



Committee Report/Minutes
Inspection and Sampling Committee Meeting
2023 AAFCO Midyear Meeting
San Antonio, TX
3:30 PM – 4:30 PM
January 17, 2023

Committee Action Items:

- (1) Sampling Study Proposal Review Work Group Charge: Review proposals received to determine which candidate is the best fit to complete the study as outlined in the Request for Proposal. The group includes the following members: Miriam Johnson (ISC Liaison) – NC; Brett Groves – IN; Mark LeBlanc – LA; Steve Stewart – MN; Josh Arbaugh – WV; Louise Calderwood – AFIA
 - On **February 22, 2023** the Inspection and Sampling Committee voted to dissolve the current Sampling Study Proposal Review Work Group. The group has completed the charge. A new work group will be established to review proposals received for the Bulk Tote/Super Sack sampling study.
- (2) AITS & BITS Alignment Work Group Charge: Research and gather guidance documents currently used by states and develop an inspection tool tailored to conducting PCAF inspections. This tool would be incorporated into the BITS curriculum as part of the Good Manufacturing Practices section of the course. ***NOTE CHANGE IN CHARGE to Work Group*** The group includes the following members: Miriam Johnson (Lead) – NC; Jessica Gore – NC (POC for AITS); Chad Linton – WV; David Dressler – PA; Eric Brady – TN; Barb Schroeder – MN; Jamie Spencer – KS; Daniel Zangari – CO; Lloyd Paine – FDA; Stephanie Adams – AFIA; Chris Olinger.
 - a. 2022 AITS Cadre: Jessica Gore – NC (POC for AITS); Eric Brady – TN; Stevie Glaspie – MI; Jamie Spencer – KS; Jordan Mancini – MN; Miriam Johnson – NC
 - b. 2022 BITS Cadre: Miriam Johnson – NC (POC for BITS); Eric Brady – TN; Steve McMurry – KY; Matt Pearson – IN; Landen Kidd – UT; Chad Linton – WV
- (3) AAFCO Sponsored Sampling Equipment and Tools Work Group Charge: Research current companies available that can make sampling tools to AAFCO specifications, find prices, and the logistics of being able to sell to our members, and to report back to the committee at the next meeting. The group includes: Ethan Willis – MO; Jamie Spencer – KS; Daniel Zangari – CO; Dave Dressler – PA; Jim True (KY); Al Harrison (KY); Jan Campbell (NGFA).
- (4) Bulk Feed Tote/Super Sack Sampling Method Development Work Group Charge: Research current scientific sampling methods available for bulk tote bags that could be adopted as an approved AAFCO feed sampling method. Additionally, the workgroup will determine if a sampling study to validate a proposed method is needed and begin the groundwork for creating an RFP for conducting this sampling study. The group includes: Jamie Spencer – KS; Blythe Dunlap – MO and Stephanie Adams (AFIA)
- (5) CIOC Webpage Updates Work Group Charge: To provide ISC webpage updates feedback to the Current Issues and Outreach Committee. The group includes: Caroline Wilkinson – VA (CIOC Liaison & Online Communication Portal Development team committee representative); Jessica Gore – NC; Daniel Zangari – CO



Committee Participants:

Face to Face:

Miriam Johnson (NC) – Chair; Dan King, (MN) Board Liaison; Chad Linton (WV); Mike Davidson (CA); Jenny Combs (KY); Jacob Fleig (MO); Tim Lyons (MI); Jamie Spenser (KS); David Dressler (PA); Jessica Gore (NC); Daniel Zangari (CO); Jonathan Roberts (LA); Jim True (KY); Laura Scott (CFIA), Lloyd Payne (FDA)

Virtually:

Samantha Moran-Defty (CA); Ethan Willis (MO)

Advisors Present:

Stephanie Adams (AFIA); Jan Campbell (NGFA), Chris Olinger (NGFA), Pat Tovey (PFI); Felicity Mejeris (PFI)

Guest Present:

Christian Vormohr, (TX)

Committee Report/Minutes

Committee Chair, Miriam Johnson, called the meeting to order at 3:30 PM CST. 17 committee members, 5 industry liaisons, and 1 guest were present via Face to Face, Zoom meeting room, and associated phone line connections.

Presentation:

TX Sampling Study – Christian Vormohr, TX

Christian Vormohr with the OTSC presented data from a sampling project currently being conducted. He is responsible for leading the project implementation. During this presentation, he provided a brief review of work performed over the past century, explained how a variance component analysis works, and explained the OTSC project. Their proposed study is to evaluate the current $\frac{3}{4}$ " trier method using a single matrix to test labeling analytes of finished feeds for poultry, cattle, horses, and dogs. After the presentation he and Dr. Tim Herrman were available to answer questions from the committee.

Workgroup Updates:

Update AITS & BITS Seminars – Miriam Johnson, NC

Miriam Johnson stated that the 2022 Basic Inspectors Training Seminar (BITS) held in Oklahoma City, OK, September 19 – 23, 2022 was a successful training with 62 total participants. She thanked Oklahoma for hosting the group for the training and helping with the logistics for the participants. She additionally stated it has been officially confirmed that the 2023 BITS seminar will be hosted by California tentative the week of September 11 – 15 in Sacramento, CA.

Furthermore, prior to the end of this Midyear meeting, Colorado will confirm whether they will host AITS for 2023 or 2024. The dates for this training have been confirmed for June 12 – 16, 2023.

UPDATE: from BOD/Committee Chair Midyear Closeout Meeting: Colorado will host the 2023 AITS in Golden, CO.

