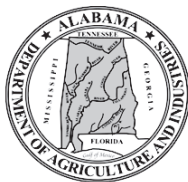




2022 MIDYEAR MEETING AGENDA BOOK

JANUARY 18-20, 2022

**RENAISSANCE MOBILE RIVERVIEW PLAZA HOTEL
MOBILE, ALABAMA**



**ALABAMA DEPARTMENT OF
AGRICULTURE & INDUSTRIES**



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Please note AAFCO does not generally record discussions during meetings unless formally announced at the start of the meeting. Having said that, there may be individuals recording presentations/discussions taking place. AAFCO does not have control over individuals who choose to do so. Furthermore, it may be a violation of state and/or other jurisdictions to make these types of recordings without knowledge of participating individuals who are being recorded.

General Session Agenda
2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Tuesday, January 18, 2022
8:00–10:00 am CST
Bon Secour Bay 2 and 3

To view meeting webinar, register here:
<https://www.aafco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>

Agenda

- 8:00 am Opening Presidential Remarks, George Ferguson
North Carolina Department of Agriculture & Consumer Services
- 8:05 Announcement and Roll Call–Ashlee-Rose Ferguson, AAFCO Secretary-Treasurer
Washington State Department of Agriculture
Memorials–Erin Bubb, Immediate Past President
Pennsylvania Department of Agriculture
- 8:20 Introduction and Welcome to Alabama
Alabama Commissioner of Agriculture, Rick Pate



Meet the Commissioner

Rick Pate grew up working on his family's cattle and poultry operations in Lowndes County, where he learned the value of hard work and perseverance. Because of his roots in agriculture, he studied horticulture and received his bachelor's degree in 1978 from Auburn University's College of Agriculture.

Pate put his degree and determination to work and started Pate Landscape Co., Inc. over 36 years ago. Even though Pate has spent most of his time operating Pate Landscape, he never let go of his love for and connection to the farm in Lowndes County. He had a purebred Charolais herd of his own, but at the death of his father in 2012, he also took over the family cattle operation, Pate Charolais Ranch.

Growing up on a farm, having a cattle operation, running a landscape business, and serving as the mayor of a small rural town has given Pate a unique prospective to bring to the office of Ag Commissioner. He has a genuine concern for the future of agriculture and the people of Alabama.

Pate is mindful that by 2050, farmers will have to double food production to meet the needs of the world and that it will take visionary leaders who understand that we have to work smarter, not just harder, to achieve these goals. He plans to do his part by working with department staff, agriculture stakeholders and the people of Alabama to make a difference.

- 8:30 AAFCO Business Session–President Ferguson, North Carolina Department of Agriculture & Consumer Services

Membership votes on recommendations

Meet the 2022 AAFCO Board of Directors



George Ferguson, President

George currently works as the Feed Administrator for the North Carolina Department of Agriculture & Consumer Services, where he is responsible for the management of the NC Food and Drug Protection Division's Regulatory Feed Program. While growing up on a small dairy farm in western NC George developed a passion for agriculture that would eventually bring him to NC State, from where he graduated in 1994 with a BS Degree in Poultry Science. While a student at NC State he had the good fortune to have an advisor who had purchased a small feed mill in Fuquay-Varina, where he would get his start in the feed manufacturing business. After graduation he worked briefly for Perdue Poultry in Ahoskie NC, but found himself drawn back into the world of feed where he would spend the next 15 years. From farm store management to dealer development and sales, George worked with independent dealers of numerous feed manufacturing firms to include Southern States, Purina Mills and Blue Seal Feeds. In 2012 George transitioned from industry to regulatory, as he accepted the position of Feed Safety Officer within the NC Food and Drug Protection Division, Animal Feed Program. He has since served as the Divisions Compliance Officer and now serves as the programs Administrator.



Austin Therrell, President-Elect

Austin currently serves as the Feed Program Manager for the South Carolina Department of Agriculture. In this role he's primarily responsible for overseeing inspection priorities across the state, product registrations, labeling compliance, and a sampling program. He graduated from Clemson University with a Bachelor of Science degree in Animal and Veterinary Sciences in 2013. Prior to his time at SCDA Austin worked for a family-owned pet food company in the sporting dog industry. Austin also serves as a Co-Chair of the AAFCO Feed & Feed Ingredient Manufacturing Committee, as a member of the AAFCO Pet Food Committee, and as a member of the Current Issues and Outreach Committee. Austin lives with his wife and two children in upstate South Carolina.



Erin Bubba, Immediate Past President

Erin Bubba currently serves AAFCO as President. She received a B.S. in Agricultural Science from the Pennsylvania State University. She started her career with the Pennsylvania Department of Agriculture in 2000 as an Inspector of feed, fertilizer, seed, and pesticide products. Currently, Erin is the Chief of Agronomic Products and Regional Inspection Services. She volunteers as the AAFCO Miscellaneous Products Investigator and the Alfalfa Products Investigator. Her favorite hobbies include gardening, and spending time outdoors with her two dogs. Erin lives with her husband and daughter in South Central Pennsylvania.



Ashlee-Rose Ferguson, Secretary-Treasurer

Originally hailing from outside of Philadelphia, Ashlee-Rose Ferguson obtained her Bachelor of Science in Wildlife Science from State University of New York: College of Environmental Science & Forestry/Syracuse University. Then going on to gain valuable public and environmental health experience with: Washington State Department of Health in the Zoonotic Disease section; Clemson University in the Department of Entomology, Soils, and Plant Sciences; South Carolina Department of Health & Environmental Control in Retail Food Protection and Vector Surveillance Programs. She moved back to Washington State in late 2017 to work with Washington State Department of Agriculture's Animal Feed Program as their Animal Feed Regulatory Program Standards (AFRPS) Coordinator, now Interim Program Manager. Prior to her third cross-country move, Ashlee-Rose served as the Vice President for South Carolina Environmental Health Association. She is currently serving as the International Health Committee Vice Chair with Washington State Environmental Health Association, is a Registered Sanitarian/Registered Environmental Health Specialist, and a Cohort VII graduate of the International Food Protection Training Institute (IFPTI) Fellowship in Food Protection. When Ashlee-Rose

is not working, she enjoys living in a lush temperate rainforest along a salmon spawning creek, photography, traveling, and spending time with her loved ones (which includes her fiancé, Vladimir and their three cats: Koca, Luna, and Mickey, probably a dog soon too).



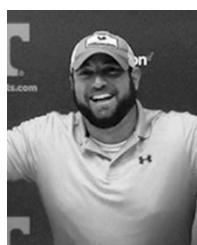
Hollis Glenn, Director

Hollis Glenn is currently the Director of the Inspection and Consumer Services Division for the Colorado Department of Agriculture (CDA). In this role, Hollis oversees several regulatory programs associated with Colorado's agricultural industries, including the Commercial Feed and Produce Safety Program. He serves on the FDA Governing Council for the Partnership for Food Protection. In addition, Hollis was appointed by Governor Polis to serve on the Colorado Food System Advisory Council and was the recipient of the "Who's Who in Agriculture" award in 2020.



Josh Arbaugh, Director

Josh Arbaugh is a Chemist and Seed Analyst with the West Virginia Department of Agriculture. He graduated from West Virginia University with a B.S. in Biology before joining the department in 2011. His work in the laboratory includes the analysis of animal feed, pet food, forage, seed, fertilizer, liming material, and food products. He began attending AAFCO meetings in 2013 and has been an active member of the Laboratory Methods and Services and Proficiency Testing Program Committees. Josh lives with his wife, two daughters, and three dogs in Charleston, WV.



Eric Brady, Director

Eric Brady is the Statewide Supervisor for Ag Inputs Section for the Tennessee Department of Agriculture. Over the last four years, Eric has overseen daily field operations for the Feed, Seed, Fertilizer, and Lime programs and managed field inspectors across the state. Eric has been involved with AAFCO as the co-chair of Feed and Feed Ingredient Manufacturing and on the training cadres for BITS and AITS. Before this role, Eric was the Stormwater Coordinator for the City of Crossville. Eric holds a Master's degree in Agriculture and Natural Resource Systems Management from the University of Tennessee. In his spare time, he enjoys cattle farming and hunting.



