

**Proficiency Testing Program Agenda
Proficiency Testing Program Committee Agenda**

2017 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Monday, January 16, 2017
1:30 pm – 5:30 pm
Mobile Bay Ballroom

To view meeting online: <https://go.foodshield.org/?8rmBJbDb>
Audio Conference Call Line: 1-800-944-8766 Passcode: 51184#

Agenda

1:30 pm – 1:45 pm

- 1) Call to Order – B. Snodgrass
- 2) Review and Approval of Agenda – B. Snodgrass
- 3) Introductions and Sign-up Sheet – B. Snodgrass

1:45 pm – 2:45 pm

- 4) Program Leadership and Administrative Update – B. Snodgrass
 - a) Update committee description in AAFCO Procedures Manual
 - b) Accreditation update - L. Ogden
 - c) Survey – L. Ogden
 - i) Survey Results – Animal Feed Scheme
 - ii) Upcoming survey – Pet Food

3:00 pm – 4:00 pm

- 5) Program Summary – A. Crawford, N. Thiex and B. Snodgrass
 - a) Program Participation Report – current enrollment
 - i) Feed
 - ii) Pet Food
 - iii) Minerals
 - iv) Mycotoxins
 - b) Feed
 - i) Special analytes or special matrix

- c) Incorporation of Veterinary Drugs
 - i) Veterinary Drug Residues
 - ii) Reporting
- d) Pet Food Program
 - i) Special analytes or special matrix
- e) Mycotoxin Program
 - i) Special analytes or special matrix
- f) Minerals Program
 - i) Special analytes or special matrix

4:00 pm – 5:30 pm

- 6) Promotional efforts–AAFCO Check Sample Programs – N. Thiex and L. Ogden
- 7) Future Program Improvements – B. Snodgrass and L. Ogden
- 8) Roundtable
- 9) Adjournment

Current Language in AAFCO Procedures Manual

AAFCO COLLABORATIVE CHECK SAMPLE

Purpose

To support regulatory, industry, and commercial feed laboratories by providing proficiency testing programs that is compliant with international guidelines at nominal cost to laboratories. To monitor the use and performance of analytical test methods and to provide information to other AAFCO committees as required. To provide feed testing laboratories with performance-monitoring procedures that is common requirements of accreditation and produce well-defined testing materials to be used for method validation and quality control.

General Operating Procedures

_Operate the AAFCO proficiency testing programs including contracting with a laboratory to prepare and distribute samples.

_Employ a consultant to manage statistics and computer software.

_Provide statistical analyses suitable for analysts to use in monitoring their performance and method evaluation.

Provide to the BOD estimates of the accuracy of the more widely used assay methods and recommend analytical variations (AV's) for use as guidelines in assessing the acceptability of products appearing to be marginally acceptable.

_Encourage the use of the most effective methods of analysis.

_All participants in the check sample program from regulatory, manufacturers, research and private service laboratories are invited to take part in the meetings, help plan sample schedules and give guidance to the programs.