Miriam Johnson will work with CO, ID, TN, and CA in hosting both the AITS and BITS courses. A two-year budget plan is currently being created for the 2023 and 2024 trainings courses. A key element to creating the proposal is confirming training dates and the city in which the training



will take place. Now that we have tentative dates and locations the proposals can be completed, submitted to the ETC, and then the BOD for approval. Additionally, the proposal to include CLEAR as an AITS presenter on the third day of training will be sent to the committee for approval and a recommendation provided to the BOD. Once approved by the BOD, the CLEAR contract will be included in the overall proposal submitted to ETC for AITS. This piece will need to be approved prior to completing the overall proposal due to the deadline established to secure the speaker through CLEAR.

Bulk Feed Tote/Super Sack Sampling Method Development Workgroup – Jamie Spencer, KS

An update to the committee on the progression of this work group was provided. An email was sent after the 2022 Annual meeting and Jamie Spencer (KS) and Blythe Dunlap (MO) volunteered and are the current members of the workgroup. Stephanie Adams (AFIA) offered to join the workgroup during the committee meeting. The group would like to start with an ingredient tote sample study and then work up to finished feed. They would like for the study to additionally explore current equipment available, for example a double tube trier may be preferred, that could be included as part of the sampling method. The workgroup recommends creating an RFP to explore current methods, like the fertilizer bulk tote method, and other existing bulk sampling methods and equipment, to determine if there are existing options that would work for feed or perhaps a combination of existing method options. These will be the asks of the RFP and will be used to gage the proposals returned for review. The committee was asked to create a motion if the workgroup recommendation was agreeable.

Motion to draft and finalize a Request for Proposal to explore the current methods and develop a bulk tote/super sack sampling method for feed and post the RFP to the appropriate venues for advertising: Chad Linton – WV and **seconded** by Jessica Gore – NC. **Motion passed and accepted.**

AAFCO Sponsored Sampling Equipment and Tools Workgroup Proposal – Miriam Johnson, NC

Miriam Johnson presented to the committee research and pictures gathered from the workgroup describing and showing the differences in the ¾” bagged probe used across the states within the group. The workgroup chose to explore this piece of equipment first because it is the most standard piece of equipment used for feed sampling. The group chose to explore one piece of equipment first to determine the viability of this project and interest from other states. Additionally, there is a completed study that was conducted to revalidate the current ¾” trier method. With the data collected from this study there is support to standardize this particular tool. Information has also been gathered from manufacturers that can produce the tools, with costs will be based on volume manufactured. The more asked to manufacture the cheaper the price of the probe. The workgroup has created a survey for the membership to complete during this committee meeting. The information gathered from this survey will be reviewed by the workgroup to determine if states would, first of all, be interested in a uniform purchasing method and if so, what would the perfect trier look like. A link to the survey was placed on the projection screen and the audience given a few minutes to complete. Updates from this workgroup will be provided at the 2023 Annual Meeting.

AITS & BITS Alignment Workgroup – Miriam Johnson, NC

As outcome from discussion during the 2022 Annual Meeting in St. Louis, MO, the charge to this work group was modified. That charge now is to research and gather guidance documents currently used by states and develop an inspection tool tailored to conducting PCAF inspections. This tool would be incorporated into the BITS curriculum as part of the Good Manufacturing Practices section of the course. Miriam Johnson asked the committee and the audience to please



share their guidance documents and any pictures that would be useful for teaching. A Project folder in the BIN, will be created for regulatory and industry to provide the group feedback. Once the folder has been completed an email will be sent in follow up to request documents from those who may have/use them and a deadline set to receive the documents for consideration. The group will review the documents received and tailor them to create a document supported by AAFCO that states could use to guide and train their inspection staff for completing PCAF facility inspections. The workgroup discussed the potential for two separate guidance documents, one for an Industry and one for regulators, but feedback from industry during the committee meeting revealed they would like one consistent document to be completed. They would want to use the same document that regulatory would use. Additionally, discussions from the committee indicated this may be too large to capture and create an all-encompassing document. Pat Tovey also indicated the workgroup may want to look at materials created by the Pet Food Safety Alliance for guidance and reference. An update of progression will be provided during the 2023 Annual Meeting.

Other Topics for Discussion/New Business:

There is interest in moving forward with developing an Aseptic Sampling Training course. Options for face to face and web based have been discussed. Miriam Johnson will confer with ETC for some initial information gathering and submitting a proposal for a training request. A request will need to be submitted to ETC before moving forward with hosting and preparing for a training.

Meeting adjourned at 4:35 PM CST.

Action Item Table

Responsible	Item	Action	Timing / Status
AAFCO Branded Sampling Tools Workgroup	AAFCO Branded Sampling Tools	Find a firm(s) to produce sampling tools, confirm pricing and report back to committee	On-going/August 2023
Miriam Johnson	Sampling Study Review Committee	Waiting data results from KY and TX.	On-going/ August 2023
Miriam Johnson	BITS Training	Work with training cadre to prepare for training	On going/September 2023
Miriam Johnson	AITTS Training	Work with training cadre to prepare for training	On going/June 2023
Miriam Johnson	Aseptic Sampling Training	Work with FDA & ET to decide on providing a training and work on a method; submit proposal to ETC	On-Going/August 2023
AITTS & BITS Alignment Work Group	cGMP checklist	Does committee train with old or new 507. Send email to committee	On-Going/August 2023
Bulk Feed Tote/Super Sack Sampling Method Development Work Group	Bulk Tote Sampling Study	Research current methods available; determine if validation study is necessary	On-Going/August 2023