



Inspection & Sampling Committee
2018 AAFCO Midyear Meeting
Monday, January 22, 2018
Garden Grove, CA
11:00 AM – 12:00 PM

Committee recommendations to Board and Membership:

None at this time.

Committee Action Items:

1. Aseptic Sampling Work Group Charge: to evaluate current protocols for aseptic sampling. The group includes the following members: Miriam Johnson (Lead) – NC, Tim Lyons – MI, Jacob Fleig – MO, Kevin Klommmhaus – FDA, Jan Campbell – NGFA, Stephanie Adams – AFIA
2. AAFCO Inspectors Manual FSMA Alignment Work Group Charge – to review the AAFCO Feed Inspector’s Manual to ensure it aligns with FSMA requirements. The group includes the following members: Kevin Klommmhaus (Lead) – FDA; Brett Groves – IN; Jim True – KY.
3. Sampling Study RFP Work Group Charge: Write a Request for Proposal in which current sampling methods will be re-validated through independent peer reviewed research. Once the RFP is approved by the Inspection and Sampling Committee it will be sent out to the appropriate venues for proposal to conduct the study. This workgroup will not write the parameters around how to conduct the study but instead determine the data we would like to collect from the study. The group includes the following members: Miriam Johnson (Lead) – NC, Bob Geiger – IN, Jenny Combs – KY, Samantha Moran – CA, Aaron Price (Lab Methods & Services Committee Representative) – CAN, Kent Kitade.
4. AITS & BITS Alignment Work Group Charge: Review current guidance document for hosting AITS & BITS and establish a consistent curriculum for future AITS seminars. The group includes the following members: Meagan Davis (Lead) – LA, Miriam Johnson – NC, Chad Linton – WV, Brett Groves – IN, David Dressler – PA, Amanda Anderson – KS, Eric Brady – TN, Barb Schroeder – MN, Kevin Klommmhaus – FDA, Stephanie Adams – AFIA.

Committee Participants:

Members Present:

Miriam Johnson – NC (Committee Chair); Stan Cook – MO; Bob Church – MT; Brett Groves – IN; Meagan Davis – LA; David Dressler – PA; Laura Scott – CAN; Jim True – KY; Mike Davidson – CA; Jacob Fleig – MO; Barb Schroeder – MN;

Members Present Via Telephone: None

Advisors Present:

Meghan Dicks – AFIA; Jan Campbell – NGFA; Chris Olinger – NGFA; Stephanie Adams – AFIA

Committee Report/Minutes

Miriam Johnson (Committee Chair) called the meeting to order at 11:15 AM PST. Members and advisors in the room introduced themselves.



Aseptic Sampling Work Group – Miriam Johnson

A work group was formed during the 2017 Midyear Meeting in Mobile, AL to address missing procedures for bulk aseptic sampling in the sampling procedures section of the AAFCO Feed Inspector's Manual.

Work Group Update:

The work group has been in touch, is reviewing the Aseptic Sampling sections of both the AAFCO Feed Inspector's Manual and the FDA IOM, and continues to determine the direction in which the updates/revisions need to follow. At this time the group is considering that in lieu of developing/updating the AAFCO Feed Inspector's Manual with guidance on the actual physical collection of an aseptic sample (ie how to collect a sample from a bulk pile or from a bag/package) that it would most likely be more useful to develop/update the technique of collecting an aseptic sample (Examples: how to avoid cross contamination of the sample and the equipment, possibly chain of custody, maintaining sample integrity, and anything additional the group may come up with).

Discussion from the Audience:

Richard Sellers with AFIA stated that an Aseptic Sampling Video is being developed by the University of Arkansas and Kansas State University and wondered if the work group would find this video helpful in further developing and reviewing the current information available to inspectors. It was agreed that yes, when the video became available the group would like to utilize the information within to further assist in updating the Aseptic Sampling Section of the AAFCO Feed Inspector's Manual.

Work Group Members: Miriam Johnson (Lead) – NC; Jacob Fleig – MO; Tim Lyons – MI; Kevin Klommhaus – FDA Advisor; Jan Campbell – NGFA; Stephanie Adams – AFIA

AAFCO Feed Inspector's Manual and FSMA Alignment – Miriam Johnson & Brett Groves

Work Group Update:

A review of the AAFCO Feed Inspector's Manual is being performed to ensure it is aligned with the requirements of FSMA. A work group was formed and provided a deadline of August 2018 to complete this task. Updates were presented at the Annual Meeting in Bellevue, WA in Aug of 2017 however the work group did determine that it would conduct a second edit to align the additional information added to match the current formatting of the AAFCO Feed Inspector's Manual. Kevin Klommhaus was unable to be present during this meeting, however he is continuing to make the updates and will have newly formatted proposed additions for the committee to review for the Annual Meeting in Fort Lauderdale in July of 2018.

