

AGENDA
Strategic Affairs Committee
January 20, 2022: 9:30-11:30

1. Introductions and Agenda Review
2. Strategic Planning 2017-20
 - Update from Responsible Committees
3. Strategic Planning 2021+
 - Update
4. Procedures Manual
 - Update/clarify Secretary-Treasurer description (Kent, Ashlee-Rose, Sue, By-Laws) (Appendix pending)
 - Draft Privacy Policy review (Erin, Sue, Jacob, Scott, FASS)(Appendix pending)
 - Board charge: the Strategic Affairs Committee with reviewing drafted language for the AAFCO Privacy Policy and consulting with the Attorney to come up with a proposed policy and report back to the Board of Directors.
 - Draft Resolutions Policy (Hollis, Stan, Erin, Ashlee-Rose)(Appendix pending)
 - Common Food Index (Kent)(Appendix pending)
5. New Business
 - BOD to review the necessity of publishing the BOD minutes on the AAFCO website, while taking into consideration the updated AAFCO Privacy Policy, liability concerns of BOD members, and the language in the Official Publication that directs the placement of the BOD minutes. Requests for assistance from legal counsel should be directed through the Board Executive.
6. Other business

Action Item Table:

Responsible	Item	Action	Timing / Status
WG: Kent, Ashlee-Rose, Sue + By-Laws Sub Committee	Secretary-Treasurer description	Update/clarify Secretary-Treasurer description in Procedures Manual	Review revealed potential impact to By-Laws and need to consider revision to other descriptions; By-Laws Sub Committee added to WG; Report by end of November for Committee consideration Midyear 2022
WG: Erin, Sue, Jacob (Technology Comm. Rep), Scott, FASS rep	Privacy Policy	Reviewing drafted language and consult with legal to finalize	Review and revise for discussion Midyear 2022
WG: Stan, Erin, Hollis, Ashlee-Rose	Resolutions Policy	Review AFDO policy and consider for AAFCO	Review and present recommendation for discussion Midyear 2022
Linda / Board	Mission Statement	Follow up on AGM question regarding need for "comma" between feed ingredient and standards in Mission Statement.	Fall Board meeting with available time.