

General Membership Business Meeting Minutes

2014 AAFCO Annual Meeting

July 25th, 8:44 am – 9:13 am

Sacramento, California

1. Richard Ten Eyck, President- Elect called to order the Business Session of the Association at 8:44am.

1a) Certificates of Appreciation were given to Bob Church, Brenda Snodgrass & Louise Ogden.

2. Mark LeBlanc states the AAFCO Board of Directors approved the following Committee Reports from the January 2014 meeting in New Orleans: Collaborative Check Sample, Current Issues and Outreach, Education and Training, Feed and Feed Ingredient Manufacturing, Ingredient Definitions, Inspection and Sampling, Laboratory Methods and Services, Model Bills and Regulations, Pet Food and Strategic Affairs; and recommends the same to the membership. I so move. **Sam Davis Seconds. MOTION CARRIES**

Mark LeBlanc states the AAFCO Board of Directors approved the Feed Labeling Committee Report from the January 2014 meeting in New Orleans and recommends the same to the membership. I so move. **Sam Davis Seconds.**

Tim Darden moves to amend the Feed Labeling Committee Report by replacing appendix A on page 24 with the attached document. The wrong form was attached to the committee report. **Sam Davis Seconds. AMENDMENT CARRIES**

MOTION to accept the amended FLC report CARRIES.

Mark LeBlanc states the AAFCO Board of Directors approved the Model Bills and Regulations Committee Reports from the January 2014 meeting in New Orleans as reflected on page 39 with the exception that recommendation #4 was returned to PFC at their request and recommends the same to the membership. I so move with the correction. **Chad Linton Seconds. MOTION CARRIES**

3. **Acceptance of Committee Recommendations:**

Ingredient Definitions 1-3

Chair asked that the discussion on the pulse ingredients by the speakers on the sign up sheet be limited to 2 minutes per person. Eight people provided comments.

1. Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the IDC to move the following definitions to Tentative in the Official Publication and recommends the same to the membership, with a Vote on each separately.
 - a. T60.114 Pulse Flour Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the IDC to publish the definition as Tentative

in the Official Publication. I so move. **Dave Phillips Seconds. MOTION CARRIES**

- b. T60.115 Pulse Protein Linda Morrison states the AAFCO Board of Directors accepted the recommendation from the IDC to publish the definition as Tentative in the Official Publication. I so move. **Sam Davis Seconds. MOTION CARRIES**
 - c. T60.116 Pulse Starch Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the IDC to publish the definition as Tentative in the Official Publication. I so move. **Dave Phillips Seconds. MOTION CARRIES**
 - d. T60.113 Pulse Fiber Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the IDC to publish the definition as Tentative in the Official Publication. I so move. **Sam Davis Seconds. MOTION CARRIES**
 - e. T33.10 ____ Distillers Oil, Feed Grade Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the IDC to publish the definition as Tentative in the Official Publication. I so move. **Sam Davis Seconds. MOTION CARRIES**
 - f. T60.111 Bio-Diesel Derived Glycerin Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the IDC to publish the definition as Tentative in the Official Publication. I so move. **Bob Gieger Seconds. MOTION CARRIES**
2. Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the IDC to delete the TT60.111 Bio-Diesel Derived Glycerin definition from page 415 of the OP (allows item 1 (f) to take replace it) and recommends the same to the membership. I so move. **Sam Davis Seconds. MOTION CARRIES**
 3. Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the IDC to publish T51.15 Fish Stock/Broth definition in attachment A in the OP. It modifies 51.15 by lowering the protein level required and recommends the same to the membership. I so move. **Sam Davis Seconds. MOTION CARRIES**

Model Bill 1-5:

1. Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the Model Bills and Regulations Committee that Feed Labeling Committee changes to Model Bill Section 3(a)(4) (appendix A-1 on page 42 of the Committee Report Book) conforms to the Model Bill and that the BOD review the proposal for future consideration of the Association membership and recommends the same to the membership. I so move. **Ben Jones Seconds. MOTION CARRIES**
2. Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the Model Bills and Regulations Committee that Feed Labeling Committee changes to Model Bill Section 4(i)(1)(a) (appendix A-2 on page 42 of the Committee Report Book) conforms to the Model Bill and that the BOD review the proposal for future consideration of the Association membership. and recommends the same to the membership. I so move. **Ben Jones Seconds. MOTION CARRIES**

3. Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the Model Bills and Regulations Committee that Feed Labeling Committee changes to Model Bill Section 3(a)(3)VII (appendix A-3 on page 42 of the Committee Report Book) conforms to the Model Bill and that the BOD review the proposal for future consideration of the Association membership and recommends the same to the membership. I so move. **Sam Davis Seconds. MOTION CARRIES**
4. Recommendation was returned to PFC at their request. Nothing to vote on.
5. Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from the Model Bills and Regulations Committee that the Pet Food Committee changes to Dog and Cat Feeding Protocols (appendix D on page 45 of the Committee Report Book) replaces existing language found on pages 165 -175 in the 2014 Official Publication and conforms to the Model Regulations for Pet and Specialty Food, and that the BOD review the proposal for future consideration of the Association membership and recommends the same to the membership. I so move. **Liz Higgins Seconds. MOTION CARRIES**

Strategic Affairs 1-2

1. Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from Strategic Affairs Committee to send the Terms and Conditions for Committees, etc., language (Appendix 1 on page 56 of the Committee Report Book) to the membership for vote. Section editor, Ken Bowers, will integrate the text into the Committee Guidelines section of the OP and recommends the same to the membership. I so move. **Chad Linton Seconds. MOTION CARRIES**
2. Mark LeBlanc states the AAFCO Board of Directors accepted the recommendation from Strategic Affairs Committee to send the Budget Creation Procedure language (Appendix 2 on page 58 of the Committee Report Book) on to the membership to vote for inclusion in the OP and recommends the same to the membership. I so move. **Ali Kashani Seconds. MOTION CARRIES.**

4. The Nominating committee recommends the following individuals form the Board of Directors for 2015:

President, RICHARD TEN EYCK.....	Salem, OR
President-Elect, MARK LEBLANC.....	Baton Rouge, LA.
Secretary-Treasurer, ALI KASHANI.....	Olympia, WA
Sr. Director, KEN BOWERS.....	Topeka, KS
Sr. Director, DAN DANIELSON.....	Nashville, TN
Jr. Director, SAMUEL DAVIS.....	West Columbia, SC
Jr. Director, STAN COOK.....	Jefferson City, MO
Jr. Director, KRISTEN GREEN	Lexington, KY
Immediate Past President, DOUG LUEDERS.....	St. Paul, MN

Mark moves to accept the recommendation of the Nominating Committee. **Tim Darden** seconds. **MOTION CARRIES**

5. **Credential Report – FASS**
 Number of Voting Members Represented 31
 Number of States in attendance 43

Number of Countries 6
Number of FDA Representatives 22
Number of Life Members 2
Total Meeting Attendance 304

6. Richard Ten Eyck Adjourned the Business Meeting at 9:13am.

Linda MOTION to accept minutes. Dan Danielson Seconds. MOTION CARRIES

Approved on 7/27/14

Appendix A (replaces report page 24)
FLC Recommendation #1

Model Regulations for Guaranteed Analysis for Equine Complete Feeds, Supplements, and Mineral Feeds Regulation 3. (a) 4 (V) b. (8) & 3. (a) 4 (V) c. (5) (OP page 123)

- I. Required Guarantees for Equine Formula Feeds
 - a. Animal Classes
 1. Growing
 2. Broodmare
 3. Maintenance
 4. Performance (Including Stallions)

 - b. Guaranteed Analysis for Equine Complete Feeds and Supplements (all animal classes)
 - 1) Minimum percentage of Crude Protein
 - 2) Minimum percentage of Crude Fat
 - 3) Maximum percentage of Crude Fiber
 - 4) Maximum percentage of Acid Detergent Fiber (ADF)
 - 5) Maximum percentage of Neutral Detergent Fiber (NDF)
 - 6) Minimum and Maximum percentage of Calcium
 - 7) Minimum percentage of Phosphorus
 - 8) Minimum Copper in parts per million (ppm) **(if added)**
 - 9) Minimum Selenium in parts per million (ppm)
 - 10) Minimum Zinc in parts per million (ppm)
 - 11) Minimum Vitamin A, other than the precursors of Vitamin A, in International Units per pound (if added)

 - c. Guaranteed Analysis for Equine Mineral Feeds (all animal classes)
 - 1) Minimum and maximum percentage of Calcium
 - 2) Minimum percentage of Phosphorous
 - 3) Minimum and maximum percentage of Salt (if added)
 - 4) Minimum and maximum percentage of Sodium
 - 5) Minimum Copper in parts per million (ppm) **(if added)**
 - 6) Minimum Selenium in parts per million (ppm)
 - 7) Minimum Zinc in parts per million (ppm)
 - 8) Minimum Vitamin A, other than the precursors of Vitamin A, in International Units per pound (if added)