Collaborative Check Sample Program Committee Minutes

AAFCO 2015 Mid-Year Meeting

January 13, 2015, 1:30 to 5:30 pm, San Antonio, TX

Committee Recommendations

Committee recommendation summary or list.

(1) Motion by Aaron Price, seconded by Sharon Webb to accept the FASS improvements to the website and cost of $10,000. Motion passed.

(2)

Board Recommendations

Board recommendation summary or list.

(1) To approve FASS improvements to the website at approximate cost of $10,000.

(2)

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Meeting called to order at 1:35 pm.

1.) Nancy Thiex, Mark Budden (FASS) and Andy Crawford have taken over the collaborative check sample duties of Dr. Victoria Siegel. Many duties that Vicki performed have been taken over by FASS.

2.) Mark Budden presented a Report and Upgrade proposal to the check sample program website.
• Motion by Aaron Price, seconded by Sharon Webb to accept the FASS improvements to the website and cost of $10,000. Motion passed.

3.) Other changes
• Not every subscriber to the program is prompt on getting his or her payments in for the new year. Because of this, the program will take a stricter stance than in the past. A deadline for payment will be set up.
• Minerals Program will start in February 2015.

4.) Andy Crawford Presentations
  ▪ Regular Check sample program
  ▪ Pet food program
  ▪ Mycotoxin program
  ▪ Motion by Sharon Webb, seconded by Aaron Price to accept the recommendations outlined in Andy’s Mycotoxin presentation. Motion passed.
  ▪ Minerals Program for 2015

5.) Drugs - Nancy
  ▪ Hard to obtain many of the drugs
  ▪ Dale Hill will make a lab sample at their pilot plant.
  ▪ Need to decide what drugs will be added to the lab sample. The mix will need to be carefully selected since some of the drugs may be in an “illegal” combination. Dale asked that AAFCO provide him a letter for their files explaining the program and the sample. Several members expressed concern that FDA inspectors could have issues with this “lab” sample Nancy contact Eric Nelson.
  ▪ There was a suggestion from the floor to only add the drugs to the current check sample program.
  ▪ At least 12 labs represented at this meeting indicated that they analyze for drugs.

  Action Item: Dale will pull together a proposal on costs. The proposal will be sent to the committee. The committee will use e-vote to approve or not approve the proposal.

  Action Item: Nancy will send out a survey to find out what drugs labs are currently seeing in samples.

6.) ISO 17043 update – Nancy
  No progress since August 2013, foresees little progress in the next 6 months. Nancy requested monies for a consultant to assist with accreditation. She was given approval by the board to proceed with obtaining proposals.

7.) Chair and Vice Chair
  The roles of these two positions need to be defined for ISO 17043.
  A quality oversight team had been formed earlier in the process and has met once (Sharon Webb). Not sure what happened to the information.

8.) Materials for 2015
  Contact Nancy of you have material available for the program to use. She’s looking for diversity. Dale volunteered to help Nancy.
  The first sample for this year is dried brewer’s yeast.
Other suggestions:

- Pork meat and bone meal
- Chicken-by-products
- Chicken meal
- Pork and chicken combo
- Brown rice
- Whole flax seed (high oil). Include special instruction on preparing these samples for an analysis.
- NPN At higher level – Urea and another nitrogen sources

Nancy will update method codes. It was noted that there are a few missing.

Action Item – add method codes including % Fatty acids. Nancy will work with Gina.

Meeting adjourned at 5:26 pm.

### Action Item Table

<table>
<thead>
<tr>
<th>Responsible</th>
<th>Item</th>
<th>Action</th>
<th>Timing / Status</th>
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<tbody>
<tr>
<td>Dale Hill</td>
<td>5.</td>
<td>Provide proposal on cost to manufacture medicated feeds for CSP.</td>
<td>March 1 2015</td>
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<tr>
<td>Nancy Thiex</td>
<td>5.</td>
<td>Gather information on desired drugs</td>
<td>March 1 2015</td>
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<tr>
<td>Nancy Thiex</td>
<td>8.</td>
<td>Add method codes to CSP.</td>
<td>March 15 2015</td>
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Attachments:

- 2014 RCSP Review
- 2015 Mycotoxin Presentation
- Minerals Presentation