



Date: 26 August 2016

Proficiency Testing Program Committee Report/Minutes

AAFCO Annual Year Meeting
August 1, 2016, 1:30 – 5:30 PM, Pittsburgh, PA

Committee Recommendations

Committee recommendation summary or list.

- (1) Committee name change to “Proficiency Testing Program Committee”

Board Recommendations

Board recommendation summary or list.

- (1) None.

Association Actions

Association action summary or list.

- (1) None.

Committee Participants – Full listing can be found at end of report.

Members Present:

			Position
Brenda	Snodgrass	brenda.snodgrass@ag.ok.gov	Chair - AAFCO PM
Louise	Ogden	louweeziann@gmail.com	Vice-Chair - AAFCO QM
Nancy	Thiex	nancy.thiex@gmail.com	AAFCO manager
Andy	Crawford	andy@crawford.org	AAFCO Statistician
Bob	Kieffer	kiefferbob@gmail.com	AAFCO Prep Lab
Amy	Kieffer	amy@ablelaboratory.com	AAFCO Prep Lab
Mark	LaBlanc	mark_l@ldaf.state.la.us	Board Liaison
Teresa	Grant	teresa.grant@ncagr.gov	APHL Liaison
Mary	Koestner	mary.koestner@mda.mo.gov	Member
Aaron	Price	aaron.price@inspection.gc.ca	Member
Sharon	Webb, Ph.D.	sharon.webb@uky.edu	Member

Advisors Present:

			Position
Lars	Reimann	larsreimann@eurofinsus.com	Advisor
Ken L.	Riter	ken.riter@purina.nestle.com	Advisor

Committee Report Committee Activities

ACTION: None

Sub-Committee Activities

ACTION: None

Committee Minutes

- 1.) Review and Approval of Agenda
- 2.) Introductions – sign-up sheet sent around.
- 3.) Program Leadership and Administrative Update
 - a. Chair: Brenda Snodgrass
 - b. Vice-Chair; Louise Ogden
 - c. Statistician Andy Crawford
 - d. Administration Jennifer Roland and Mark Budden
 - e. Programing Consultant/CoAg Principal Investigator Nancy Thiex
- 4.) Accreditation update
 - a. As part of the efforts to get the program accredited, Louise Ogden is writing and Brenda Snodgrass is reviewing the documents needed for accreditation to ISO 17043 by ANAB (formerly ACLASS). Application is likely to be submitted to ANAB before the end of September. The program has made a name change to the “AAFCO Proficiency Testing Program” and will have 4 schemes: animal feed, minerals, pet food, and mycotoxins.
- 5.) Subscription renewal
 - a. 2017 renewal opens up October 1, 2016. Early sign-up is requested to assist program management in assessing how many samples to produce. Need approx. 3 months lead time. While no price increase is anticipated for 2017, an increase is expected for 2018 to provide the additional funds needed to cover the fees associated with maintenance of the ISO accreditation.
- 6.) Program summary:
 - a. Program participation
 - Feed program – approx. 220 active participants each month
 - Pet food program - approx. 60 active participants each quarter
 - Mycotoxin program - approx. 35 active participants each quarter
 - Minerals - approx. 25 active participants each quarter.
 - There was discussion on how frequently samples should come to labs with quarterly shipments being suggested. Nancy and Able Labs said this would not increase efficiencies for the program.
 - Lots of new feed types are being added to the program (fish, equine, llama, rabbit, goat, etc.).
 - Overall, the 4 schemes are working well and the new ones are growing.
 - b. Medicated feeds
 - Homogeneity – no indications that the program has homogeneity issues. The CFIA’s Ottawa Laboratory (Carling) has performed analyses on the program’s medicated feeds to yield homogeneity statistics.
 - Method code changes – Aaron Price and Heidi Hickers to work with Andy Crawford to see if it makes sense to “merge” the medicated feed and the feed residue codes and standardizing reporting unit to mg/kg.

- c. Reference material:
Bob Kiefer reported that during every sample production cycle extra samples are made that are stored at ambient temperature and sold upon request. Holding time is around 2 years unless sold out earlier. The amount of samples sold has been stable for the past several years. Some feed types appear more popular, e.g. poultry and swine feed. Able labs will look into making additional feed samples expected to have a larger demand as a reference material. The PT Program will survey participants and other feed labs to determine potential demand.
- d. Range of analytes and matrices:
Several people requested that a full fat dairy powder (around 25% fat) be included.

