**AAFCO Common Food Index (CFI) Worksheet**

**Common foods** (AAFCO Feed Term)- Common foods are commercially available and suitable for use in animal food but are not defined by AAFCO, including but not limited to certain whole

seeds, vegetables, or fruits. Common food for animals may include common human

foods that are known to be safe for the intended use in animal food. Manufacturers

are responsible for determining whether a common food is safe and has utility for its

intended use prior to commercial distribution as animal food.

To submit an ingredient to be added to the AAFCO Common Foods Index, please complete the following worksheet. The worksheet will help the Common Food Index Subcommittee determine if the ingredient meets the qualifications of a Common Food as described in the AAFCO feed term.

The worksheet has YES and NO responses denoted in Green or Red to help guide the submitter if the suggested item meets the definition of “common food.” Green responses may indicate that the suggested item complies with the Common Foods feed term. The red responses may indicate that the suggested item **does not** comply with the Common Food feed term. The responses in black provide further information for the CFI Subcommittee

Name:

Affiliation: Regulator, Firm, or Consumer:

Email address:

Name of ingredient:

General description of the ingredient:

*Date of submission: (assigned by software)*

1. Is the purpose of the item other than providing general nutrition, taste, aroma, or technical effect? **YES** or **NO**
	1. If YES, what is the general purpose?
2. Is this a single item and not a combination of items (mixed)? **YES** or **NO**
3. Is the item defined by AAFCO or otherwise exist in chapter 6 of the AAFCO Official Publication, OR already exists in the CFI/ODI? **YES** or **NO**
4. Does the submitter have adequate safety data and information available for this item? **YES** or **NO**
5. Is the item a refined product or a fraction of a whole ingredient? **YES** or **NO**
6. Is the item a manufactured or synthetic substance? **YES** or **NO**
7. Is the item distributed with a therapeutic health claim? **YES** or **NO**
8. Is the item commercially available in the United States? **YES** or **NO**
	1. If NO, is the item only commercially available in another country? YES or NO
	2. If 3.a. is YES, then which country?
9. Is the item a conventional human food? **YES** or **NO**
10. Is this item a human food supplement under DSHEA? **YES** or **NO**

(DSHEA- Dietary Supplement Health Education Act)

1. Is the item a by-product of a food manufacturing process? **YES** or **NO**
2. Has the item undergone a manufacturing process (drying, cooking, grinding, fermenting, pureed, etc.)? **YES** or **NO**
	1. If YES, what is the process?
3. Is the item intended for use by ALL animal species? **YES** or **NO**
	1. If NO, why?
	2. Intended for which species?