

## Inspection and Sampling Committee

### Action Items

1. AAFCO AITS Testing Policy as final. Passed by committee to the BOD
2. AAFCO give CO Dept. of Agriculture \$1500 for seed money. Passed. Send to BOD.
3. Scott Ziehr asked to be placed on the Inspection and Sampling Committee

### Minutes

The meeting of the Inspection and Sampling Committee was held on January 22, 2009 in the Ventana Room at the Marriott Hotel in Tucson, AZ. The meeting was called to order by Co-Chair Steve McMurry at 3:30 pm. The chair asked for any additions to the agenda, and everyone introduced themselves. The committee was attended by 10 committee members, 3 Industry Advisors, and 9 other attendees.

The minutes from the previous meeting were reviewed, corrections were made, and Tony Claxton moved to accept, motion seconded, and motion passed.

Andy Gray gave an update on the Advanced Inspectors Training Seminar. There is currently not one scheduled. Andy Gray stated that all the information for hosting an AITS and the application material are available on the AAFCO website. Steve McMurry presented to the committee an AAFCO AITS Testing Policy as final. Chad Linton moved to accept, motion seconded, and motion passed. Jim Fear, FDA, volunteered his agency, to allow their psychometrist, to review the AITS test before the next training. The Committee will provide Jim with the test for his review.

Scott Ziehr gave the committee an update on the scheduled Basic Inspectors Training Seminar in Denver, CO on September 15-17, 2009. Not all prices are finalized yet, and Scott has asked AAFCO for assistance. Andy Gray moved that AAFCO give CO Dept. of Agriculture \$1500 for seed money, motion was seconded, and motion passed. Scott Ziehr will contact Chad Linton, if during the scheduling of the meeting, they need assistance from AAFCO.

Chad Linton gave an update on the Feed Probes purchased by AAFCO. We currently still have 4 probes in inventory. Anyone interested in purchasing a probe is to contact Chad Linton for prices. A picture of the probes is currently on the AAFCO website with a price.

Chad Linton gave an update on the Inspector Certification Board. The group had a meeting the first week on January 2009. The group worked on getting a curriculum finalized, and will concentrate on BSE Certification first. The group feels and is working toward having Certification for BSE and cGMPs. An estimated time of rollout is January 2010. Steve McMurry is the Inspection and Sampling Committee member on the Certification Board. He will be resigning and a replacement is needed. We are currently

looking for his replacement. The next scheduled meeting for this group will be in August at the AAFCO Annual meeting.

Tony Claxton gave a presentation on Feed Tub Sampling Method Procedure. He will give the document to the committee for review, and then adoption into the AAFCO Inspectors Manual. He asked for help with formatting and editing. A workgroup was formed; Chad Linton, Mike Davidson, and Tony Claxton will take the document, review, correct, and send to the committee for review.

A discussion on the Canadian Food Inspection Agency's Inspection and Sampling CDs that were to be reviewed from the previous meeting was conducted. There was an inconsistency with the number of sub-samples obtained on the Mixer Performance Testing CD from AAFCO's current feed sampling protocols that require 10 increments for a representative sample. The CDs will be given to Jim Fear, and his Audio and Visual group will make any necessary changes for AAFCO. Judy Thompson will get the CDs to Jim Fear for modifications. He will report back to the committee with his progress at the next meeting.

Gloria Dunnavan gave a short update on her contract with AAFCO for developing courses for the ORAU website. AAFCO has contracted with Gloria to create and implement the construction of a sampling, labeling, and cGMPs web course. Sampling will be first, followed by labeling and finally end with cGMPs. After Gloria has started some of the courses, she asked that the SME that was put together for this web course to review and send her feedback for accuracy and content. She will update the committee at the next meeting.

Scott Ziehr asked to be placed on the Inspection and Sampling Committee.

The committee also has accepted the resignation of Steve McMurry from the committee, as he will not be in the feed program in KY anymore. The committee thanked Steve for all his hard work on this committee, and wishes him the best in his future endeavors.

The meeting was adjourned at 4:57 p.m.

Minutes submitted by Chad Linton.