Laura Scott, Director

Laura is a National Manager in the Animal Feed Division of the Canadian Food Inspection Agency where she is responsible for leading the feed regulatory modernization project and outreach and communications for the feed program. She graduated from the University of Guelph with a BSc in Animal Biology and an MSc in Animal Nutrition. Her experience with the CFIA includes product registration, policy development and regulatory development. Laura serves on AAFCO's Feed and Feed Ingredient Manufacturing, Ingredient Definition, and Inspection and Sampling Committees, and as a member of the AAFCO Board of Directors.



Darrell Johnson, Director

Darrell Johnson has a B.S. in Animal Science from Missouri State University and an M.S. and Ph.D. in Ruminant Nutrition from the University of Kentucky. He spent 5½ years as Extension Ruminant Nutrition Specialist at Mississippi State University before returning to Kentucky in 1989 as a Technical Service Specialist for a regional feed company. He became Executive Director of Regulatory Services at the University of Kentucky in 2012. In this role he oversees the direction of feed, fertilizer, seed and milk regulations in the state. The regulations are set by state statute and are designed to provide consumers accuracy and completeness in the products they purchase. His Division is also responsible for soil testing provided through the Extension Service. He is a member and past president of the American Registry of Professional Animal Scientists and is a Fellow in the American Society of Animal Science. He and his wife Beth live on a farm in central Kentucky where they raise cattle and goats. They have two adult children and two granddaughters.



Susan Hays, Executive Director

Susan Hays is an accomplished Executive Director with a sound association management background. She's worked with agricultural and trade associations as well as foundations as an Executive Director since 1987. Her success supporting senior leaders, board executives and members while expanding the mission and program offerings of the non-profit associations she manages is documented. She brings strong management and leadership experience to AAFCO to improve the value to AAFCO members and industry. She has a BA from the University of Wyoming where she majored in secondary education and French.

Outgoing AAFCO Board Member

AAFCO would like to thank Kristen Green for her years of service.



Kristen Green has worked with the University of Kentucky as a Registration Specialist for the Division of Regulatory Services since 2012. In her role as a regulator, she is primarily responsible for reviewing and registering all livestock and pet foods sold in Kentucky. She has been attending AAFCO meetings for eight years. During that time, she has served on several different committees and workgroups and served as chair of the Pet Food Committee for several years. Kristen lives with her husband and two children in Lexington, Kentucky. She received her B.A. and M.A. from the University of Kentucky.

Association Business Meeting Agenda

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Tuesday, January 18, 2022
8:30–10:00 am CST
Bon Secour Bay 2 and 3

To view this committee meeting online, register for virtual access here:
<https://www.aaftco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>

Agenda

- 1) **Convene Business Session of the Association**—George Ferguson, President
 - 1) Announcement of new life members
 - 2) Presentation of awards
- 2) **Acceptance of committee reports from:** Current Issues and Outreach, Education and Training, Feed and Feed and Feed Ingredient Manufacturing, Feed Labeling, Ingredient Definitions, Ingredient Definitions eMeeting 10/28/2021, Laboratory Methods & Services, Model Bills and Regulations, Pet Food, Proficiency Testing Program, Strategic Affairs – Austin Therrell, President-Elect
(Reports are published on the AAFCO website on the Midyear Meeting 2022 page, right side, under the heading “Committee Reports.”)
- 3) **Acceptance of Committee Recommendations**—Austin Therrell, President-Elect
Ingredient Definitions Committee
 - 1) **Publish a tentative definition T12.8 Barley Protein Concentrate and withdraw 12.6 Barley Distillers Protein Concentrate if T12.8 is accepted by Association Membership.**
T12.8 Barley Protein Concentrate is the dried protein fraction of barley prepared by enzymatic hydrolysis of starch, beta glucans, and fiber. The ingredient is prepared from barley that is dehulled or of a hullless variety. It must not contain less than 60% crude protein on a dry matter basis. The finished ingredient should not contain more than 10% moisture. It is to be used in the feed of fish as a source of protein. (proposed 2022)
Board Recommends Acceptance
 - 2) **Publish a tentative definition: T33.29(A) Black Soldier Fly Larvae Oil (T33.29 to remain in place)**
T33.29(A) Black Soldier Fly Larvae Oil is the product obtained by mechanically extracting the oil from dried larvae of Black Soldier Fly, *Hermetia illucens*, that have been raised on a feedstock composed exclusively of feed grade materials. It is intended for use in swine, finfish feed, and adult dog food, as a source of energy consistent with good feeding practices. It consists predominantly of glyceride esters of fatty acids and contains no additions of free fatty acids or other materials obtained from fats. It must contain, and be guaranteed for, not less than 90% total fatty acids, not more than 2% unsaponifiable matter and not more than 1% insoluble impurities. Maximum free fatty acids and moisture must also be guaranteed. If an antioxidant(s) is used, the common name or names must be indicated, followed by the words “used as a preservative” (proposed, xxx; amended xxx)
Board Recommends Acceptance
 - 3) **Add to table 101.1: AGRN 36 Marine Microalgae Oil (for dogs)**

| AGRN (select for detailed record) | Notifier | Substance | Common or Usual Name | Intended Use | Intended Species | Date of Filing | FDA's Letter (select to view letter) |
|--|-------------------|--|-----------------------|---|------------------|----------------|--|
| 36 Part 1 (PDF, 1,023 pages) Part 2 (PDF, 1,023 pages) | Veramaris USA LLC | Marine microalgae oil from <i>Schizochytrium</i> sp. | Marine Microalgae Oil | To be used as a source of long chain polyunsaturated fatty acids (PUFAs), docoahexanoic acid (DHA) and eicosapentaenoic acid (EPA) in canned and dry/extruded dog foods | dogs | Jan. 2, 2020 | FDA has no questions. (PDF, 4 pages) |

Board Recommends Acceptance

4) Add to table 101.1: AGRN 37 Marine Microalgae Oil (for cats)

| AGRN (select for detailed record) | Notifier | Substance | Common or Usual Name | Intended Use | Intended Species | Date of Filing | FDA's Letter (select to view letter) |
|--|-------------------|--|-----------------------|---|------------------|----------------|--|
| 37 Part 1 (PDF, 400 pages) Part 2 (PDF, 585 pages) | Veramaris USA LLC | Marine microalgae oil from <i>Schizochytrium</i> sp. | Marine Microalgae Oil | To be used as a source of long chain polyunsaturated fatty acids (PUFAs), docoahexanoic acid (DHA) and eicosapentaenoic acid (EPA) in canned and dry/extruded cat foods | cats | Jun. 29, 2020 | FDA has no questions. (PDF, 4 pages) |

Board Recommends Acceptance

5) **Publish a new table 90.27 concerning vitamin names in ingredient statements on finished pet foods. Insert at 2021 OP Rev. 1, page 508 after table 90.26 footnotes. Table 90.27 Vitamin Ingredient Nomenclature for Labeling of Finished Pet Foods.**

The names in the Label Listing column may be used to represent the vitamins in the right-hand column in finished foods and treats for dogs and cats. This table is intended to aid in the labelling of pet foods and provide more familiar names for vitamins for consumers.

