



### **Inspection & Sampling Committee**

2018 AAFCO Annual Meeting

Monday, July 30, 2018

Fort Lauderdale, FL

11:00 AM – 12:00 PM

#### **Committee recommendations to Board and Membership:**

None at this time.

#### **Committee Action Items:**

1. Aseptic Sampling Work Group Charge: to evaluate current protocols for aseptic sampling. The group includes the following members: Miriam Johnson (Lead) – NC; Tim Lyons – MI; Stevie Glaspie – MI; Ethan Willis – MO; Jacob Fleig – MO; Kevin Klommhaus – FDA; Jan Campbell – NGFA; Stephanie Adams – AFIA
2. AAFCO Inspectors Manual FSMA Alignment Work Group Charge – to review the AAFCO Feed Inspector’s Manual to ensure it aligns with FSMA requirements. The group includes the following members: Kevin Klommhaus (Lead) – FDA; Brett Groves – IN; Jim True – KY.
3. Sampling Study RFP Work Group Charge: Write a Request for Proposal in which current sampling methods will be re-validated through independent peer reviewed research. Once the RFP is approved by the Inspection and Sampling Committee it will be sent out to the appropriate venues for proposal to conduct the study. The group includes the following members: Miriam Johnson (Lead) – NC; Bob Geiger – IN; Jenny Combs – KY; Samantha Moran – CA; Aaron Price (Lab Methods & Services Committee Representative) – CAN.
4. AITS & BITS Alignment Work Group Charge: Review current guidance document for hosting AITS & BITS and establish a consistent curriculum for future AITS seminars. The group includes the following members: Miriam Johnson (Lead) – NC; Jessica Gore – NC (POC for AITS); Chad Linton – WV; Brett Groves – IN; David Dressler – PA; Amanda Anderson – KS; Eric Brady – TN; Barb Schroeder – MN; Kevin Klommhaus – FDA; Stephanie Adams – AFIA.

#### **Committee Participants:**

##### **Members Present:**

Miriam Johnson – NC (Committee Chair); Chad Linton – WV, Stan Cook – MO; Bob Church – MT; Brett Groves – IN; Wayne Nelson – CT; David Dressler – PA; Laura Scott – CAN; Jim True – KY; Jacob Fleig – MO; Kevin Klommhaus -FDA; Tim Lyons- MI; Jenny Combs – KY; Ethan Willis – MO;

**Members Present Via Telephone:** None

##### **Advisors Present:**

Meghan Dicks – AFIA; Jan Campbell – NGFA; Chris Olinger – NGFA; Stephanie Adams – AFIA

##### **Others Present:**

Amanda Anderson – KS (Education and Training Committee Representative); Sue Hays – AAFCO Executive Director



### **Committee Report/Minutes**

Miriam Johnson (Committee Chair) called the meeting to order at 11:04 AM EST. Members and advisors in the room introduced themselves.

### **Aseptic Sampling Work Group – Tim Lyons, MI**

A work group was formed during the 2017 Midyear Meeting in Mobile, AL to address missing procedures for bulk aseptic sampling in the sampling procedures section of the AAFCO Feed Inspector's Manual.

### **Work Group Update:**

The work group has been reviewing the Aseptic Sampling sections of both the AAFCO Feed Inspector's Manual and the FDA IOM, along with other gathered aseptic sampling SOP's from industry and regulatory groups. The workgroup continues to determine the direction in which the updates/revisions need to follow. How to avoid cross contamination of the sample and the equipment, chain of custody, maintaining sample integrity, and additional considerations the group deems necessary are all topics being considered for updates to the AAFCO Inspectors Manual. The work group feels that will have a draft for the committee by the next annual meeting.

**Work Group Members:** Miriam Johnson (Lead) – NC; Jacob Fleig – MO; Tim Lyons – MI; Stevie Glaspie – MI, Ethan Willis – MO; Kevin Klommhaus – FDA Advisor; Jan Campbell – NGFA; Stephanie Adams – AFIA

### **AAFCO Feed Inspector's Manual and FSMA Alignment – Kevin Klommhaus, FDA**

### **Work Group Update:**

A review of the AAFCO Feed Inspector's Manual is continuing to be performed to ensure it is aligned with the requirements of FSMA. The work group is continuing to make the updates and will have newly formatted proposed additions for the committee soon.

