

Education & Training Committee Report/Minutes

AAFCO Midyear Meeting

Thursday, January 20, 2022, 8:00-9:00 AM (CST) – Mobile, AL / Virtual

Committee Recommendations

None.

Board Recommendations

None.

Association Actions

None.

Committee Participants:

Members Present: Marissa Kost – NC, Chris Berg – IA, David Dressler – PA, George Ferguson – NC, Jacob Fleig – MO, Jennifer Godwin – FDA, Kristen Green – KY, Kimberly Hull – FDA, Darrell Johnson – KY, Kent Kitade, Kevin Klomhaus – FDA, Tim Lyons – MI, Rick Manthei – MN, Samantha Moran-Defty – CA, Shaness Thomas – FL, Jim True – KY, Jim True – KY

Advisors Present: Amanda Anderson – PFI, Shaun Anderson – AFIA, Matt Frederking – NGFA, Scott Ringger – AFIA, Patrick Tovey – PFI

Others Present: Scott Ziehr – CO, Meagan Davis – ToxStrategies

Committee Report/Minutes:

Marissa Kost (Committee Chair) called the meeting to order at 2:15 PM (EST). Attendance was taken in the waiting room for committee members to establish a quorum. A brief introduction was given for new committee members (Amanda Anderson, PFI & Chris Berg, IA).

Welcome, Introductions & Opening Remarks

- Marissa Kost, Committee Chair
 - Outgoing Members: Heather Bartley (WI), Stan Cook (MO), Darlene Krieger (FDA)
 - Incoming Members: Bethany McAnulty (TN) – post Midyear

Workgroup Updates

- Leadership Training – Marissa Kost, NC
 - Darlene Krieger, Chair of WG, will need to be replaced. WG will re-group to appoint a new chair and work on final tasks. Still need to complete a feedback form as well as touch base with LinkedIn with last conversation with Darlene. Anticipate finishing before Annual and give final update during that meeting.
- Training Endorsement Policy & Tables – Marissa Kost, NC
 - WG has reviewed the Training Endorsement Policy with approval; no changes need to be made. WG is still working on Budget Template for online training requests. Anticipate finishing before Annual and give final update during that meeting.

Feed Administrator's Seminar (FAS) Sub-Committee Update

- Scott Ziehr, CO (Sub-Committee Member) gave an update for FAS. Will be held in Estes Park, CO on May 15-19. Full agenda such as noxious weed seeds in feed, ASF and biosecurity. Guest speaker will be Dr. Temple Grandin – feed and feed safety in general.

Training Availability Updates

- Kevin Klommmhaus, FDA CVM – teaching online virtual since October; we have had some updated courses with the medicated feed, VFD, and BSE. All of those have been taught one time through (good feedback so far teaching these virtually). Seven or eight online modules required to take prior to vILT for those 3 courses. cGMP & PC all virtual – content hasn't really changed; just minor adjustments to do those virtually. cGMP course is 5 days virtual (7-8 hrs). PC course has been readjusted for 1 full week and 3 days the second week. Fairly positive response.
- Kimberly Hull, FDA OTED – Updated courses and new course (VFD Inspection Course) since last meeting; content updated for comprehensive inspection approach. Align animal food training path (i.e., pre-requisites). Enhance FDA initiatives (e.g., elements of system thinking, soft skills). Introduced the elements of the National Curriculum Standard Animal Food Framework and alignment with those competencies.

Questions:

- Brett Groves, IN – Will FDA consider previous experience in lieu of taking some of the courses (i.e., seasoned inspectors – 20 years of experience)?
 - Can provide past records to fulfill requirements
- George Ferguson, NC – NASDA Implementation Group for Framework Document: Concern regarding availability of training being impacted based on the new order of pre-requisite courses; cGMP course moved to the front of the line/Course #1 – least available course being offered.
 - PC course: The pre-requisites are in place as some of those may serve as pre-requisite programs at facilities in lieu of PCs; Have worked to try and set up the order of the courses offered to be able to account for people matriculating through that track in order to be able to reach the PCAF course, as well as opportunities to take the cGMP, medicated feed, and BSE courses – additional discussions to ensure that individuals have access to these courses in a timely manner
 - Request: FDA put together a flow chart document of the pre-requisites to distribute to the states
- Jacob Fleig, MO – Training Workbook suggestion: Would be nice to have the pre-requisites listed on the workbook for each course
- Rick Manthei, MN – The new courses that were mentioned are blended courses
 - BSE, Medicated Feeds & VFD Courses: Web-based training and a virtual instructor-led component

Workshop Calendar Request Updates

- ISOT (Annual 2022) – Meagan Davis: Still in progress; will be working with a firm, Versatility, instead of a contracted instructional designer moving forward. Hope to be available late spring 2022. Some modules/topics covered: Regulatory Pathways (decision making behind which pathway you choose); Labeling Claims & Intended Use; Chemistry manufacturing & controls; Utility (Nutrition & Technical); Molecular Biology; Target Animal Safety; Human Food Safety; Writing definitions and/or regulations; how to submit your new ingredient; and global harmonization of ingredient approvals. There will still be a face-to-face component to ask questions with the SMEs.
 - This has been further delayed with an anticipated release early 2023

New Business

- Training Curriculum Updates: reflect all the new/updated training required by FDA which includes all the new prerequisites for all the courses – Jacob Fleig, MO
 - Update 2018 Curriculum Coursework document as well as update DigitalChalk component; should intentionally review every 2 years or so – try to get on similar timing for the AFRPS revisions (done every 3 years); should likely follow AFRPS updates; best way to start this WG/review: reach out to standard states with their AFRPS coordinators/training coordinator to be a part of this – have them do the first run through this
 - WG Members: Kevin Klommmhaus, Jacob Fleig, Kimberly Hull, Jennifer Godwin, Rick Manthei
 - **Charge:** TBD

- New Workgroup: Evaluate the current usage of DigitalChalk and make recommendations to the BOD regarding how to promote the LMS further within the membership and any other recommendations – will touch base on this other WG later
 - WG Members: Kate Nelson

Adjourn (9:00 AM CST)

Action Item Table

Responsible	Item	Action	Timing / Status
TBD/Marissa Kost	Leadership Training	Creation of feedback form for courses	2022 Annual Meeting
Marissa Kost	Training Endorsement Policy& Tables	Modify and edit Budget Template (guidance document) to align with online/virtual delivery	2022 Annual Meeting
TBD	Training Curriculum Update	Update all the new/updated training required by FDA (to include pre-requisites for all courses)	2022 Annual Meeting
TBD	DigitalChalk Usage	Evaluate the current usage of DigitalChalk and make recommendations to the BOD to promote it	2022 Annual Meeting

Minutes approved 05/11/2022. 17 voting in the affirmative.