This table is not intended to list all available vitamins for use in pet food. In all cases the ingredient definition should be reviewed to ensure that it is appropriate for the intended use.

| Label Listing | AAFCO Ingredient Definition or 21 CFR listing |
|---|---|
| Vitamin A (Vitamin A Acetate) | 90.25 Vitamin A Acetate |
| Vitamin A (Vitamin A Palmitate) | 90.25 Vitamin A Palmitate |
| Vitamin A (Vitamin A Propionate) | 90.25 Vitamin A Propionate |
| Vitamin B ₁ (Thiamine Hydrochloride) | 90.25 Thiamine Hydrochloride |
| Vitamin B ₁ (Thiamine Mononitrate) | 90.25 Thiamine Mononitrate |
| Vitamin B ₂ (Riboflavin) | 90.25 Riboflavin |

| Label Listing | AAFCO Ingredient Definition or 21 CFR listing |
|---|--|
| Vitamin B ₂ (Riboflavin-5-phosphate) | 21 CFR 582.5697 Riboflavin-5-phosphate |
| Vitamin B ₃ (Niacin) | 90.25 Niacin; nicotinic acid |
| Vitamin B ₃ (Niacinamide) | 90.25 Niacinamide; nicotinamide |
| Choline (Choline Pantothenate) | 90.25 Choline Pantothenate |
| Choline (Choline Chloride) | 90.25 Choline Chloride |
| Choline (Choline Bitartrate) | 90.26 Choline Bitartrate |
| Vitamin B ₅ (Calcium Pantothenate) | 90.25 Calcium Pantothenate |
| Vitamin B ₅ (Choline Pantothenate) | 90.25 Choline Pantothenate |
| Vitamin B ₅ (D-Pantothenyl Alcohol) | 21 CFR 582.5580 D-Pantothenyl Alcohol |
| Vitamin B ₅ (Sodium Pantothenate) | 21 CFR 582.5772 Sodium Pantothenate |
| Vitamin B ₆ (Pyridoxine Hydrochloride) | 90.25 Pyridoxine Hydrochloride |
| Vitamin B ₇ (Biotin) | 90.25 Biotin |
| Vitamin B ₉ (Folic Acid) | 90.25 Folic Acid |
| Vitamin C (Ascorbic Acid) | 90.25 Ascorbic Acid |
| Vitamin C (L-Ascorbyl-2-polyphosphate) | 90.25 L-Ascorbyl-2-polyphosphate |
| Vitamin C (Calcium Ascorbate)* | 90.25 Calcium Ascorbate |
| Vitamin C (Calcium L-Ascorbyl-2-Monophosphate) | 90.25 Calcium L-ascorbyl-2-monophosphate |
| Vitamin C (Erythorbic Acid) | 90.25 Erythorbic Acid (Iso ascorbic acid) |
| Vitamin D ₂ (Ergocalciferol) | 21 CFR 582.5950 Vitamin D2 |
| Vitamin D ₃ (Cholecalciferol) | 21 CFR 582.5953 Vitamin D3 |
| Vitamin E (α-Tocopherol Acetate) | 90.25 α-tocopherol acetate |
| Vitamin E (Tocopherols) | 90.25 Tocopherol (α-tocopherol) |

Notes: *Vitamin C activity in dry feeds of < 13% moisture only.

Board Recommends Acceptance

- 6) Make the following changes in ODI and publish the changes for record in the Official Publication, starting on page iii (tentative changes do not go into ODI) **

| ODI Action | Name | Reference | Comments |
|---|--|------------------|--------------------------------|
| Delete Ingredient Name Delete Reference | Barley Distillers Protein Concentrate | 12.6 | Business meeting xx/xx/xxxx |
| Add Ingredient name //add reference | Marine MicroalgaeOil | Table 101.1 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin A (Vitamin A Acetate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin A (Vitamin A Palmitate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin A (Vitamin A Propionate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₁ (Thiamine Hydrochloride) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₁ (Thiamine Mononitrate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₂ (Riboflavin) | Table 90.27 | Business meeting xx/xx/xxxx |

| ODI Action | Name | Reference | Comments |
|---|---|------------------------|--|
| Add Ingredient name // add reference | Vitamin B ₂ (Riboflavin-5-phosphate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₃ (Niacin) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₃ (Niacinamide) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Choline (Choline Pantothenate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Choline (Choline Chloride) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Choline (Choline Bitartrate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Choline (Choline Bitartrate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₅ (Calcium Pantothenate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₅ (Choline Pantothenate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₅ (D-Pantothenyl Alcohol) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₅ (Sodium Pantothenate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₆ (Pyridoxine Hydrochloride) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₇ (Biotin) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin B ₉ (Folic Acid) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin C (Ascorbic Acid) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin C (L-Ascorbyl-2-polyphosphate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin C (Calcium Ascorbate)* | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin C (Calcium L-Ascorbyl-2-Monophosphate) | Table 90.27 | Business meeting xx/xx/xxxx |

| ODI Action | Name | Reference | Comments |
|--------------------------------------|--|-------------|-----------------------------|
| Add Ingredient name // add reference | Vitamin C (Erythorbic Acid) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin D ₂ (Ergocalciferol) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin D ₃ (Cholecalciferol) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin E (α-TocopherolAcetate) | Table 90.27 | Business meeting xx/xx/xxxx |
| Add Ingredient name // add reference | Vitamin E (Tocopherols) | Table 90.27 | Business meeting xx/xx/xxxx |

Board Recommends Acceptance

Ingredient Definitions 10/28/21 eMeeting

- 1) **Move T73.430(A) L-Lactic Acid from tentative to official, Set up new subsection "Sequestrants (73.426- 449)" in the Official Publication.**

Tentative Sequestrants (73.426- 449)

T73.430(A) L-Lactic Acid a sequestrant with a minimum content of 97% L-lactic acid on a dry matter basis for use in dry cat food products (less than 20% moisture). It is intended for use as a dental plaque and tartar control agent for adult maintenance cat food at levels not to exceed 1.2% on a dry matter basis. (Proposed 2021 rev. 1)

Board Recommends Acceptance

- 2) **Publish the MSBC document at the end of OP chapter 5.**

Copies of the Recommendations for use of Menadione Sodium Bisulfite Complex (MSBC) in Animal Feed document are available for viewing on the aafco.org website located under the Ingredient Definitions Committee's Forms and Information section:
[https://www.aafco.org/Portals/0/SiteContent/Regulatory/Committees/Ingredient-Definitions/Recommendations_for_Use_of_Menadione_Sodium_Bisulfite_Complex_\(MSBC\)_in_Animal_Feed.pdf](https://www.aafco.org/Portals/0/SiteContent/Regulatory/Committees/Ingredient-Definitions/Recommendations_for_Use_of_Menadione_Sodium_Bisulfite_Complex_(MSBC)_in_Animal_Feed.pdf)

- 3) **Make the following changes in ODI: (tentative changes do not go into ODI) ****

| ODI Action | Name | Reference | Comments |
|--------------------------------------|---------------|-----------|-----------------------------|
| Add Ingredient name // add reference | L-Lactic Acid | 73.430 | Business meeting xx/xx/xxxx |

****ODI updating—in order to add transparency of the impact of committee decisions on the Online Database of Ingredients (ODI) label validation tool, the committee recommendations will include a table of the anticipated changes to ODI to reflect changes to common or usual names and/or references in the OP. It is anticipated this table will also appear in the front of the OP with the dates of adoption by the Association Membership. OP section editors are responsible for the accuracy of the ODI updates.**

Board Recommends Acceptance

Strategic Affairs Committee

- 1) **Board Liaison role, Procedures Manual, page 13, delete bullet:**

- Appoint BOD members as liaisons on each committee and to external associations (e.g., NASDA, AFDO) to serve as special representatives of the BOD. Liaisons assist the BOD in keeping track of issues in other organizations and provide opportunities for exchange of information between AAFCO and related organizations. Liaisons speak to AAFCO policy issues when called upon to represent national issues. They are obligated to check with the BOD to ensure messaging reflects current BOD direction. Liaisons also provide a continuous point of contact as they serve for several years and are not changed annually.

After the General Operating Procedures bullets and before the last paragraph describing Tables 1 and 2, insert:

The BOD has the authority to appoint members as liaisons to AAFCO committees and external associations (e.g., NASDA, AFDO). The purpose of these liaisons is to represent the BOD and

serve as a conduit for communication and representation between the two groups. Board members will be appointed as liaisons to specific committees, whereas the BOD may appoint any AAFCO member to serve as a liaison with an external association. Expectations for these liaisons (in either role) are detailed below:

- BOD liaison to an AAFCO Committee
 - Communicate directives from the BOD to the committee.
 - Serve as special representative of the BOD.
 - Assist the BOD in keeping track of committee issues.
 - Speak to AAFCO policy issues.
 - Ensure messaging reflects current BOD direction.
 - Provide a continuous point of contact.
 - Review and contribute to committee agenda.
 - Assist Committee Chair to ensure the minutes capture the committee intent, actions, and recommendations accurately.
- AAFCO/BOD liaison to an external association:
 - In addition to the list above, the primary role of the external liaison is to ensure clear communications between the two organizations by serving as the contact point.
 - Ensure the Board understands the other organization.
 - Represents AAFCO and AAFCO mission to that organization.
 - Monitor the business and activities of the external organization and provide regular reports and updates to the BOD on any items of note.
 - Identify issues that arise between external group and AAFCO.

