



Final September 4, 2015

Committee Report/Minutes
Inspection and Sampling Committee Meeting
2015 AAFCO Annual Meeting
Marriott City Center
Denver, Colorado
Tuesday, August 4, 2015
8:00 am – 10:30 am

Committee/Board Recommendations and Association Actions: None

Committee Participants:

Dan Danielson, TN
Chad Linton, WV
Meagan Davis, LA
Andy Gray, MT
Stan Cook, MO
Jim True, KY
Judy Thompson, CFIA
Brett Groves, IN
Ben Jones, TX
Bob Geiger, IN
Tim Lyons, MI
Bob Church, MT
Kevin Klommhaus, FDA
Wayne Nelson, CT

Advisors:

Tomas Belloso, AFIA
Chris Olinger, NGFA
Jan Campbell, NGFA
Marty Smith, AFIA

Phone:

Jacob Fleig, MO

Guests:

Mark LeBlanc, LA

Committee Activities:

NONE

Committee Minutes:

1. Welcome & Introduction

Chair – Dan Danielson called meeting to order and conducted meeting.
Thanked everyone for attending and for all their time spent on the committee.

2. **BITS/AITS Update**

Meagan Davis

2015 BITS:

Hosted in by Alabama Department of Agriculture in Decatur, AL, Sept. 29-Oct. 1

Hotel reservation issues are due to hotel renovation – Meagan will notify all attendees when they can make their hotel reservations upon notification from hotel

2016 AITS:

To be hosted by the Tennessee Department of Agriculture

Further information will be provided when available

3. **Training Availability – Gap Analysis**

Workgroup formed to review available trainings in regards to AFRPS Standards 2 (Training), 3 (Inspection) and 11 (Sampling)

Chad Linton

Tim Lyons

Jim True

Bob Geiger

Tim Darden

Meagan Davis

Kevin Klommhaus

4. **Risk Based Inspections**

Dan Danielson and Darlene Krieger will host a webinar for those who wish to review the FDA MIN-DO Risk Based Analysis ranking system of feed facilities Pilot Project.

Those who wish to utilize this analysis will be taught how the ranking system works

Designated states, yet to be determined, who utilize this ranking system will to report back to the Committee at Mid-Year 2016

5. **New Sampling Techniques**

Tim Lyons and Chad Linton will begin work on the inclusion of aseptic sampling techniques in the AAFCO Inspectors Manual.

6. **Biosecurity**

AAFCO Inspectors Manual does not discuss biosecurity measures

AAFCO OP does provide the “AAFCO Model Biosecurity Protocol – Development Guidance Document”, edited by Roger Hoestenbach (TX)

7. **Defensible Samples – GOOD Samples Document**

Item tabled until Mid-Year 2016 as the document is not available for Committee review.

8. **Sampling Studies**

Mark LeBlanc (LA) discussed the proposal for sampling studies to validate current sampling methods as well as new methods of sampling.

Mark and Chad Linton will form a work group to determine priorities, methods, etc.

9. AITS and BITS Prerequisite Requirement Proposal

Meagan Davis and Chad Linton feel it necessary to establish certain requirements to attend AITS and BITS to ensure some knowledge of training concepts prior to attending the courses. Meagan will send out the draft guidelines for both prerequisite courses, separating out the guidelines for “How to Host an AITS/BITS”

10. NEW ITEMS: Proficiency Testing

Lab Methods and Services will be sending out a survey regarding sample proficiency through the Inspection and Sampling Committee.

Action Item Table:

Responsible	Item	Action	Timing / Status
Chad Linton Tim Lyons Jim True Bob Geiger Tim Darden Meagan Davis Kevin Klomhaus	Inspector Training	Compare available Inspector training to AFRPS Standards 2, 3 & 11 and identify any gaps	Midyear Report
Darlene Krieger Dan Danielson	Risk Based Inspection Targeting	Host a webinar that provides info on MDA/MNDO pilot project	Before Midyear
Designated States: TN <i>Need more volunteers</i>	Provide feedback regarding piloting risk ranking project	Pilot the MDA/MNDO model	Midyear Report
Chad Linton - will assemble group if needed	Aseptic Sampling	Research and provide guidance to include aseptic sampling procedures in Inspectors Manual	Midyear proposal
Judy Thompson Brett Groves	Biosecurity	Review AAFCO Model Biosecurity Protocol Development Guidance doc and make recommendation whether, or what parts should be included in Inspectors Manual.	Midyear Report
Chad Linton Mark LeBlanc Stan Cook	Sampling Studies	Assemble workgroup to design and conduct feed sampling studies	Midyear Project Update
Meagan Davis Tim Lyons or ETC rep?	AITS & BITS Guidelines pertaining to prerequisites for attendees and ‘How to Host’ guidance	Send out draft documents for I&S committee to review	Following approval of minutes



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Appendix: Appendix Title

NONE



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