



Education & Training Committee

TBD – Baltimore, MD

Welcome, Introductions/Roll Call & Opening Remarks

Marissa Kost, Committee Chair

Workgroup Updates (15-20 mins)

Training Curriculum Update – Marissa Kost (**DISBAND WG**)

- e-vote for committee approval during pre-meeting June 2023
- Provide e-vote results and discuss where these resources are housed

Leadership Training – Marissa Kost, NC/TBD

- Committee Vote (Annual 2023): Draft gap template
 - Develop a draft template compiling training needed and identify process to determine needs/wants (Develop a gap template).

Training Endorsement Policy & Tables – Marissa Kost (**DISBAND WG**)

- WG fulfilled its charge to review policy & tables; necessary updates made
 - New Training Proposal Form in Resources > Member Toolkit (AAFCO)
- e-vote for committee approval during pre-meeting June 2023
- Provide e-vote results and discuss new submission process
 - Submit training proposal form, budget, etc. to AAFCO ED & FASS Rep.

DigitalChalk Usage – TBD/Kate Nelson, CT

- Provide brief update regarding how WG will review the service, member feedback, etc.
- Review service being provided and potential clients/systems that may be better options for moving forward.
- Send recommendation back to BOD for approval before any RFPs initiated.

NEW – Laboratory Survey

- Survey to be conducted at Annual 2023
- Develop and conduct an annual committee survey for laboratories to include with that of animal food regulators to determine training needs that can be delivered in concise timeframes

Training Availability Updates (10-15 mins)

FDA OTED Training Update – Kimberly Hull & Traci Kelm, FDA OTED

Sub-Committee Updates (5 mins)

Feed Administrator's Seminar Sub-Committee – Rick Manthei, MN

- Discuss FAS 2023 Feedback – Fontana Dam, NC
- FAS 2024 – Any details, location (SC)

Midyear/Annual Sub-Committee

- Still need 1-2 additional volunteers to join this sub-committee
- Opportunity to help plan midyear/annual AAFCO activities for new attendees

Workshop Calendar Request Updates (5 mins)

PFLM Workshop: Midyear 2024, TBD

- Regulators & Industry

New Business (5 mins)

Adjourn