Board Recommends Acceptance

2) President-Elect Role and Duties, Procedures Manual, Page 16-17 substitute existing section with:

President-Elect

The President-Elect must be knowledgeable on key issues of the association. The role of the President-Elect is both supportive and strategic. The broad range of duties of the President-Elect are designed to familiarize the upcoming President with committee business, strategic affairs and association leadership to help the President-Elect be an effective association President.

The President-Elect performs the duties of the President in the absence of the President or in the event of the President's inability or refusal to act. When so acting, the President-Elect shall have all the powers of and be subject to all the restrictions upon the President.

The President-Elect serves as a member of the BOD and performs such other duties as may be assigned by the President or BOD. The person in this position normally does not serve as a committee or task force chair.

General Operating Procedures:

- Serve as the committee coordinator. The President-Elect is responsible for ensuring each committee report is complete and accurate. The Committee Coordinator should assist the committee chair to identify any conflicts before the BOD meetings. When clarity on a report is needed, the President-Elect informs the committee chair of the problem and requests clarification before the information is presented to the BOD. If conflicts cannot be resolved prior to the BOD meeting, the committee chair is requested to attend the BOD meeting where discrepancies will be pointed out for discussion and resolution. The President-Elect must be well enough acquainted with the background of proposed changes, and other matters, to facilitate questions and answers with the committee chair. (e.g., reason for and need of change, problems presently being encountered, how change will help, what has happened in the past, where the committee recommendation may be in error, etc.). This is extremely important to avoid the necessity of postponing action until the next meeting because of confusion and to expedite BOD meetings. Other duties of Committee Coordinator:
 1. Coordinate with Executive Director, Executive Assistant and Committee Liaisons to advise Committee Chairs on meeting the AAFCO timelines for their meeting agendas, meeting minutes and other responsibilities.
 2. Convene meetings of Committee Chairs immediately preceding and following the Annual and Midyear meetings to foster committee collaboration and communication with the BOD.

- 3. Remain accessible to committee chairs, regulated industry and consumer groups for assistance, directions and advice.
- Serve as Vice-Chair to the Ingredient Definition Committee.
- Serve as member of the Finance Committee.
- Serve as member of the Executive Committee.
- Initiate BOD recommendations to the membership at Annual and Midyear Business Meetings

Board Recommends Acceptance

- 3) Create a fillable format for the template to make changes to the Procedures Manual. Make it available on the website and in the Feed BIN. Include a link to the template in the Administrative Procedures and Policies section of the Procedures Manual.

Board Recommends Acceptance

- 4) **Finance Committee description, Procedures Manual, page 33 substitute existing section with:**

Purpose

Oversees financial planning to provide strategic advice, financial stability and support to the BOD. The committee maintains familiarity with the revenue, expense, and investments elements of AAFCO to assist the Secretary-Treasurer in managing and meeting strategic objectives and to assure management strategies that support AAFCO's long-term financial sustainability.

Membership

Members should be those who have served in executive level AAFCO positions or persons who by right of employment in their professions have relevant finance and money management experience and are familiar with the fiscal policy and philosophy of the organization. The Secretary-Treasurer will serve as the Chairperson. The committee should consist of no less than five members, including the Board members. Committee members should include:

- The current President
- The President-Elect and at least one other Board member
- At least 2 Past Presidents
- Leadership representing the major revenue generating AAFCO programs; (e.g. Proficiency Testing Program, Official Publication management, meetings and trainings); and,
- Leadership from the Strategic Affairs Committee (SAC)

General Operating Procedures

The Finance Committee:

- Shall provide support to the Secretary-Treasurer and to the BOD in developing fiscal scenarios to attain strategic goals, and provide management options for the BOD.
- Works with other committees or persons to gather data for fiscal analyses related to strategic goals under consideration.
- Reviews and recommends adoption of strategies related to AAFCO finances to the BOD by the Secretary-Treasurer.
- Reviews investment policy strategies periodically and makes recommendations to the BOD for updates.
- Prepares the annual budget, with support from the Executive Director, for review and approval by the BOD.
- Gathers and supplies year-end reporting for the BOD.
- Makes arrangements for audits of AAFCO finances and responds to questions but should not participate as auditors.

Board Recommends Acceptance

This concludes committee and board recommendations needing membership approval.

- 4) **Credential Report: FASS**

Number of voting members represented:

Number of states in attendance:

Number of countries:

Number of FDA representatives:

Number of life members:

Total meeting attendance:

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Current Issues and Outreach Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Tuesday, January 18, 2022
10:30–11:45 am CST
Bon Secour Bay 2 and 3

To view this committee meeting online, register for virtual access here:
<https://www.aafo.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Jennifer Combs, Co-Chair

Jennifer Combs is the Animal Food Regulatory Program Standards (AFRPS) Coordinator at the University of Kentucky, Division of Regulatory Services (UKDRS). Upon receiving her Bachelor of Science in Agriculture and minor in chemistry she began working with the University of Kentucky Animal Sciences Department in ruminant nutrition research. She joined UKDRS in 2014 working in the Feed and Fertilizer lab and moved into the AFRPS position in late 2016. She, her husband Jarrod Combs, and their two girls raise: cattle, chickens, working bird dogs, and horses on their farm.



Jo Lynn Otero, Co-Chair

Jo Lynn currently serves as the Program Manager in the Feed, Seed, & Fertilizer Section for the New Mexico Department of Agriculture. She has been with the department since 2014. She graduated from New Mexico State University with a BS and Master's in Agriculture Extension Education. She enjoys spending her free time with her family going fishing and camping. She is an educator by heart and loves volunteering as a 4-H leader and working on 4-H project with her boys.

Jo Lynn serves on AAFCO's Pet Food Committee, Technology Committee, Education and Training Committee, and Co-Vice Chair of the AAFCO Current Issues and Outreach Committee.

Agenda

- | | |
|---------|--|
| 10:30 | Welcome & Opening Remarks Jennifer Combs, Co-Chair, University of Kentucky Jo Lynn Otero, Co-Chair, New Mexico Department of Agriculture |
| 10:35 | Strategic Communication Firm Update Tera Keatts, Jennifer Lester - Philosophy Communication |
| 11:00 | AAFCO CIOC Updates Committee CIOC/Philosophy Workgroup recognition & update AAFCO 101 Engagement Survey Outreach Documentation |
| 11:30 | Comments/Suggestions for Future Meetings & Closing Remarks Jo Lynn Otero |
| Adjourn | |

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Feed Labeling Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Tuesday, January 18, 2022
1:15–2:15 pm CST
Bon Secour Bay 2 and 3

To view this committee meeting online, register for virtual access here:
<https://www.aaftco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



David Dressler, Chair

David Dressler has worked with the Pennsylvania Department of Agriculture for 14 years, with 12 of those years involved in the animal feed program. Prior to starting his career with the PA Department of Ag, David received a Bachelor's Degree in Agricultural Science from Penn State University. In May 2014, David attended his first AAFCO meeting, the Feed Administrator's Seminar in Big Sky, MT and became the voting Control Official for Pennsylvania in January 2015. David assumed his first leadership role in AAFCO by becoming the Chair of the Feed Labeling Committee in

August 2016.

Agenda

Introductions (5 mins)

- Roll Call of Members & Advisors
- Committee Member Changes

Work Group Liaisons (5 mins)

- Analytical Variation Workgroup
- Philosophy Communications Workgroup

OP Edits Workgroup Recommendations (15 mins)

- Review and accept the workgroup recommendation.
 - Changes in model bill to required guarantees for poultry feed.
 - Updates to the Feed Labeling Guide in the OP
- Motions or Actions based on the workgroup report?

Multi-Pack Labeling (20 mins)

- What should be present on the outer package as well as each internal package?