**Work Group Members:** Kevin Klommhaus (Lead) – FDA; Brett Groves – IN; Jim True – KY

### **AAFCO Sampling Study – Jenny Combs, KY**

### **Work Group Update:**

Since the Annual Meeting held in Bellevue, WA in August of 2017 a work group was formed to create a Report for Proposal to conduct a sampling study. The charge of the work group is to write a Request for Proposal in which current sampling methods will be re-validated through independent peer reviewed research. Once the RFP is approved by the Inspection and Sampling Committee and the Board of Directors, it will be sent out to the appropriate venues for proposal to conduct the study. This workgroup will not write the parameters around how to conduct the study but instead determine the data we would like to collect from the study. Discussion from the work group revealed the RFP created will request a study that evaluates our current bagged feed sampling technique, for various feed types (ex. Crumbles, textured, pellet, mash product, etc.) using the single tube trier sampling probe. The analytes the workgroup is proposing to be tested include Protein, a nutrient similar to Calcium or Phosphorus, and a micro analyte such as Zinc. The RFP will continue to be revised and worked on until the group feels that it is ready to be sent to the committee for review. No time frame is set for distribution to the committee.

### **Discussion from the Audience:**

Nancy Thiex – Life Member, Aaron Price – CAN

Comments to the committee included: the time needs to be taken to assure that we are writing the RFP to



assure that it is clear how we want the feeds to be sampled, collected, and tested. We need to make sure that the work group doesn't create a study that is not useful and we want to be assured that we have a diversified group that can create a useful RFP.

**Work Group Members:** Bob Geiger – IN; Jenny Combs – KY; Samantha Moran – CA; Aaron Price – CAN (Lab Methods & Services Committee Representative)

**AITS Seminar Review – Amanda Anderson, KS**

AITS 2018 was hosted by MO and KS in Kansas City, MO in June of 2018. The AITS had 42 attendees from 15 different states. This was the first time that AAFCO used CLEAR as a major presenter, and the reviews from the attendees were good. The cadre will work at reviewing and improving the curriculum for future trainings.

Update from the Education and Training Committee Meeting:

The Alabama Department of Agriculture has offered to host the 2019 AITS seminar in mid-June 2019. Further information will become available as received.

**BITS Seminar Review – Brett Groves, IN**

The 2018 BITS seminar will be hosted by the Pennsylvania Department of Agriculture. The dates for the seminar are September 25-27, 2018. The draft agenda is available on the AAFCO website with the deadline for registration being August 31, 2018.

**AITS & BITS Alignment Workgroup – Miriam Johnson, NC**

**Workgroup Update:**

A workgroup was formed prior to the Midyear Meeting in Anaheim, CA 2018. The charge of the work group is to review current guidance documents for hosting AITS and BITS and establish a consistent curriculum for future AITS seminars. The work group is in discussion with CLEAR to create a customized portion of the curriculum specific to feed investigators and will be working with the Education and Training Committee to solidify topics covered. A draft curriculum for AITS with the following topics was presented to the committee: Sampling, Feed Manufacturing, GMP/Record Review, Trace Back/Trace Forward, Label Review including Medicated Labels, Feed Stuffs, CLEAR. A request for volunteers/cadre members was made to the association to fill the need for speakers and to work towards creating the materials that will be presented during future seminars.

The committee is asking for interested people to deliver all topics outlined in the curriculum and to serve a minimum of 3-years, or longer if so desired. If a person is interested, please contact Miriam Johnson to discuss. A question was posed if the BOD will support and finance the travel of cadre members. Board member and ISC liaison, Bob Church, stated that he will be taking this question to the BOD for clarification.

**Workgroup Members:** Miriam Johnson (Lead) – NC; Chad Linton – WV; Brett Groves – IN; Eric Brady – TN; Amanda Anderson – KS; Barb Schroeder – MN; Dave Dressler – PA; Stephanie Adams – AFIA

**Other Business:**

None

No further discussion or topics were brought to the attention of the committee and the meeting was adjourned at 11:54 AM EST.



**Action Item Table**

<b>Responsible</b>	<b>Item</b>	<b>Action</b>	<b>Timing / Status</b>
Work Group	AAFCO Feed Inspector's Manual	Develop protocol for techniques of aseptic sampling and update AAFCO Inspector's Manual	August 2019
Work Group	AAFCO Feed Inspector's Manual	Ensure the manual aligns with FSMA requirements	January 2019
Work Group	Sampling Study RFP	Develop Report for Proposal for Sampling Study	Unknown
Work Group	AITS Guidelines & Curriculum	Update and Standardize AITS Guidelines & Curriculum	June 2019