

AAFCO Mid-year Meeting
Inspection and Sampling Committee Minutes
January 18, 2006

The meeting was called to order by Co-chairperson Andy Gray at 8:10 am on January 18, 2006. There were 31 people present, 18 state, 5 FDA, 6 Industry, and 2 CFIA representatives.

Minutes were read by Chad Linton. No additions or corrections were made. Chad Linton moved to accept minutes, Phil Petry second. Motion carried.

Andy Gray introduced a special guest speaker, Dr. Dragon Momcilovic, CVM.

Dr. Momcilovic discussed how to do calculations for drugs in feeds. He has developed a calculator to do drug calculations in a spreadsheet form, most are for cattle. He wants to share this with AAFCO, but said he needs to clear it with CVM first. This is for information only. He is asking for the committee to share the information with the states for evaluation and use in the field, possibly being used at Inspector Trainings. Andy Gray asked Dragon to send the calculator to committee members and we will use it in the field. **Mike Davidson volunteered to use the calculators, field test, and report back to the committee.**

Andy Gray, co-chairperson, started the old business.

Feed Tub Sample Study Update by Tony Claxton from the Missouri Dept. of Agriculture. Samples have been taken at four companies. Samples are still being taken at this time. Each plant was pre-visited, took 10 different samples in the liquid form, returned one week later, and re-sampled by corner chipping, and center drilling. The total amount of samples will be 160 samples. He is looking for help with analysis. He will present results at Annual Meeting in Oklahoma City.

Aaron Elam, Oklahoma Department of Agriculture, gave the committee a statement in a report binder on the Inspector Training in Oklahoma City. He stated that 64 people attended from 19 states. He was under budget, and returned money. He thanked AAFCO and all went well for the seminar.

Jamey Johnson, Arkansas, addressed the committee on an inspector that was killed on the job before the Inspectors Training in Oklahoma City. The inspector was scheduled to attend the Oklahoma Training. He would like to dedicate the Training Seminar in Oklahoma City to his inspector and have it printed in the 2007 OP. A motion was made by Steve McMurry that we dedicate the 2005 Oklahoma City Training Seminar in memory of Larry Sims, an inspector in Arkansas that was killed on the job, within the 2007 OP, second by Chad Linton. Motion carried. **Andy Gray will work with Jamey Johnson and provide language to Sharon Krebs for the 2007 OP.**

Andy Gray asked if there were any volunteers to host a 2006 Basic Inspector Training. There were none. Andy will ask again during the committee report at the general session on Thursday, 1/19/2006.

Andy Gary announced that Bob Geiger had asked to be relieved as the Inspector Training Coordinator for AAFCO. Steve McMurry has volunteered to be the point of contact for the committee, for the Basic Inspectors Training. Bob Geiger moved that Steve McMurry be the point of contact for this committee, Chad Linton second. Motion carried.

Andy Gray gave an update on the Topics / Curriculum for the Advanced Inspector Training Seminar. Since the last meeting, Andy Gray conducted a survey of the committee and compiled the results. The results of the survey and others points of interest for the seminar were sent out to committee members for an electronic vote as a recommendation to the Board. The recommendation passed the committee vote with 9 Yeas and zero Nays. On 9/20/05, the recommendation was made to the Board. The recommendation was as follows:

1. Recommended training curriculum based on the survey for a 2 1/2 day agenda (includes the sub-topics listed and ranked in the survey as time and speaker expertise allow):

- 4 hours on the Ruminant Feed Ban
- 4 hours on GMPs / Records Review
- 4 hours on Medicated Feed / Label Review
- 2 hours on Feed Stuffs Training
- 2 hours on Feed Additive Compendium / CFR training combined with How to Use the AAFCO OP as a Reference
- 3 hours on Feed Contaminants on the last day
- and a 1 hour test (written, but open book/group discussion type) to be turned in for certification purposes. The test will be written and approved by the Committee to assure topics are covered.

2. Speakers / specific course agendas:

Within the committee, assign persons who would not necessarily be the speaker, but would be in charge of finding a speaker and coordinate the topic's agenda and help write 5 questions for that topic's test.

3. Funding

Recommend that the Board approve seed money (\$2000) to fund this training under the premise that all the funding may not be returned, just like AAFCO does for the Basic Training. The funding could be used for start-up expenses, speaker travel if necessary, meals, etc.

4. Recommend that this training be set up on a volunteer basis for a host state, just like the Basic Training. If a state does not volunteer to host the training, there would be no training for that year. AAFCO would fund only 1 training per year unless additional, different advanced trainings with other topics are developed.

The board approved all recommendations. With the exception of providing \$5000 instead of \$2000 because they thought \$2000 would not be enough.

Andy Gray discussed the general survey topics and the need to develop sub-topic subject matter and test questions for each topic. Andy Gray indicated the intent to break into working groups to compile test questions for the Advanced Trainers Seminar after the Break. No discussion.

Inspector Certification was discussed by Steve McMurry. He asked for the charge to have a certification. ORA-U was introduced by FDA for training within the agency and the states. Courses have been selected, but some courses are not developed or will be undergoing changes to meet feed related needs. He is asking the committee if we should move on our own with training on-line, or wait for FDA, or does the board want certification for inspectors at all by AAFCO. Shannon Jordre, FDA, discussed courses that are available through the ORA-U. The program is in place, and could be utilized. He stated that the states do not have an incentive to have CEU program. Judy Thompson, president AAFCO, suggested that we have uniformed training materials for all states to use. Discussion followed.

Ben Jones, Office of Texas State Chemist, stated that support from the board is present, and suggested that the committee may think about being the certifying board. The current CAG needs to identify the issues that are present and present them to the FDA.

Chad Linton, Steve McMurry, and Judy Thompson will update the list for training materials from ORA-U and develop criteria for 2 separate levels for inspector certification. Steve McMurry will send the revised list to committee members for comments and potential vote.

Kent Kitade and Mike Davidson, CA Dept. of Food and Agriculture, volunteered to host the 2006 Advanced Inspector Training Seminar as a pilot program, pending the development of the course curriculum.

No other old business was discussed.

BREAK

The committee was divided into the working groups for creating the questions that will be used for the advance training seminar. The categories are and will be headed by:

Ruminant Feed Ban- Kelly Friend
GMP/Records Review- Bob Geiger
Medicated Feeds/Label Review- Roger Osburn
Feed Stuffs Training- Steve McMurry
Feed Additive Compendium/CFR/OP- Shannon Jordre

Feed Contaminants- Mike Davidson

Each group was asked to create questions in regard to the general topic and in line with the sub-topics to direct class subject matter and to test attending inspectors. It is the committee's intention for the Advanced Inspector Training to be a part of the certification process being developed as mentioned above. Each group returned and presented the questions to the group. All materials will be written in test format with extra questions or concerns addressed and a potential speaker suggested by the working group and then returned to Andy Gray for compilation. **All results will be sent to committee members for approval. All questions are to be returned by February 28, 2006 to Andy Gray.**

Andy Gray, co-chairperson, stated that the board has asked the committee to review and update the committee's purpose, GOP's, and charge. Changes were made to all. **Current changes will be sent to the board by Andy Gray.** The recommended charges by the committee to the Board are as follows:

Coordination and Strategic Planning of and between the Advanced Inspector Training Seminar and the Basic Inspectors Seminar

Continue to pursue the development of and the implementation of an Inspector Certification Program.

Andy Gray asked for any other comments or business.

Bob Geiger moved to adjourn. Chad Linton second. Motion passed.

Meeting adjourned at 11:55 am.

Minutes submitted by Chad Linton. Additions by Andy Gray.