Lot Numbers (15 mins)

- Should Lot Numbers be required?
- Aids in Recalls & Traceability

Notes

[illegible]

Proficiency Testing Program Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Tuesday, January 18, 2022
1:15–4:45 pm CST
Mobile Bay Ballroom

To view this committee meeting online, register for virtual access here:
<https://www.aafo.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Sally Flowers, Co-Chair



Teresa Rygiel, Co-Chair

Agenda

- 1) Welcome and Agenda Review
- 2) Program Leadership and Administrative Update
 - a) Committee Chair
 - b) Vice Chair(s)
 - c) Note Taker
 - d) QA Manager
 - e) ANAB Assessment
- 3) Scheme Discussion – A. Crawford and B. Snodgrass
 - a) 2021 Program Participation Report
 - b) 2021 Demographics Report
 - c) 2022 Subscription Status
 - d) Customer Feedback
- 4) Lab and Enforcement Issues Committee AV Workgroups Update
- 5) Other Business
- 6) Adjournment

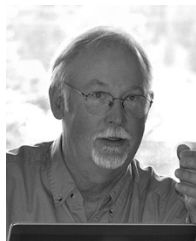
Notes

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Model Bills and Regulations Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Tuesday, January 18, 2022
2:30–3:30 pm CST
Bon Secour Bay 2 and 3

To view this committee meeting online, register for virtual access here:
<https://www.aafco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Doug Lueders, Chair

Recently retired, Doug was the manager of the Minnesota Department of Agriculture's Commercial Feed Program for 16 years. Doug is a past-President of AAFCO, chairs the Model Bills and Regulations Committee and serves on the Feed and Feed Ingredient Manufacturing Committee, Finance Committee, Strategic Affairs Committee, By-Laws Subcommittee, Ingredient Definitions Committee Independent Conclusion of GRAS work group, and FSMA Implementation work group. Other professional

volunteer work included being a member of the FDA FSMA Implementation Team, the FDA Partnership for Food Protection, the FDA Animal Food Safety System, the AFRPS development team, and the FDA Preventative Controls curriculum development team. In his spare time Doug volunteers as a youth firearms safety training instructor, tends his vineyard and along with grandma, spoils their two grandchildren, Hudson and Olivia who are 9 and 7.

Agenda

1. Welcome and Committee Member Introductions
2. 2021 Annual Meeting Minutes (approved as written on 8/30), posted on AAFCO web-site and in the Feed BIN, included in the General Session packet
3. Committee/Work Group reports
 - "Labeling" work group report – Scott (Attachment A)
 - "Colors and Flavors" work group report – Dan
4. Old Business
5. New Business
6. Assignments/homework for annual meeting
7. Adjourn

Attachment A: 2022 Labeling workgroup recommendation

Edit model bill section 3 J (page 114) to strike current language and replace with:

The term "labeling" means (1) all labels and other materials upon a commercial feed or any of its containers or wrappers, or (2) accompanying or supporting such commercial feed published or communicated in any manner.

Notes

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Ingredient Definitions Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Tuesday, January 18, 2022
4:00–5:30 pm CST
Bon Secour Bay 2 and 3

To view this committee meeting online, register for virtual access here:
<https://www.aaftco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Richard Ten Eyck, Chair (pronounced ten ike)

Born and raised in Oregon. Richard holds a B.S. in Animal Science from Oregon State University. His 37 years in the feed industry has covered all sides of the business including ingredient buying, farm store sales, nutrition, formulation and state regulatory. He is a past President of the Association of American Feed Control Officials (AAFCO). He has served on several working groups that prepared comments on the FSMA rules and is involved with the NASDA implementation team for the Animal Food Preventive Control Framework for states.

He is currently the Feed Safety Specialist with the Oregon Department of Agriculture. The one-person state program regulates 400 mills making 5000 products. He volunteers with Association of American Feed Control Officials (AAFCO) as chair of the Ingredient Definitions Committee and member of the Feed Labeling Committee.

Richard lives on the historic family farm in Sandy, Oregon raising goats, Christmas trees and hay. He has been married to his wife Kim for 40+ years and has two adult daughters. He's a grandpa and a Leader of the local 4-H livestock club.

Agenda

Informational pre-call was held January 6, 2022, 11:30 AM – 1:30 PM EST. Recording is in the BIN calendar event on that day.

OP Content

- 1) Common Food Index Procedures – Kent Kitade (35 min)
- 2) Establish a feed term for “Finished Feed” and “~~Total Ration~~.” -- Kimberly Truett (5 Min)
- 3) Delete definition 3.2 Dehydrated Alfalfa -- Erin Bubbs (30 min)
- 4) Edit to organisms in 36.11 ____ Dried Fermentation Product to allow the use of *Lactobacillus diolivorans* as a silage inoculant – Maggie Faba (5 min)
- 5) **(Do before 4)** Edit to list in 36.14 Direct-Fed Microorganisms – Maggie Faba (10 min)
 - a. Edit: Add new text to follow **Enterococcus diacetylactis*, **Enterococcus lactis*, and **Enterococcus cremoris* and the “*Formerly cataloged as Streptococcus.” statement in definition 36.14.
 - b. *Lactobacillus bulgaricus* has been renamed to *Lactobacillus delbrueckii* with a Date of Compliance of January 2022.
 - c. Edit: The list of genus species in definition 36.14 needs to be updated to reflect nomenclature changes that have a Date of Compliance of January 2022.
 - d. Edit 66.5 Fermented Ammoniated Condensed Whey
- 6) Edit: **ferric choline citrate** needs to be removed from Table 90.26 **(2022 OP page 512)** and not incorporated into Table 90.27 of the AAFCO OP. – Tom Phillips (5 Min)
- 7) Molasses products collective term footnote edit (2022 OP Page 375)- Jacob Fleig (5 Min)
- 8) Corn Gluten Meal Nomenclature – Dan King (10 min)

Informational Updates

- 9) *Hemp Update – Falina Hutchinson, MT (5 min)
- 10) IDP module usage report – Sue Hays (10 min)

- 11) **(do before 10)** Update on the ingredient submission workshop modules – Meagan Davis / Nathan Price (10 min)
- 12) Workgroup report on sunset (withdrawing) procedures for common or usual names in the OP. – (need a new lead) The scope of this workgroup will be expanded to include how to change a common or usual name. Workgroup members currently include Leah Wilkinson AFIA, PFI, Kristi Smedley, Jean Hofve, NGFA Dave Fairfield, US Poultry James Emmerson, Ken Bowers, Dave Edwards and Maggie Faba. – **New lead** (5 min)
- 13) Budget needs (5 min)
 - a. St. Louis Workshop on Ingredient Submission (Nathan, ETC ____)
 - b. Online modules Sustainable Ingredients (**need lead**, ETC ____)
- 14) Training Needs (5 min) - Richard
 - a. **From ETC** training on feed ingredients is desired, topics: new by-products, additives (CFR regulations, selenium), Refuge regulations)
 - i. Richard Suggests: Learning Objectives
 1. Become familiar with the benefits of the particular products
 2. Become familiar with the hazards needing to mitigate in producing the ingredient
 3. Become familiar with the appropriate labeling of the ingredient
 - b. Committee suggestions:

ODI Maintenance

- 15) ODI Subcommittee report – Jacob Fleig (5 min)
- 16) ODI procedures – Jacob Fleig (10 min)
- 17) Review ODI changes in catch-up transaction November 2021. – Jacob (5 min) (attach list)
- 18) Remove calcium Lignin Sulfonate from ODI. – Richard (5 min)
- 19) Move table 101.1 common or usual be in ODI - Nathan (5 Min)
- 20) Marine Products ODI placeholder Michael (5 min)
- 21) Adjourn xxx EST

Run time __180__ minutes draft __8__

Announcements

- A. Next Meetings:

2/24/22 Noon Eastern – 3:00 PM Registration Link:
https://us02web.zoom.us/webinar/register/WN_4lw5nhJKQQ2DvF3hsVUwDA

3/22/22 11:30AM -2:30PM Eastern Registration Link:
https://us02web.zoom.us/webinar/register/WN_EHzFADDbTu6m1WRK-ad-kA
- B. New Investigators:
 - a. Feed Terms - TBD
- C. **Stale Ingredients:** The following are being removed from consideration as definition requests. Please submit a new request if still desired.
- D. Parking Lot topics:
 - a. Facilitate a round table discussion on the use of hemp in animal food.
 - b. ICG workgroup report – not met since June 2021
 - c. NANP Subcommittee report –have not met -Ashley Shaw /Casey/AI
 - d. **FROM PFC (draft):** *Vitamin common names for pet food should be addressed by IDC independent of the PFLM project. Information from the qualitative consumer research should be provided to the IDC. Work of the IDC common vitamin name workgroup should be quantitatively consumer panel tested preferably at the same time as the PFLM changes.*
 - e. Human Grade feed term edits accepted by IDC in January 2021 are being held until the human grade guidelines are passed out of model bill committee.
 - f. Bring tentative definitions up for review to move to official.
 - g. Pursue formal MSBC Definition.
 - h. New feed term and Total Ration.
 - i. New feed term Freeze-Dried.
 - j. Educational modules on by-product ingredients role in sustainability.

