



## **Education and Training Committee**

2017 AAFCO Midyear Meeting

January 18, 2017

Mobile, Alabama

8:00 AM – 10:00 AM

### **Committee recommendations to Board and membership:**

None

### **Committee Action Items:**

- **SME workgroup to develop 6 training modules for basic inspector training.**
- **Additional members from AAFCO needed for peer review of training modules**
- **FDA DHRD will provide a list of training courses for 2017**
- **DHRD/ORAU to send out info about access to courses**
- **Contact NEHA for more information about accessing credentialing certification exam**
- **Three workgroups developed to meet strategic plan initiatives (see below)**

### **Committee Participants**

**Members Present:** Jim True, David Edwards, Richard TenEyck, Jim Fear, Lizette Beckman, Jo Lynn Otero, Shannon Jordre, Kevin Klommmhaus, George Ferguson, Meagan Davis, Tim Lyons, Samantha Moran, Darlene Krieger, Bob Geiger, Jacob Fleig, Amanda Anderson, Becky Hostetler, Cat Marrier

**Via Telephone:** None

**Advisors Present:** Craig Kaml, Scott Ringer, Davis Fairfield

### **Others Present:**

### **Committee Report/Minutes**

Tim Lyons called the meeting to order at 8:03 am

### **Update on National Feed Curriculum and National Assessment and Training Strategy (NATS)**

Chris Weiss – IFPTI

#### Animal Feed Control Officials Curriculum Framework

- Approximately 25 content areas (Gen Eds)
- 20 will be available online in April (some of these cover AFRPS Standard 2, Training Requirements)

4 levels of Feed Framework (Basic, Intermediate, Advanced, Expert)

#### Basic Level

- 6 out of 11 content areas are ready for development.
- The other 5-in development stage
- A survey was sent out to the states to reviewed 114 competency statements (9 content areas) and ranked for appropriateness.
  - Of the 50 states that were reached out to ~50% responded
  - 85% of the competencies were found to be favorable



- The 15% of the competencies that were found unfavorable were reviewed

In March 2017 the workgroup will meet again to write content for the courses: Labeling, Sampling, Nutrition, Laws & Regs, Medicated Feed and Feed and Feed Ingredients

- All of these FDA trainings will be online and available to the states (free of charge) by the next AAFCO meeting this summer

Development of ABCs will begin July 2017

Feed SME workgroup will work with IFPTI on six (6) training modules in an attempt to deliver a final product at the AAFCO Annual Meeting in August.

- More SMEs from ETC will be needed to help review content (~April) **ACTION ITEM**

### **Animal Species and Classes Training Module**

Amanda Arens – UC Davis WIFFS Education & Design

Provided the background and design process for Animal Species and Classification course Survey through the Animal Species & Classes course

- The last 2 job aids will be completed within the next ~2 weeks
- This course will be published through DHRD upon completion

Question was asked if there was a review of CVM guidance during the development. Shannon stated that the OP was used but it should be an easy review prior to the course doing live.

### **Inspector Training Cadre Update- Kevin Klommmhaus**

1. FSPCA Regulator Course
  - CGMP Animal Food Regulator Course- February 2017
  - PC Animal Food Regulator Course
2. The Inspector Cadres courses will be available to State and FDA in 2018
3. CGMP Inspections of Large Firms will begin January 2017.
4. Courses moving from Face to Face to Online
  - VM 101
  - VM 206
  - VM 213

### **Other Federal Information Provided:**

- The TAN for FSMA has been operational since Sept 9, 2015. Will be starting TAN Phase II
- FDA Form 2481 has changed and has no VFD information on it.
- DHRD put together a list of the 2017 training courses available **ACTION ITEM**
- Cooperative Agreement/Grant Information
  - Have Teresa Bills explain who can use/apply for Grants & what trainings it can be used for.
- CGMP courses will be available August 29-30, 2017 in Kansas City for regulators.
- Training survey sent out to regulators to outline training needs by DHRD in near future.



### **ORAU website**

Several states were having issues access ORAU so Jim Fear will identify the correct path and share with the committee for dissemination. **ACTION ITEM:** DHRD/ORAU to send out info about access to courses

### **Inspector Credentialing Exam**

Tim Lyons and Jacob Fleig will get more information for the Board regarding NEHA to determine what is needed/what is wanted in order to promote this exam. **ACTION ITEM**

### **Strategic Plan Charges**

Workgroups were identified to work on 3 of the outcomes from Strategic Affairs Committee found on page 8 of the OP. See Work Group Table for membership, work group charge and deadline information

Tim Lyons will contact other chairs for assistance on any their outcome needs

In regards to the AFRPS Standard 2, it was requested that states make available their hosted trainings and post them on the AAFCO Calendar.

State of Nebraska will host FSPCA course with Dave Fairfield and Matt Frederking (NGFA)



**Strategic Plan Work Group Information**

<b>Responsible</b>	<b>Action</b>	<b>Timing / Status</b>
Work Group #1 Amanda Anderson (Lead) Jim True Jolene Gordon Jon (PA)???	<ol style="list-style-type: none"> <li>1. Identify all available courses that will meet the requirements of the AFRPS Standard 2</li> <li>2. Identify gaps between the requirements of the AFRPS Standard 2 and available trainings</li> </ol>	Revised deadline requested
Work Group #2 Jeff Scallan (Lead) Scott Ziehr Richard Ten Eyck Jim Fear	<ol style="list-style-type: none"> <li>1. Develop a catalog of courses (provided by Work Group #1) and categorize as either Basic or Advanced</li> </ol>	January 2018
Work Group #3 George Ferguson (Lead) Bob Geiger  <b>Must include Inspection &amp; Sampling Committee</b>	<ol style="list-style-type: none"> <li>1. Develop a model document for joint inspections that can be used for on-the-job-training</li> <li>2. Develop a model training plan</li> </ol>	January 2018

**Action Item Table**

<b>Responsible</b>	<b>Item</b>	<b>Action</b>	<b>Timing / Status</b>
Jim Fear DHRD	ORAU Access	DHRD/ORAU to send out information about available F2F and online courses and access to online courses	
Tim Lyons and Jacob Fleig	Inspector Credentialing Exam	Meet with AAFCO Board of Directors to discuss AAFCO support of the exam	