

Strategic Affairs Committee Agenda

2018 AAFCO Midyear Meeting

Hyatt Regency

Garden Grove, CA (Anaheim)

Wednesday, January 24, 2018

10:15–12:00 pm

Grand Ballroom A-D

To view meeting via WebEx register here: <http://fass.webex.com>

And/Or to listen to meeting Conference Call Line: US TOLL 1-650-479-3207

Access code: 667 592 967#

Agenda

1. Introductions and Agenda Review

2. Sub-Committee:
 - By-Laws: Ken
 - Policy on posting eMeeting notices (referred from BoD)
 - Ingredient tentative status
 - AAFCO name
 - Committee member and advisor language By-Laws and Procedures

3. Strategic Planning 2017-20
 - Update from Responsible Committees

4. Vision/Mission Discussion: Kent

5. Other business

Action Item Table:

Responsible	Item	Action	Timing / Status
By-Laws/Ken	Clarification of Article 5, Section 1	Forwarded to Board for membership consideration at January 2018 meeting.	Complete
Linda/ Committee Chairs	Strategic Plan priorities 2017-20	Update FeedBin. Committee chairs asked to update as they make progress.	FeedBin updated per August 2017 annual meeting reporting.
Linda/President Elect (Stan)	NOPA advisor	Informed Stan that NOPA needs to be contacted to find out if they want to continue to have an Advisor and if so who.	To meet OP publishing deadline.
Members/ Advisors	2018 Committee list	Members and Advisors were asked to update/confirm names.	Complete

By-Laws Sub-Committee Conference Call
December 04, 2017
1:00 pm – 2:45 pm

Members Present:

Ken Bowers
Erin Bubb
Doug Lueders
Richard TenEyck

Non-Committee Members Present:

Stan Cook

Report:

1.) The process for using “tentative” status was reviewed. Discussed if tentative definitions are necessary. This is an archaic system to support circulation of the hard copy OP. AAFCO votes on definitions twice a year so a definition is only tentative for 6 months and can be in the OP as tentative for 18 months. See Appendix 1 for edits to Article VII to take tentative out of the by-laws.

ACTION: Review tentative status and propose language for discussion (get on Strategic Affairs agenda) – Ken by 1-23-18.

2.) Have By-Laws Sub-Committee review the name of the association to make it appropriate for geography covered. See Appendix 2.

ACTION: Start a discussion (get on Strategic Affairs agenda) for a proposed name change for AAFCO – Ken by 1-23-18.

3.) Have By-Laws Sub-Committee consider international affiliates. How do we address needs of the affiliates and develop language to formalize the relationship? // Review Codex interactions and Costa Rica comments to the Board at the 2017 Annual meeting. // Strategic Plan activity: Enhance collaboration, communication, and cooperation among regulatory agencies.

ACTION: AAFCO to consider international affiliates – Stan to contact Kat to give an update to the board on the December 13 call. Stan to put on next Board meeting by 12-13-17.

4.) Language regarding removal of committee members and advisors from assignments. Committee members and advisors serve at the pleasure of the President. Any member or advisor who behaves in a manner disruptive to committee business may be subject to removal as a member or advisor of the committee (Committee Meetings- Operating Procedures, OP page 90). Seems clear. See Appendix 3.

ACTION: Policy and language regarding removal of committee members and advisors – Ken to move language from by-laws to advisors page in OP by 1-23-18.

5.) It has also been suggested that we review our conflict of interest (COI) policy. The board members sign a statement every so many years. Do committee chairs need to sign? It was discussed that all regulators have COI policies with their employer. The only people that this may expressly apply to is our life members. COI is already pretty well covered in the OP, Page 6, Ethics.

ACTION: Conflict of interest discussion – Ken to put on board agenda by 12-13-17.

6.) Statements for Uniform Interpretation and Policy (SUIP)// It was discussed that if a subject is important enough to be incorporated as a SUIP (comparable to a tentative definition) it should have a defined path to incorporation into the Model Bills and Regulations or be deleted and should not have a permanent home in the OP. Doug Lueders will start going through the SUIP list to see what can be moved and what would need deleted. This will be put on the MBRC for discussion in January.

ACTION: SUIP discussion – Doug to put on MBRC agenda by 1-22-18

7.) AAFCO Philosophy Regarding Feed Regulation (OP, page 6). The current most important aspect of feed regulation is regarding the safeguard of the health of man (humans) and animals. The order of the three sections should be changed to reflect this; Safety, Consumer Protection, Orderly Commerce. Decided this was an edit and Jennifer and Richard will take care of it.

ACTION: AAFCO Philosophy Regarding Feed Regulation (OP 2017, page 6 hardcopy) – Richard T and Jennifer will change this in the OP as an edit by 1-20-2018.

1# Review the process of using “tentative” status. Below is edits to Article VII to take tentative out of the by-laws. OP 2017, page 87 hardcopy

ARTICLE VII

Legislative Standards and Definitions

Any proposed new legislation, regulatory principles, definition, or amendment to existing legislation, regulatory principle, or definition, must be referred to the Board of Directors before being presented to the membership for action. The Board of Directors shall review all such proposals and present them together with its recommendations to the members of the Association for action. *Any new definition or change, except an editorial change, in a definition becomes final when first adopted.* Any definitions previously approved by FDA listed in 21 CFR 573 may become official status when first adopted.

#2 Start conversation about international affiliates. Have By-Laws review the name of the association to make it appropriate for geography covered.

The suggestion is to change the name to "Association of Animal Food Control Officials" (AAFCO).

The current name is perceived to mean the United States of America. Feed regulators outside of the US are surprised to find that AAFCO is open to international members. They are also surprised that we do not allow industry to be members. This is very different than how most feed associations are set up. They perceive it as a positive to just have regulators as members. They are very interested how AAFCO can persist without industry money.

FSMA has made regulatory issues Global. The FDA Food Safety Modernization Act has brought AAFCO onto the world stage. Importers are looking at AAFCO common ingredient names and our definitions and trying to figure out what AAFCO language aligns with PCAF requirements. Several countries require an ingredient to be listed in the OP prior to importing.

A conversation platform for international consistency is needed. A need for consistent application of the rules is universal. Governments strive to build a level playing field for their industries. Industry strives for a level playing field of regulations and enforcement. There are always evolving issues and gray areas to explore. AAFCO can be key in providing that conversational platform globally just as we do in North America. AAFCO needs to embrace this role and provide a forum for global consistency in feed regulation implementation and enforcement.

The supply chain is global not local. All the ingredients in a ration largely do not come from one country. Even sourcing a single ingredient often touches a foreign supplier. Our regulations and laboratory consistency need to be as global as the feeds we are regulating.

#4 Language regarding removal of committee members and advisors from assignments.

Proposed moving By-Laws language below to Committee Advisors section. 2017 OP, Page 21 hardcopy. This could possibly be an edit.

AAFCO is committed to providing a forum for respectful, professional discussion. All discussions should be professional and relevant to committee business. Any member or advisor who behaves in a manner disruptive to committee business may be subject to removal as a member or advisor of the committee.