Proficiency Testing Program Committee Agenda

2023 AAFCO Annual Meeting
Renaissance Baltimore Harborplace Hotel
Meeting Room TBD; Zoom Connection emailed directly to Registrants
Monday, July 31, 2023, 2:15 to 5:15 pm, EST
Baltimore, MD

Agenda

1) Call to Order

2) Review and Approval of Agenda

3) Introductions

4) Program Leadership and Administrative Updates

   a) Introduce new QA Manager, Alexa Bombich – S. Flowers

   b) Quality Management System Update – A. Bombich

5) Update on January 2023 Action Items

Responsible	Item	Action	Timing/Status
Program Manager	Reference Materials	Provide to AAFCO laboratory training participants	Approved by Committee; provide reference materials as needed
Committee Chair	Sampling Pilot PT discussion	Plan and hold committee discussion(s) with Nancy Thiex on Pilot PT for Lab Sampling	Plan to hold remote meeting in March 2023
QA Manager/Program Manager	ISO 17043 updates	Update Quality Management System to meet updated ISO 17043 standard	Pending availability of standard to be purchased; complete by 2025

6) PTP Budget Update – B. Snodgrass

7) 2023 Subscription Update – B. Snodgrass

8) Customer Feedback - B. Snodgrass

9) Sampling Pilot PT – N. Thiex

10) AV Workgroup update – S. Flowers

11) Other Business

   a) Roundtable Discussion

12) Adjournment