

**Inspection and Sampling Committee**  
**Wednesday January 30, 2008**  
**Ballroom C**  
**8:00 a.m. -12:00 p.m.**

The Inspection and Sampling Committee (ISC) met in Ballroom C of the Menger Hotel in San Antonio, TX at 8:00 a.m. on 1-30-08. Eleven committee members, 2 committee advisors, and 13 other individuals were in attendance.

The meeting was called to order by Steve McMurry. Introductions of all members present were conducted. Steve asked for any additions to the agenda. All new items were added. The minutes from the previous meeting were read and moved to be accepted by Shannon Jordre, motion was seconded, motion passed.

Steve McMurry presented the summary report for the AITS held in KY. He presented the budget and concerns for any state wanting to host this seminar. The committee asked for volunteers to host an AITS. Idaho has shown interest in possibly hosting training in the future.

Andy Gray presented a draft document of the AAFCO Advanced Training Seminar Guidelines. The language of the document will be changed so that this document represents only the Guidelines of AAFCO training. The document will be sent to committee members for comments before being posted on the AAFCO website. The formation of a workgroup for the review of the test and testing process for AITS was formed, to have feedback by the Annual meeting in August; the members are Jim Fear, FDA, Doug Lueders, Minnesota Department of Agriculture, Gloria Dunnavan, AAFCO Life Member, Randy Sample, ADM Alliance Nutrition, David Fairfield, NGFA, and Jennifer Godwin, North Carolina Department of Agriculture and Consumer Services. This group was charged with developing an additional document to outline the AITS testing procedures and policy in regard to an acceptable score, re-testing for persons who score lower than acceptable, how the testing process should fit into the Certification Program, etc.

Andy Gray called for a thirty minute break.

The meeting was reconvened at 10:30 a.m. Rob Hougaard gave a report on the Basic Inspectors Training (BITS) in Utah. The committee thanked Rob and Utah for all their hard work.

The guidelines for the Basic Inspectors Seminar were given to all committee members. It will be sent to all committee members electronically for review. Discussion followed.

The presentation on Feed Tub Sampling method procedures will be cancelled for today as Tony Claxton was unable to attend the meeting. The procedures will be presented at the Annual meeting in August.

Steve McMurry gave a presentation on the Draft document AAFCO/FDA Feed Regulatory Certification Program. He explained the history of the document, and asked how the committee would like the Certification Board to proceed. Steve McMurry volunteered to represent the Inspection and Sampling Committee on the Certification Board.

Jim Fear, has asked for volunteers to serve on a Subject Matter Experts (SME) group to develop a web-based module for feed sampling that would be included as a training component of the AAFCO/FDA Inspector Certification Program. The members on this group are Brett Groves, Office of the Indiana State Chemist, Mike Davidson, California Department of Food and Agriculture, and Bob Geiger, Office of the Indiana State Chemist. They will be meeting in the near future and reporting back to the committee in August at the Annual meeting.

Ken Jackson, Nebraska Department of Agriculture, asked if any states have a video library that could assist AAFCO members for inspection and sampling. Is anyone willing to give their materials to other states? He will check with Sharon Krebs to see if anything is available from the AAFCO office. He will provide a list on the website of available inventory.

Chad Linton, West Virginia Department of Agriculture, gave an inventory update on the feed probes in storage at the AAFCO office. There are 12 on hand, with 9 possibly be sold at this meeting. An update will be conducted on the inventory in August.

Randy Sample brought a point to be considered of inspectors sampling extremely old feed. He would like the inspectors to be aware of the old feed and to make sure that lot numbers are recorded during sampling.

Bob Geiger moved to adjourn, second, motion passed. The meeting was adjourned at 12:01 p.m.