

Strategic Affairs Committee Report/Minutes

August 12, 2017

10:15 am – 12:00 pm

Bellevue, Washington

COMMITTEE RECOMMENDATIONS:

1. **Report acceptance.**
2. **By-Laws changes Article IV - Section 1 and 2, Article V - Section 1 and Article VI - Section 1 to provide clarification regarding the Nominating Committee, constitution and election of the Board of Directors as well as Officers and vacancies.**

BOARD RECOMMENDATIONS:

1. **Report accepted – *add date***
- 2.

ASSOCIATION ACTIONS:

1. **Report accepted – *add date***
- 2.

Full Committee Members:

Linda Morrison	Ken Bowers	Richard TenEyck	
Andy Gray	Erin Bubb**	Jamey Johnson	Doug Lueders**
Shannon Jordre	Ali Kashani	Chad Linton	Mark LeBlanc (Board Liaison)
Dragan Momcilovic	Jenny Murphy	Aaron Price	Kent Kitade
Nancy Thiox	Robert Waltz, Vice Chairperson		

By-Laws Sub-Committee

Ken Bowers	Erin Bubb	Doug Lueders	Richard TenEyck
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Committee Advisors

Dave Fairfield	Dave Dzanis	Bob Ehart	Richard Sellers
Diane Loiselle	Pat Tovey	Kristi Krafka	Ed Rod

Blue denotes those present at the meeting

** New members

Committee Report:

1. Sub-Committee: By-Laws (Ken)
 - o Update
 - Clarification of Article 5, Section 1. Group have reviewed and obtained legal advice. The draft was shared with the Committee for consideration.
Motion to accept the By-Laws changes as displayed in the Attachment 1: Richard; second Mark; Motion passes.
Action: Forward to Board and membership.
 - Policy on posting eMeeting notices forwarded by Board, which needs clarification from it.

Action as necessary at next meeting.

2. Strategic Planning 2017-20

- The detailed activities, timelines, and responsible committee chairs have been entered into the FeedBin to track progress.
- Committee Chairs were prompted to provide written updates prior to the meeting.
- Key progress was recorded in Attachment 2: Strategic Plan 2017-20 updates from Annual 2018. Edits are in orange text.

Action: The FeedBin will be updated based on Attachment 2.

3. Other business

- SAC Member and advisor update for 2018

Action: Members and Advisors were asked to provide names to update the Committee list.

Committee financial needs from the 2018-19 budget:

- None at this time

The Committee report will be circulated for a 2 week editorial comment period prior to finalization and submission to FASS for posting.

Motion: To accept the meeting minutes/report: Ken; Second – Mark; Motion carries.

Attachments:

1. By-Laws edits
2. Strategic Plan 2017-20 updates from Annual 2018

Action Item Table:

Responsible	Item	Action	Timing / Status
By-Laws/Ken	Clarification of Article 5, Section 1 needed	Forward to Board for membership consideration at January 2018 meeting.	Changes approved by Committee.
Linda/Committee Chairs	Strategic Plan priorities 2017-20	Committee Chairs asked to keep FeedBin updated.	Attachment 2 and FeedBin updated per August 2017 annual meeting reporting.
Linda/President Elect (Stan)	NOPA advisor	Informed Stan that NOPA needs to be contacted to find out if they want to continue to have an Advisor and if so who.	To meet OP publishing deadline.
Members/Advisors	2018 Committee list	Members and Advisors were asked to update/confirm names.	September 1, 2017.

By-Laws of the
Association of American Feed Control Officials, Inc.
August 12, 2017

ARTICLE IV
Officers

~~Section 1. Officers. The following officers shall be elected by the membership at each annual meeting by a majority vote of those present and voting, and shall serve for the year beginning January 1 of the next calendar year, and ending December 31:~~

~~President, who shall become immediate Past President of the Association on January 1 of the next calendar year following elections.~~

~~President-Elect, who shall become President of the Association on January 1 of the next calendar year following elections.~~

~~Secretary-Treasurer.~~

Section 1. Officers. [The President, President-Elect, and Secretary-Treasurer shall be elected by the membership at each annual meeting by a majority of those present and voting, and shall serve for the year beginning January 1 of the next calendar year, and ending December 31.](#)