Work Group Members: Kevin Klommhaus (Lead) – FDA; Brett Groves – IN; Jim True – KY

AAFCO Sampling Study – Miriam Johnson

Work Group Update:

Since the Annual Meeting held in Bellevue, WA in August of 2017 a work group was formed to create a Report for Proposal to conduct a sampling study. The charge of the work group is to write a Request for Proposal in which current sampling methods will be re-validated through independent peer reviewed research. Once the RFP is approved by the Inspection and Sampling Committee it will be sent out to the appropriate venues for proposal to conduct the study. This workgroup will not write the parameters around how to conduct the study but instead determine the data we would like to collect from the study. Discussion with the work group revealed the RFP created will request a study that evaluates our



current bagged sampling techniques used, for various feed types (ex. Crumbles, textured, pellet, mash product, etc.) using the 3 most common sampling techniques used (hand grab, single and double probe). The analytes the workgroup is proposing to be tested include Protein, a nutrient similar to Calcium or Phosphorus, and a micro analyte such as Vitamin A. The RFP will be completed by the Annual Meeting in Fort Lauderdale, FL in Aug 2018.

Discussion from the Audience:

Sharon Webb with the University of Kentucky (Lab Methods and Services Committee) recommended the workgroup consider testing an analyte such as zinc due to the difficulty to detect the presence of micro nutrients such as Vitamin A or C with in a sample.

Work Group Members: Bob Geiger – IN; Jenny Combs – KY; Samantha Moran – CA; Kent Kitade; Aaron Price – CAN (Lab Methods & Services Committee Representative)

AITS Seminar Review – Meagan Davis

AITS for 2018 will be hosted by MO and KS in Kansas City, MO in June of 2018. More information will be made in the upcoming agenda.

The Alabama Department of Agriculture has offered to host the 2019 AITS seminar. Further information will become available as received.

BITS Seminar Review – Meagan Davis

BITS was held Oct. 24-26, 2017 in Boise, ID. 59 attendees representing 22 states were present for the seminar.

The 2018 BITS seminar will be hosted by the Pennsylvania Department of Agriculture. The proposed time in which the seminar will be hosted is September 2018.

The Michigan Department of Agriculture has offered to host the 2019 BITS seminar. Further information will become available as received.

AITS & BITS Alignment Workgroup – Meagan Davis

Workgroup Update:

A workgroup was formed prior to the Midyear Meeting in Anaheim, CA 2018. The charge of the work group is to review current guidance documents for hosting AITS and BITS and establish a consistent curriculum for future AITS seminars. The work group is looking into incorporating a customized portion of the curriculum through CLEAR and will be working with the Education and Training Committee to explore this option. Discussion to add BITS as prerequisite for AITS revealed this is currently not spelled out in the AITS guidelines, but if added could be an issue with funding within the States due to availability of monies and hire dates of inspectors. This will be further discussed to determine if this will be incorporated into the AITS guidelines moving forward. During the committee meeting it was determined that Brett Groves would be the lead for maintaining the BITS Guidelines and Meagan Davis would be the lead for maintaining the AITS Guidelines.

Workgroup Members: Meagan Davis (Lead) – LA; Miriam Johnson – NC; Chad Linton – WV; Brett Groves – IN; Eric Brady – TN; Amanda Anderson – KS; Barb Schroeder – MN; Dave Dressler – PA; Stephanie Adams – AFIA



Other Business:

The Education and Training Committee has developed a Field Training Manual to track field staff training as part of the Strategic Plan. The work group developing this manual would like for the Inspection and Sampling Committee to review the document for content to ensure there are no obvious gaps in the proposed tracking guidelines. Comments and feedback were requested to be returned within 60 days of receiving the document, which will be sent out at the end of the 2018 Midyear Meeting. Jim True volunteered to be the liaison for Inspection and Sampling to the workgroup. He will compile the comments and feedback received by the Inspection and Sampling Committee to take back to the Education and Training Committee Workgroup for further action.

No further discussion or topics were brought to the attention of the committee and the meeting was adjourned at 11:47 AM.

Action Item Table

Responsible	Item	Action	Timing / Status
Work Group	Aseptic Sampling	Develop protocol for techniques of aseptic sampling	Unknown
Work Group	Feed Inspector's Manual	Ensure the manual aligns with FSMA requirements	July 2018
Work Group	Sampling Study	Develop Report for Proposal for Sampling Study	July 2018
ISC	ETC Field Training Manual	Review for content and return to ETC in 60 days	April 2018
Work Group	AITs Guidelines	Update and Standardize AITs Guidelines & Curriculum	April 2018