[illegible]

Keynote Speaker Dr. Tim Schell: FDA CVM Activities Update

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Wednesday, January 19, 2022
8:00–8:30 am CST
Bon Secour Bay 2 and 3

To view this meeting online, register for virtual access here:

<https://www.aaftco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Dr. Tim Schell is the Director of the Office of Surveillance and Compliance (OS&C) in the Center for Veterinary Medicine at FDA. The Office is responsible for monitoring marketed animal drugs, food additives, and veterinary devices to assure their safety and effectiveness. Prior to the OS&C Director role, he led regulatory affairs strategies in several areas at Elanco Animal Health, expanding the firm's global initiatives in animal drugs and feed additives. He rejoined FDA in February of 2019. Previously at the FDA, he served with CVM for fourteen years, joining in 2000 as a reviewer of new animal drugs for swine and poultry. Over the course of his tenure, he held increasingly more challenging and higher profile positions throughout the Center that solidified his expertise in animal foods and drugs, as well as applied research. He held the positions of Team Leader for the Swine and Poultry Drugs team, Deputy Director of the Division of Animal Feeds, and acting Director and Deputy at CVM's Office of Research. Prior to joining the FDA, Dr. Schell was an Assistant Professor at the University of Georgia with specialization in swine nutrition. He also worked at Continental Grain Company for four years as a swine research consultant, conducting nutrition research and consulting with livestock producers.

Dr. Schell earned his Master of Science and Ph.D. in animal nutrition at Virginia Polytechnic Institute and State University in Blacksburg, Virginia. He completed his undergraduate degree in animal and dairy sciences at Auburn University.

Laboratory Methods and Services Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Wednesday, January 19, 2022
8:00 am–3:15 pm CST
Mobile Bay Ballroom

To view this committee meeting online, register for virtual access here:
<https://www.aafo.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Kristi McCallum, Co-Chair

Kristi is the Deputy Laboratory Manager for the Colorado Department of Agriculture, Division of Laboratory Services, Biochemistry Laboratory. Kristi has worked for the State of Colorado, Department of Agriculture for 21 years. During her 20+ years at CDA, she has validated and implemented testing for *Salmonella*, *Shigella*, pathogenic *E. coli*, *Listeria*, and toxins such as *Staphylococcus* enterotoxins, and plant toxins in foods and feeds by rt-PCR and ELISA. Kristi oversees the analyses and staff at the Biochemistry Laboratory. Kristi has previously served on the USDA AMS Technical

Advisory Committee for the Microbiological Data Program and the Rocky Mountain Food Safety Committee. Kristi currently serves as a member of the APHL Human and Animal Food Testing subcommittee which assists other state agriculture laboratories in pursuit of ISO17025 accreditation. Kristi has led research work through the Food Emergency Response Network including pathogen testing in fresh produce, Norovirus rt-PCR analysis in foods, and has published a paper for the detection and identification of *Staphylococcal* enterotoxins in foods by ELISA.



Sharon Webb, Co-Chair

Dr. Sharon F. Webb is the Director of Quality at the University of Kentucky, Division of Regulatory Services (UKDRS). During her undergraduate education, she had the opportunity to work at the National Center for Toxicological Research on 2 projects. Upon receiving her Bachelor of Science in Chemistry, she was admitted to Auburn University as a Ph.D. student receiving a full Graduate Assistance in Areas of National Need for Physical Chemistry. After graduation, she became the Manager of the Mass Spectrum Facilities at the University of Alabama, where she was part of a team that

was working in proteomics, examining products of ionizations of small proteins. She is currently the Director of the Quality Program at the University of Kentucky's Division of Regulatory Services. In addition to her volunteer work with AAFCO, she is an active member in the Association of American Plant Food Control Official's (AAPFCO) Magruder Check Program Committee, Terms and Definitions Committee, and is the Vice-Chair of their Laboratory Services Committee. She has been an active Leader of the Mineral and Trace Metals Group of the Methods Forum, associated with AAPFCO, and the study champion for the Association of Official Analytical Chemists International (AOACI) Official Method, 2017.02. She has been married to Ken Webb for 26 years; has three children, Symantha, Matalyn, and Jacob; and four poodles. She is a life-time fan of University of Kentucky Men's Basketball and loves meeting members of the Big Blue Nation when she travels.

Agenda

All Agenda Times—including Public Comment and Adjournment—Are Subject to Change

| | |
|----------|--|
| 8:00 am | Welcome, Introductions, & Adoption of Agenda—Co-chairs |
| 8:10 am | Review of Committee Roster and Appointments—Co-chairs |
| 8:15 am | Verification of Randox Myco7 and Coccidiostats—Dr. Sharon Webb |
| 9:15 am | Analytical Methods for Mannan and β -Glucan Determination for Ingredients Derived from Yeast—Jiri Kratochvil, Lesaffre |
| 10:15 am | MORNING BREAK |
| 10:45 am | APHL Update (PHLD, Training, Resources)—Robyn Randolph, APHL |

| | |
|---------------|---|
| 11:15 pm | New LMSC Working Groups – Introduction, Background and Plan Moving Forward— Kristi McCallum |
| 12:00–1:15 pm | LUNCH ON YOUR OWN |
| 1:15 pm | Working Group Updates—Workgroup Leads, Committee Members and Advisors Existing and New Workgroup Discussion <ul style="list-style-type: none">• <i>Fat Soluble Vitamins (30 min)</i>• <i>Multi-element</i>• <i>Mycotoxins</i>• <i>Moisture KF method in pet food (20 min)</i>• <i>Microbiology</i>• <i>Pesticide Residues</i>• <i>Drug Residues</i>• <i>Pentobarbital, Dioxin</i> |
| 3:00 pm | Working Group Discussion Continued—Workgroup Leads, Committee Members and Advisors |
| 3:15 | Adjourn—Co-Chairs |

Notes

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Feed and Feed Ingredient Manufacturing Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Wednesday, January 19, 2022
8:45–10:15 am CST
Bon Secour Bay 2 and 3

To view this committee meeting online, register for virtual access here:
<https://www.aaftco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Austin Therrell, Co-Chair

Austin currently serves as the Feed Program Manager for the South Carolina Department of Agriculture. In this role he's primarily responsible for overseeing inspection priorities across the state, product registrations, labeling compliance, and a sampling program. He graduated from Clemson University with a Bachelor of Science degree in Animal and Veterinary Sciences in 2013.

Prior to his time at SCDA Austin worked for a family-owned pet food company in the sporting dog industry. Austin also serves as a Co-Chair of the AAFCO Feed & Feed Ingredient Manufacturing Committee, as a member of the AAFCO Pet Food Committee, and as a member of the Current Issues and Outreach Committee. Austin lives with his wife and two children in upstate South Carolina.



Eric Brady, Co-Chair

Eric Brady is the Statewide Supervisor for Ag Inputs Section for the Tennessee Department of Agriculture. Over the last four years, Eric has overseen daily field operations for the Feed, Seed, Fertilizer, and Lime programs and managed field inspectors across the state. Eric has been involved with AAFCO as the co-chair of Feed and Feed Ingredient Manufacturing and on the training cadres for BITS and AITS. Before this role, Eric was the Stormwater Coordinator for the City of Crossville. Eric holds a Master's degree in Agriculture and Natural Resource Systems Management

from the University of Tennessee. In his spare time, he enjoys cattle farming and hunting.