~~Section 2. Vacancies. If any office other than that of President or President-Elect shall become vacant, a person shall be appointed by the Board of Directors for the remainder of the term. In the event that the office of the President-Elect becomes vacant, the Board of Directors shall fill the office of President-Elect for the remainder of the term. If the office of President shall become vacant, the President-Elect shall thereupon become President of the Association for the unexpired term provided that such service shall not affect such person becoming President of the Association on January 1 of the next calendar year following elections. In the event that the office of President becomes vacant at a time when the office of President-Elect is also vacant, the Board of Directors shall fill the office of President for the remainder of the term.~~

ARTICLE V
Board of Directors

Section 1. Constitution [And Election](#) of the Board. ~~The Board of Directors shall consist of nine positions including the President, President-Elect, Secretary-Treasurer, Immediate Past President representing the Executive and five (5) other elected Directors. Each of the elected Directors shall be a member designated under Article II, Section 1 and elected at the annual meeting. The five (5) elected Directors shall be nominated to one of two tiers. Tier 1 shall include two (2) Senior Director positions and Tier 2 shall include three (3) Junior Director positions. Tier 1 Senior Directors may serve successive one-year terms and progress into the Executive positions. Tier 2 elected Junior Directors may serve a maximum of two (2) successive one-year terms and do not progress into the Executive positions unless voted into a Tier 1 Senior Director position. The President shall serve as Chairman of the Board. No two (2) members of the Board of Directors shall represent the same State, Province, Dominion, District, Territory, Republic, Commonwealth or Federal Agency, except that a Board member may be elected from the same State, Province, Dominion, District, Territory, Republic, Commonwealth or Federal Agency as the Secretary-Treasurer.~~

Section 1. Constitution [And Election](#) of the Board. [\(i\) The Board of Directors shall consist of eight \(8\)](#)

elected individuals: the President, the President-Elect, the Secretary-Treasurer, and five (5) Directors. The Immediate Past President shall serve as a voting, ex-officio member of the Board. Officers and Directors shall be elected at the annual meeting of the voting members for one (1) year terms. In addition to the slate of candidates proposed by the Nominating Committee, any Association member may make additional nominations by submitting them in writing to the Secretary-Treasurer prior to the vote at the annual meeting. (ii) Each of the elected officers and Directors shall be a member designated under Article II, Section 1. No two (2) members of the Board of Directors shall represent the same State, Province, Dominion, District, Territory, Republic, Commonwealth or Federal Agency, except that a Board member may be elected from the same State, Province, Dominion, District, Territory, Republic, Commonwealth or Federal Agency as the Secretary-Treasurer. (iii) The President shall serve as the Chairman of the Board.

ARTICLE VI

Committees and Investigators

~~Section 1. Nominating Committee. The Board of Directors shall establish the membership of a Nominating Committee and the conditions and timeframes under which the Nominating Committee shall operate to nominate a slate of candidates for officers and directors for the ensuing year for consideration by the voting members at the annual meeting. After the nominations have been slated and announced, any Association member may make additional nominations by submitting them in writing to the Secretary-Treasurer or make a nomination from the floor prior to the vote at the annual meeting.~~

Section 1. Nominating Committee. (i) [The Nominating Committee shall consist of the three most immediate past Presidents. If any of the three most immediate past Presidents are unwilling or unable to serve, the remaining members of the Nominating Committee shall select one or more individuals so that the Nominating Committee consists of three individuals.] (ii) The Board of Directors shall establish the timeframes under which the Nominating Committee shall operate to nominate a slate of candidates for officers and Directors for the ensuing year for consideration by the voting members at the annual meeting. (iii) In nominating a slate of candidates for officers and Directors, the Nominating Committee should take into account the following guiding principles, to the maximum extent reasonably possible:

- The President should ordinarily serve for a single one (1) year term.
- The candidate for President-Elect should be selected with the assumption that he or she will be nominated for and elected President the following year.
- An individual should have served on the Board of Directors for a minimum of two (2) full calendar years (although not necessarily consecutively) before becoming President-Elect.
- In general, the Directors advance to the officer positions of President-Elect and the following year, to President, in order of tenure.
- An individual's general willingness and ability to serve as a future officer is a relevant, but not a necessary, factor for consideration in selecting nominees for Directors