

## Inspection & Sampling Committee

2022 AAFCO Midyear Meeting

Wednesday, January 19, 2021

Face to Face/Virtual Meeting

10:45 PM – 11:45 AM

### Committee Action Items:

1. Sampling Study Proposal Review Work Group Charge: Review Proposals received to determine which candidate is the best fit to complete the study as outlined in the Request for Proposal. The group includes the following members: Miriam Johnson (ISC Liaison) – NC; Brett Groves – IN; Mark LeBlanc – LA; Steve Stewart – MN; Josh Arbaugh – WV; Louise Calderwood – AFIA
2. AITS & BITS Alignment Work Group Charge: Review current guidance document for hosting AITS & BITS and establish a consistent curriculum for future AITS seminars. The group includes the following members: Miriam Johnson (Lead) – NC; Jessica Gore – NC (POC for AITS); Brett Groves (POC for BITS) – IN; Chad Linton – WV; David Dressler – PA; Eric Brady – TN; Barb Schroeder – MN; Jamie Spencer – KS; Kevin Klomhaus – FDA; Stephanie Adams – AFIA.
  - 2021 AITS Cadre: Jessica Gore – NC (POC for AITS); Eric Brady – TN; Stevie Glaspie – MI; Jamie Spencer – KS; Jordan Mancini – MN; Miriam Johnson – NC; Chad Linton – WV
  - 2021 BITS Cadre: Brett Groves – IN (POC for BITS); Eric Brady – TN; Steve McMurry – KY; Joe Slater – AAPFCO; Don Robinson – IN; Miriam Johnson – NC; Chad Linton – WV

### Members Present:

Chad Linton – WV (Committee Vice Chair); Austin Therrell – SC (BOD Liaison); Jessica Gore – NC; Ryan Solberg – MT; Brett Groves – IN; Laura Scott – CFIA; Jim True – KY; Jacob Fleig – MO; Ethan Willis – MO; Samantha Moran-Defty – CA; Jenny Combs – KY; Barb Schroeder – MN; Tim Lyons – MI; Stevie Glaspie – MI; Caroline Wilkinson – VA; Jamie Spencer – KS; David Dressler – PA; Lloyd Payne – FDA; Joe Haynes – FDA

### Advisors Present:

Maryam Yusuf – AFIA; Jan Campbell – NGFA; Chris Olinger – NGFA; Stephanie Adams – AFIA; Pat Tovey – PFI

### Others Present:

Sue Hays – AAFCO Executive Director; Alan Harrison – KY; Jonathan Roberts – LA; Ashley Prejean – LA

### Committee Report/Minutes

Chad Linton (Committee Vice Chair) called the meeting to order at 10:45 AM EST. 19 committee members and 5 industry liaisons were present via Face to Face, Zoom meeting room, and associated phone line connections.

### AAFCO Sampling Study – Miriam Johnson, NC

During the Annual Meeting held in Bellevue, WA in August of 2017 a work group was formed to create a Report for Proposal to conduct a sampling study. The charge of the work group was to write a Request for Proposal in which current sampling methods will be re-validated through independent peer reviewed research. The RFP (for re-validation of the AOAC ¾ inch trier sampling method) developed was approved by the Inspection and Sampling Committee and the Board of Directors. The link to the RFP was distributed to appropriate venues that could conduct the study. Proposals were received for 90 days to which 3 possible bids were received. Review group members were charged with the process of selecting a researcher for the sampling study.

**Work Group Update:**

Jenny Combs presented updates from the review of the raw data collected from the AAFCO Sampling Study that was conducted by the University of Kentucky. This study was completed as a re-validation of the AOAC ¾ inch trier sampling method, using trained program inspection staff to collect to samples. The proposal outlined samples would be obtained from 4 manufacturing facilities and 2 feedstuffs collected from each location. In total, the inspectors collected data from 8 feeds (40 bags of a single lot code per feedstuff): mineral feed, complete layer feed, complete beef feed, Soybean Meal, complete sheep feed to include a medication, Distiller's Dried Grains, complete game bird feed, and a dog food. Each of the samples were collected according to AAFCO sampling protocols with an AOAC ¾ inch trier. The preliminary findings look great, data collection is completed, the raw data is being analyzed currently, and once the review is completed it will be presented to the committee for further discussion.

**Review Group Members:** Miriam Johnson – NC (ISC Liaison); Brett Groves – IN; Mark LeBlanc – LA; Steve Stewart – MN; Josh Arbaugh – WV; Louise Calderwood – AFIA

**AITs Seminar Review – Jessica Gore, NC**

Chad Linton stated AAFCO will be hosting an Advanced Inspector Training Seminar (AITs) this year. The training will be held in Omaha, Nebraska on June 28-30, 2022. The cadre is set for the meeting and all presentations are ready to go for the training.