Purpose Statement

Working cooperatively with the Food and Drug Administration, Canadian Food Inspection Agency, feed and feed ingredient manufacturers and other relevant domestic and international stakeholders, develop science- and risk-based regulations. Such regulations would support the implementation of effective inspection and compliance strategies as well as be useful in providing education and information to stakeholders. The overall goal is to minimize the presence of chemical, microbiological and physical hazards in animal feeds to the levels necessary to protect human and animal health.

Agenda

- 1) Welcome and Committee Member Introduction (Eric Brady & Austin Therrell)
- 2) Review Action Items/Reports from Working Groups and Liaisons
 - Working Group 3 – Contaminant and Hazard Lab Strategy - Brady
 - Working Group 4 – Inspector Training for Ingredient Manufacturing Inspections – Brady
 - Nutrient Contaminant Working Group - Therrell
 - Mineral Guidelines Working Group - Therrell
 - Ingredient Verification Tool – Therrell
- 3) Canadian Regulatory Update (Laura Scott)
- 4) Industry Stakeholder Updates
- 5) Other Business

| Responsible | Item | Action | Timing / Status |
|--|---|---|------------------------|
| Mineral Guidelines Working Group | Mineral Guidelines | To review and revise the “Official Guidelines for Contaminant Levels Permitted in Mineral Feed Ingredients”. | Update: August 2021 |
| FSMA Implementation Task Force – Working Group 3 | Hazard & Contaminant Action Levels and Enforcement Strategies | Work with FSPCA, EIC, ISC, IDC and LMSC to develop a prioritized list of method development once list of contaminants and hazards has been identified by the FSPCA and FDA. A plan of action should be created by the working group to determine the processes of implementing the decision making and method development. | Update: August 2021 |
| FSMA Implementation Task Force – Working Group 4 | Inspector Training Development | Gap Analysis performed on FSCPA training to determine if there is any missing education that should be provided to inspectors whom perform feed ingredient manufacturing inspections | Update: August 2021 |

Notes

Inspection and Sampling Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Wednesday, January 19, 2022
10:45–11:45 am CST
Bon Secour Bay 2 and 3

To view this committee meeting online, register for virtual access here:
<https://www.aaftco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Miriam W. Johnson, Chair

Miriam W. Johnson is the Compliance and Inspection Programs Lead Compliance Officer for the North Carolina Department of Agriculture and Consumer Services. She Graduated from North Carolina State University with a BS in Animal Science and minors in Nutrition and Agricultural Business Management. She started her career working for Murphy-Brown, LLC, a Division of Smithfield Foods, in the commercial swine production division for 4 years before coming to the North Carolina Department of Agriculture & Consumer Services as the Feed Compliance Officer. She held this position for 7 years before accepting a position as a Feed Field Inspector for Southeastern North Carolina. She worked as a field inspector for 3 years and then returned to Raleigh after accepting her current position as the lead compliance officer for the Animal Feed Program and supervisor for field inspection and compliance staff. She has worked for NCDA & CS for 13 years. Miriam has been involved with AAFCO as the Feed Labeling Committee Co-Chair from 2011-2013, the Inspection and Sampling Committee Chair from 2017 to present, and as a member of the training cadres for AITS and BITS. Miriam and her husband, Benton, also operate a small family century farm in eastern North Carolina where they raise swine, cattle and muscadine grapes.

Agenda

- 10:45 **Welcome & Opening Remarks**
Miriam Johnson: North Carolina Department of Agriculture & Consumer Services
- 10:50 **AITS & BITS**
2022 AITS & BITS: Schedule and Recruiting; Face to Face Meetings vs. Virtual Meetings for 2022
Miriam Johnson: North Carolina Department of Agriculture & Consumer Services
Jessica Gore: North Carolina Department of Agriculture & Consumer Services
Brett Groves: Office of the Indiana State Chemist
AITS/BITS Curriculum Workgroup: Progress and Updates
Development and update of materials for AITS
Inspector Guidance Tool for PC and cGMP inspections
Miriam Johnson: North Carolina Department of Agriculture & Consumer Services
Jessica Gore: North Carolina Department of Agriculture & Consumer Services
- 11:10 **AAFCO Sampling Study**
Single Tube Trier Method Sampling Study: Progress and Update from the University of KY
University of Kentucky Division of Regulatory Services
- 11:25 **Other Topics for Discussion/New Business**
Update/Discussion: Request for addition of bulk tote sampling method
Miriam Johnson: North Carolina Department of Agriculture & Consumer Services
Are there items in the Feed Inspector's Manual that need updating?
Interest in forming a workgroup charged with creating a proposal to develop AAFCO branded sampling equipment (Triers, bags, stream cutters, aseptic scoops, etc.)
- 11:45 Adjourn

[illegible]

Pet Food Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Wednesday, January 19, 2022
1:15–3:15 pm CST
Bon Secour Bay 2 and 3

To view this committee meeting online, register for virtual access here:
<https://www.aaftco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Liz Beckman, Co-Chair

Liz Beckman is a Feed Advisor with the Washington State Department of Agriculture, Animal Feed Program. Liz's duties currently include Country of Origin reviews, Animal feed standards and Commercial feed Licensing. Liz is also responsible for collection and auditing of inspection fees. Liz has served on various AAFCO committees. Liz is a cat and dog lover, she has two cats and one dog. In her free time Liz enjoys gardening, hunting and fishing and spending time with her niece.



Stan Cook, Co-Chair

Since 2011, Stan Cook has managed the Missouri Department of Agriculture Bureau of Feed, Seed since 2011. He holds a Bachelor of Science degree in Business Administration from Lincoln University and is a Graduate of the Missouri Agriculture Leadership of Tomorrow, Class I. Prior to the bureau, Stan served as a loan officer for The Missouri Agricultural and Small Business Development Authority. His experience in Missouri Agriculture also includes twenty-five years in commercial livestock production. He served nine years as a member of the Board of Directors of Farm Credit Services serving as Vice Chairman of the Eastern Missouri Farm Credit Board and has served as a member of the Executive Committee of the Central Production Credit Association Board. He has worked as a USDA Certified Market Reporter responsible for a voluntary direct price-reporting program for hogs, pigs and timber and also, as a relief auction reporter. Stan serves on various AAFCO committees and is Vice Chair of the Strategic Affairs Committee and the Pet Food Committee. He served on the AAFCO Board of Directors from 2014 to 2020 and as its president in 2018. He continues to live and work on a sixth-generation farm near California, Missouri.

Agenda

This is a reminder that this meeting is being recorded.

1:15–1:25 PFC Welcome and Updates

Work Group Reports:

1:25–1:45 1. Human Grade Guidelines Report

1:45–2:00 2. Copper Work Group Update – Dr. Bill Burkholder

2:00–2:30 3. PFLM – Update

a. PFLM Implementation Work Group Update – Stan Cook

b. PFLM Work Group Updates

2:30–3:00 4. Training and Outreach Sub-Committee – Chris Berg

a. Pet Food Forum/Pet Food Training Modules – Sue Hays/Liz Beckman

b. AAFCO Talks Website Update – Liz Beckman

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Education and Training Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Thursday, January 20, 2022
8:00–9:00 am CST
Bon Secour Bay 2 and 3

To view this committee meeting online, register for virtual access here:
<https://www.aaftco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Marissa Kost, Chair

Marissa was born and raised in Ohio prior to moving to North Carolina to attend college. She graduated from North Carolina State University with a B.S. in Animal Science and Poultry Science. She continued her education at NCSU to receive her M.S. in Poultry Science with a minor in statistics. She has worked with the North Carolina Department of Agriculture & Consumer Services in the Animal Feed Program for almost 2 years as an Agricultural Compliance Officer. Marissa attended her first AAFCO meeting in January 2018 in Ft. Lauderdale, FL. She has been a member of the Education and Training Committee since 2017 and has served as committee chair since May 2019. In her spare time, she enjoys traveling, cooking, and spending time with friends and family.