7.) Promotional efforts

- a. The area on the AAFCO Laboratory webpage where labs order proficiency test samples and quality reference materials isn't intuitive. The PT Program staff thinks a link right on the AAFCO Home webpage would be good and will propose some additional enhancements to promote the PT program to FASS on the website.
- b. A FAQ section will be added to the Proficiency Testing Program page.
- c. People with other suggestions for improving the web site including volunteering to be on a WG should contact Louise Ogden.
- d. The brochure is being updated to reflect the name changes in the program.

8.) "Feed bin" – Louise Ogden discussed the benefits associated with the use of the AAFCO "Feed bin" portal. The PT Program uses Feed BIN as a virtual office. The PTP Committee members/advisors are encouraged to acquire a Feed BIN account for future committee work. The cost for Feed Bin Annual access is \$50.00 for Feed Bin Access only, Official Publication (OP) access member is \$70.00 and OP access for industry and commercial is \$125.00.

9.) Customer survey – as part of the accreditation activities a survey will soon be sent out asking for suggestions for program improvements.

10.) Mission statement – Mission statement and Scope will be updated and a draft presented at the January meeting.

11.) Acknowledgments – Committee members and visitors applauded Louise Ogden and Brenda Snodgrass for all their efforts toward getting the program ISO accredited.

12.) Meeting Adjourned

Action Item Table

Responsible	Item	Action	Timing / Status
A Price & A Crawford	Method Codes	Look at combining method codes for drug guarantees and drug residues.	30 days

Attendees

FIRST	LAST	EMAIL	
Louise	Ogden	louweeziann@gmail.com	Vice Chair – QM
Brenda	Snodgrass	brenda.snodgrass@ag.ok.gov	Chair – PM
Nancy	Thiex	nancy.thiex@gmail.com	Manager
Andy	Crawford	andy@crawford.org	Statistician
Bob	Kieffer	kiefferbob@gmail.com	Prep Lab
Amy	Kieffer	amy@ablelaboratory.com	Prep Lab
Mark	LaBlanc	mark_l@daf.state.la.us	Member
Teresa	Grant	teresa.grant@ncagr.gov	Member
Mary	Koestner	mary.koestner@mda.mo.gov	Member
Aaron	Price	aaron.price@inspection.gc.ca	Member
Tai	Ha	tai.ha@nebraska.gov	New Member 8/2016
Sharon	Webb, Ph.D.	sharon.webb@uky.edu	Member
Frank	Sikora, Ph.D.	fsikora@uky.edu	New Member 8/2016
Josh	Arbaugh	jarbauch@wvda.us	New Member 8/2016
Patty	Lucas	patricia.lucas@freshfromflorida.com	New Member 8/2016
Deepika	Curole	dcurole@daf.state.la.us	New Member 8/2016
Lars	Reimann	larsreimann@eurofinsus.com	Advisor
Ken L.	Riter	ken.riter@purina.nestle.com	Advisor
Sara	Williams	smw@otsc.tamu.edu	
Teresa	Rygiel	teresa.rygeil@freshfromflorida.com	
Jim	Zhang	jianzhang@agri.nv.gov	
Jenny	Bailie	jbailie@milkspecialties.com	
Kyle	Burton	kyle.burton@covance.com	
Susan	Wiegert	susan.wiegert@pahc.com	
Milea	Alswynse	milea.alswynse@fda.hhs.gov	
Keith	Mizwicki	keithmizwicki@mineralslp.com	
Megan K.	Rooney	mkr@otsc.tamu.edu	

FIRST	LAST	EMAIL	
Raynette	Cason	rcason@ldaf.state.la.us	
Scott	Schreiber	scot.schreiber@effem.com	
Andrew	Dodson	andrew.dodson@effen.com	
Kristi	McCallum	kristina.mccallum@state.co.us	
Tai	Ha	tai.ha@nebraska.gov	
Michele	Swarbrick	michele.swarbrick@state.mn.us	
Dancia	Scharf	scharfd@purdue.edu	
Dorota	Inerowicz	inerowicz@purdue.edu	
Heidi	Hickes	hhickes@mt.gov	
Lisa	Ruiz	lisar Ruiz@eurofins.com	
Leo	Schilling	leoschilling@eurofins.com	
Jeff	Horst	jeff.horst@agriking.com	
Amitabha	Chakrabarti	amitabha.chakrabarti@tn.gov	
Srinu	Chigurupati, DVM, Ph.D	Srinivasulu.Chigurupati@fda.hhs.gov	New Member 8/2016



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Appendix

Attachments:

Crawford presentations: AAFCO Check Sample 2016 Program Participation and Homogeneity assessment data.

Ogden presentation: Feed Bin