Sue Hays confirmed AAFCO has procured the FDA Small Conference grant which will be used to pay for this training. The hotel has been reserved, and a maximum of 50 participants for this meeting will be set. There isn't a maximum number of participants from a single state, and it is first come first serve for registration. Reminders will be sent out from AAFCO at a minimum of 60 days before the training, and most likely will be sent out in the near future. Registration opens April 1.

As always, please contact Jessica Gore if interested in hosting future trainings.

**BITs Seminar Review – Brett Groves, IN**

Currently the workgroup is tentatively planning to schedule a seminar for 2022. Oklahoma has agreed to host for Fall (Sept/Oct) 2022. Future trainings will be considered as normal unless otherwise driven by travel restrictions. The cadre has members that have retired and we need new cadre members. Anyone that would like to be on the training cadre should contact Miriam Johnson or Chad Linton. More information will be available in the near future. If a state would like to host a BITs training, please let Brett Groves know that you are interested.

**AITs & BITs Alignment Workgroup – Miriam Johnson, NC**

A workgroup was formed prior to the Midyear Meeting in Anaheim, CA in 2018. The charge of the work group is to review current guidance documents for hosting AITs and BITs and establish a consistent curriculum for future AITs seminars. Discussion during the Feed Inspector's Manual update at the Annual Meeting in Louisville, KY revealed a charge will be placed on the workgroup to find a replacement Model Bill Regulation for the GMP checklist that has been removed from the AAFCO Official Publication and Feed Inspectors Manual.

**Workgroup Update:**

The workgroup will continue to update the presentations and course materials for AITs based off survey results from the 2019 AITs seminar to include finding a replacement for the GMP checklist previously housed in the Official Publication.

The work group has been charged with determining if there are available materials in draft, or that have been created, that could be reviewed for help in replacing the former cGMP checklist with an Inspector Inspection Guidance Tool. The question was posed to the committee, does this committee see a need for a guidance tool to replace the previous checklist to assist state inspectors? We still have time to consider how to structure the tool, Miriam Johnson will reach back out to workgroup to evaluate the charge and determine the next steps forward. Documents have been provided by WA and CA for review.

If additional documents exist that the workgroup and committee could review, those would also be appreciated.

Austin Therrell – SC, Co-Chair Feed and Feed Ingredient Manufacturing Committee, stated that the Ingredient Statement Verification Tool has been finalized. This could be a helpful tool for advanced inspection staff and could potentially be incorporated into AITS trainings. Austin will be presenting the tool to the Feed and Feed Ingredients Manufacturing Committee for vote. If this guidance is passed, the document will be sent to this committee for consideration of inclusion in the next edition of the AAFCO Feed Inspector’s Manual. The committee looks forward to reviewing this document for consideration as an inspector guidance tool.

**Alignment Workgroup Members:** Miriam Johnson (Lead) – NC; Chad Linton – WV; Brett Groves – IN; Eric Brady – TN; Barb Schroeder – MN; Dave Dressler – PA; Jamie Spencer – KS; Stephanie Adams – AFIA; Ashlee-Rose Ferguson – WA

**Virtual Training Workgroup Members:** Miriam Johnson – NC; Chad Linton – WV; Brett Groves – IN; Jessica Gore – NC; Tim Lyons – MI

With the recent updates to the Aseptic Sampling section of the AAFCO Inspectors Manual and the increased interest in setting methods, Miriam Johnson was approached by Lloyd Payne – FDA and Joe Haynes – FDA about the possibility of providing a training to present to the membership around the principles and techniques of Aseptic Sampling. The committee discussed and agreed to send this to the Education and Training Committee to evaluate the feasibility and the need to provide a training as well as conduct a survey to determine interest. This information will be collected and reported back at the 2022 annual meeting.

No further discussion or topics were brought to the attention of the committee and discussion points not addressed in this meeting will be further updated during the 2022 Annual Meeting. The meeting was adjourned at 11:30 AM EST.

**Action Item Table**

<b>Responsible</b>	<b>Item</b>	<b>Action</b>	<b>Timing / Status</b>
Miriam Johnson	Sampling Study Review Committee	Waiting data results from KY and TX.	On-going/August 2022
Work Group	AITS Guidelines & Curriculum	Update and Standardize AITS Guidelines & Curriculum; Virtual Setting Options	On going/June 28-30, 2022
Brett Groves	BITS Training	Work with host state to set up	Sept/Oct 2022
Work Group	Guidance Tools for Inspections	Review and send to industry for review. Make available for all to see	January 2023
Miriam Johnson/Sue Hayes	Small Meetings Grant	Apply for the trainings in the future	Per Grant Request Submission Dates
Miriam Johnson	Aseptic Sampling	Work with FDA to decide on providing a training and work on a method	On-Going; August 2022
Ben Jones	Bulk Tote Sampling	Review to see if any information is available on this already, report back to committee	January 2023