Agenda

Welcome, Introductions & Opening Remarks

Marissa Kost, Committee Chair

Workgroup Updates (10 mins)

Leadership Training – Darlene Krieger, FDA

Training Endorsement Policy & Tables – Marissa Kost, NC

Feed Administrator's Seminar (FAS) Sub-Committee Update (5 mins)

Sub-Committee Chair: TBD

Training Availability Updates (15–20 mins)

FDA OTED Training Update – Kimberly Hull & Janet Williams, FDA OTED

Workshop Calendar Request Updates (10 mins)

GRAS & Ingredient Definitions Submission Preparation Workshop (Annual 2022) – Meghan Davis

New Business (10 mins)

Training Curriculum Updates: reflect all the new/updated training required by FDA which includes all the new prerequisites for all the courses – TBD

Adjourn

Notes

This image shows a full page of blank, lined paper. It features approximately 20 evenly spaced horizontal grey lines across its entire width, providing a template for writing or drawing. The margins are consistent on all sides.

Strategic Affairs Committee

2022 AAFCO Midyear Meeting
Renaissance Mobile Riverview Plaza Hotel
Mobile, Alabama
Thursday, January 20, 2022
9:30–11:30 am CST
Bon Secour Bay 2 and 3

To view this committee meeting online, register for virtual access here:
<https://www.aafco.org/cvweb/cgi-bin/eventsdll.dll/EventInfo?sessionaltcd=AAFCOMY2022>



Linda Morrison, Chair

Linda has post-graduate education in Animal Science from Macdonald College of McGill University. She has almost three decades experience managing the Feed Program in Canada and was the Director of the Animal Feed Division, Canadian Food Inspection Agency (CFIA) (1982-2012). Linda also worked with the CFIA's Inspection Modernization Office to develop the Integrated Agency Inspection Model for a common approach to inspecting food, animal and plant health.

Linda has been an active AAFCO member since 1986. She has served as Chair of the Strategic Affairs Committee for many years and led Strategic Planning activities. She has served on the Board of Directors and was President in 1998-99. Linda retired from the CFIA in 2016 whereupon she became a Life Member to continue to support AAFCO.

Agenda

1. Introductions and Agenda Review
2. Strategic Planning 2017-20
 - Update from Responsible Committees
3. Strategic Planning 2022+
 - Update
4. Procedures Manual
 - Update/clarify Secretary-Treasurer description (Kent, Ashlee-Rose, Sue, By-Laws)
 - Draft Privacy Policy review (Erin, Sue, Jacob, Scott, FASS) (Appendix pending)
 - Board charge: the Strategic Affairs Committee with reviewing drafted language for the AAFCO Privacy Policy and consulting with the Attorney to come up with a proposed policy and report back to the Board of Directors.
 - Draft Resolutions Policy (Hollis, Stan, Erin, Ashlee-Rose) (Appendix 1)
 - Common Food Index (Kent) update
5. New Business
 - BOD to review the necessity of publishing the BOD minutes on the AAFCO website, while taking into consideration the updated AAFCO Privacy Policy, liability concerns of BOD members, and the language in the Official Publication that directs the placement of the BOD minutes. Requests for assistance from legal counsel should be directed through the Board Executive.
6. Other business

Action Item Table

| Responsible | Item | Action | Timing / Status |
|--|---------------------------------|--|--|
| WG: Kent, Ashlee-Rose, Sue + By-Laws Sub Committee | Secretary-Treasurer description | Update/clarify Secretary-Treasurer description in Procedures Manual | Review revealed potential impact to By-Laws and need to consider revision to other descriptions; By-Laws Sub Committee added to WG; Report by end of November for Committee consideration Midyear 2022 |
| WG: Erin, Sue, Jacob (Technology Comm. Rep), Scott, FASS rep | Privacy Policy | Reviewing drafted language and consult with legal to finalize | Review and revise for discussion Midyear 2022 |
| WG: Stan, Erin, Hollis, Ashlee-Rose | Resolutions Policy | Review AFDO policy and consider for AAFCO | Review and present recommendation for discussion Midyear 2022 |
| Linda / Board | Mission Statement | Follow up on AGM question regarding need for “comma” between feed ingredient and standards in Mission Statement. | Fall Board meeting with available time. |

Appendix 1

AAFCO POLICY ON RESOLUTIONS (adopted xx/xx/xxxx)

I. PURPOSE

Each year prior to the AAFCO Association Business Meeting, resolutions are submitted to the AAFCO Board of Directors by members and committees for consideration. Through this process, members and committees may raise concerns and suggested action, relating to legislative, regulatory, and technical issues as they apply to commercial animal feed and food safety issues.

II. SCOPE

To establish protocols for the receipt and consideration by members of proposed resolutions submitted through the AAFCO Board of Directors that involves procedures, format, and frames.

III. PROCEDURES

1. In January of each year, the President shall call for resolutions at the Midyear Association Business Meeting. The Executive Director may follow up to members through additional communications and direction seeking the submission of resolutions by members and committee chairs.
2. Proposed resolutions will be accepted only if they come from an AAFCO member or committee. If needed for explanatory purposes, a resolution should be accompanied by a statement (not to exceed one page) summarizing the purpose and the justification for the proposed resolution. Guidance and resolution samples will be provided to members to assist in drafting.
3. The Executive Director shall receive and accept all resolutions that meet established guidance on clarity and form and may modify language if deemed advisable, as long as the intent is not changed and is in consultation with the resolution sponsor. The Executive Director may consolidate resolutions that are similar in content and intent and so indicate when presenting the revised resolution to the Board.
4. The Executive Director shall also prepare and present additional resolutions which by tradition are of a memorial or recognition nature or in good etiquette and are appropriate for the Association at the time and place of AAFCO Annual Meeting.

5. All proposed resolutions reviewed and accepted for clarity and form by the Executive Director shall be submitted to the Board of Directors no later than 60 days prior to the Annual Meeting for approval by the Board of Directors. The Board may invite the sponsor of the resolution to attend a Board of Directors meeting to provide context on the resolution and answer questions. Resolutions that are not passed for approval by the Board of Directors shall not be provided to members for consideration at the Annual Association Business Meeting.
6. The President or President-Elect will be responsible for coordinating the inclusion of the Board-approved proposed resolutions into the meeting materials for the Annual Association Business Meeting which are to be presented for membership approval.
7. All resolutions reviewed and approved by the Board of Directors shall be presented to the membership during the Annual Association Business Meeting by the President-Elect, with the Board of Directors' recommendations of approval.
8. Floor action on resolutions shall be by simple (OR 2/3?) majority vote of the members present or by proxy at the Annual Association Business Meeting and constituting a quorum.
9. The AAFCO Board of Directors shall initiate all action required by the approved resolutions and will attempt to achieve the resolution's intent during the ensuing year. Board members may delegate actions to the Executive Director or Committee Chairs for implementation.
10. Executive Director shall coordinate the posting of resolutions on AAFCO's website and forward copies to appropriate parties at the direction of the Board of Directors. Response to a resolution may be posted on the AAFCO's website at the discretion of the Board of Directors.

IV. PROCESS SUMMARY

| Benchmark | Estimated Dates | Action | Responsible Party | Notes |
|--|-----------------|---|--------------------|---|
| Call for resolutions during Midyear Association Business Meeting | January 15 | Call for resolutions to members during Association Business Meeting | President | Resolutions due 60 days from the date of Annual Meeting |
| 60 days prior to the Annual Meeting | June 1 | Collect, organize, review, and consolidate, if needed, resolutions for consideration by the Board | Executive Director | Executive Director assembles resolution(s) for BOD consideration |
| June Board meeting | Jun 20 | Board members review and approves resolution for membership consideration | Board members | Resolutions not approved by the Board will not be recommended for membership consideration |
| Annual Meeting | August 1 | Membership vote | President-Elect | During Association Business Meeting |
| Post Annual Meeting (August BOD meeting) | August 5 | Board members provides direction on posting resolution or any other action needed | BOD members | Provides direction on next steps for publishing and enacting resolution to Executive Director |
| 30 days after the Annual Meeting | September 5 | Post resolutions (other actions as needed) | Executive Director | Post approved resolutions to website |

[illegible]