

3:00 PM – 4:15 PM **GMPS AND RECORD REVIEW** – *Jessica Gore, NC*

A look into records review, such as labeling, reconciling of production records, batch records and yield records, clean-out, sequencing and flush procedure records, drug inventory controls, master record file, and VFDs.

4:15 PM – 4:45 PM **ADVANCED FEED LABELING** – *Miriam Johnson, NC*

This presentation provides a segway into the next group of discussions, medicated feed labeling, and highlights differences in product labeling through compression of labeling groups to include Single Ingredient Feeds, Pet Food, Customer Formula Feeds, and Dosage Form Animal Health Supplements. Identifying resources available to field inspectors and labeling authority are also objectives discussed to guide inspection staff when labeling observations are identified.

4:45 PM – 5:00 PM **QUESTION & ANSWER**

This is the time to ask any unanswered questions from any topic covered during the training.

5:00 PM ADJOURN – Dinner on Your Own



Wednesday

7:00 – 8:00 AM BREAKFAST

8:00 AM – 10:30 AM

TRACE-BACK/TRACE-FORWARD INSPECTIONS/RECALLS

– Jessica Gore, NC, & Eric Brady, TN

Breakout Exercise: Group work to provide experience in the correct investigative techniques required when performing a trace-back/trace-forward inspections. Using true scenarios, the exercise explains how an effective trace-back and trace-forward (TB/TF) investigation is conducted. The TB/TF scenarios created for this exercise include techniques an inspector should use when conducting cGMP, VFD, and ingredient verification inspections. An overview and demonstration of the AAFCO Online Database of Ingredients will be covered in conjunction with the AAFCO Ingredient Verification Tool.

10:30 AM MORNING BREAK

10:45 AM – 11:30 AM

ADVANCED FEED LABELING – Miriam Johnson, NC

This presentation provides a segway into the next group of discussions, medicated feed labeling, and highlights differences in product labeling through compression of labeling groups to include Single Ingredient Feeds, Pet Food, Customer Formula Feeds, and Dosage Form Animal Health Supplements. Identifying resources available to field inspectors and labeling authority are also objectives discussed to guide inspection staff when labeling observations are identified.

11:30 AM LUNCH

12:30 PM – 1:30 PM

LABEL REVIEW AND MEDICATED FEED LABELING REQUIREMENTS

– Jordan Mancini, MN

A review of medications that are used in animal feeds and how to conduct medicated feed label reviews, including drug concentrations and adequate feeding directions/caution and warning statements. This discussion will also dive into medicated feed for non-approved species (MUMS) and Veterinary Feed Directives.

1:30 PM – 2:30 PM

MEDICATED FEED LABELING CALCULATIONS – Jordan Mancini, MN

Breakout Groups: A hands-on label review for advanced inspections, which will train inspectors how to review a medicated feed label during an inspection, as well as calculate drug amounts in the finished feed to ensure proper use levels.

2:30 BREAK

2:45 PM – 4:30 PM

ASEPTIC SAMPLING – Miriam Johnson, NC

A brief introduction to bacteria, viruses, and other foodborne pathogens and how they affect the food industry will be covered, along with the epidemiology factors relevant for the prevention and control of diseases of animals, and how those diseases may interface with the human population. Additionally a complete review of aseptic sampling techniques, as found in the AAFCO Feed Inspectors Manual, and how to apply these techniques to microbiologic contaminants that impact pet food and livestock feeds. This presentation will touch on the concept of environmental sampling and why, how, and when it is performed.

4:30 PM – 4:45 PM

QUESTION & ANSWER

This is the time to ask any unanswered questions from any topic covered during the training.

4:45 PM – 5:00 PM

AIMS WRAP-UP, EVALUATIONS, & CERTIFICATES

5:00 PM ADJOURN – Dinner on Your Own

Thursday

7:00 – 8:00 AM BREAKFAST

The Council on Licensure, Enforcement & Regulation (CLEAR) promotes regulatory excellence through conferences, educational programs, webinars, seminars, and symposia. As a neutral forum to encourage and provide for sharing of best practices, CLEAR serves and supports the international regulatory community and its vital contribution to public protection.

In 2018, AAFCO became a member of CLEAR in order to further expand the availability of training needed by the Association's membership.

TRAINING BEGINS PROMPTLY AT 8:00 AM Morning and afternoon breaks will be included. Lunch, provided by meeting, will begin at 11:30 AM.

Throughout the one-day CLEAR-led training, AITS attendees will learn about the following subjects:

Investigative Report Development

This module consists of information and practical exercises to improve an investigator's written reports. The course approaches report development as an integrated process, used from the beginning to the end of an investigation; one that clarifies the investigative path and improves thoroughness and accuracy. Topics include:

- Developing report formats.
- Reporting descriptive observation and activities.
- Reporting interview information.
- Obtaining written statements.

Principles of Evidence

This module reviews the sources of evidence law and provides information regarding evidence in administrative cases. The material also includes classification of evidence, types and forms of evidence, and the rules of evidence and their use in administrative proceedings.

Evidence Collection, Tagging, & Storage

This session furnishes the student with the basic guidelines for gathering evidence, including proper techniques for the custody and storage of evidence. Reviews the investigator's role of identifying, documenting, collecting, and managing evidence.

Interviewing Techniques

This module emphasizes techniques for obtaining complete and accurate verbal information. Explains the proper method of interviewing, how to establish rapport with persons being interviewed, considerations for interview preparation, and proper and improper questioning techniques.

Investigator Safety

Provides students with an overview of safety concerns for investigators, and high-level strategies for mitigating danger.

5:00 PM ADJOURN – Dinner on Your Own

Friday, July 1, 2022

TRAVEL DAY