

**AAFCO Board of Directors Meeting**  
**September 11, 2012 1:00 PM Eastern Time**

**Call-in: 1.800.944.8766**

**Participant Code: 70236#**

**Present: Richard Ten Eyck, Linda Morrison, Ken Bowers, Bob Waltz, Doug Lueders, Ali Kashani, Mark LeBlanc, Dan Danielson, Meagan Davis, Chad Linton, Tim Darden, Linda Benjamin, Anita MacMullan, Ricky Schroeder**

**Absent: Sharon Benz,**

**1. Minutes approval**

- a. April BOD (See Attached)
  - i. Richard Moves, Ali Seconds, Unanimously accepted
- b. Annual Meeting BOD (See Attached): Not reviewed – changes required

**2. Meetings**

- a. Please forward any final reflections on 2012 Annual Meeting to Bob or Jenna
- b. AITS Training (October)
  - i. Agenda planning is going well – have presenters, developing timeframe.
  - ii. Need surrogate speaker for model bill presentation as Doug can't make it. He can provide the power point presentation.
  - iii. Processing registrations and will send an update
- c. October 15-18: FDA-AAFCO Briefing: Agenda being finalized by Tim Darden and Eric Nelson (See agenda sent by Tim)
  - i. Reviewed agenda, pilot program in MN; consider expanding to Pet Food, FSMA,
  - ii. Jan and Liz can call in to be a part of the discussion
  - iii. Should new BOD members go to the meeting? It is not mandatory but it's a good way to start becoming familiar with discussions
  - iv. Eric developing a hot topic/enforcement issues portion of the agenda and working on putting people together to discuss these issues. Tim: Eric. Dialogue on the letters and process for States to request for blending mycotoxin contaminated grain
- d. 2013 Midyear – Tim Darden/ Jenna Stoia
  - i. Jenna to finalize contract issues/budget
- e. 2014-2016 site proposals (See Attached) for meetings where there are interested hosts will be noted and the locations FASS recommends (even without a host)

**3. 50 State Meeting**

- a. Much activity with chairs, executive team, assimilating data and doing an analysis of what we should do to move forward.

**4. Movie Trailer: Pet Fooled - <http://www.indiegogo.com/petfooled>**

- a. FDA, AAFCO etc... were interviewed

**5. Formation of Finance Sub-Committee (Ali, Judy Thompson, Ken Bowers, Mark LeBlanc, Richard Ten Eyck)**

- a. CD is being sent to FASS for reinvestment. Bob is going today to close it out and send it to FASS.

**6. FDA Survey – Data Needed**

- a. FDA Committee formed to develop questions
- b. AFDO survey to be forwarded
- c. Identifying the breadth of activities:
  - i. Inventory of facilities: feed mills, vertical integrators, on farm feed manufacturers
  - ii. Number of enforcement actions annually
  - iii. Embargo authorities

- iv. Coordinated authorities with food agencies or other agencies
- v. Number of inspections – combined activities e.g., BSE GMPs or other

7. **2013 OP**

- a. In process – Jenna contacting all section editors
- b. Items to be removed under discussion – further discussion will happen in October

8. **Small Conference Grant Update**

- a. Action items developed; all the info needed by end of September, October 5 latest
- b. Recommend applying for multiple years

9. **Strategic Planning**

- a. BOD to fill in the priorities chart – deadline Sept. 14-15 in preparation for the October meeting

10. **Bylaws: Where are we and what is needed?**

- a. Changes under way to reflect issues raised at 2012 Annual; process includes attorney review

11. **FDA GMP Feed JTA Report (See Email Sent August 29)**

- a. Review of report; can be shared with members
- b. Standard and agreements moving forward

12. **Animal Feed Regulatory Program Standards – timeline for release**

- a. Expected soon