

Proficiency Testing Program Committee

2024 AAFCO Midyear Meeting
Chattanooga Convention Center
Chattanooga, Tennessee
Tuesday, January 23, 2024
2:15–5:15 pm EST

Agenda

- 1) Call to Order
- 3) Introductions
 - a) Sign-in Sheet
- 4) Program Leadership and Administrative Updates
 - a) Quality Management System Update – A. Bombich
 - b) Committee leadership update – T. Rygiel
- 5) Update on August 2023 Action Items

Responsible	Item	Action	Timing/Status
QA Manager/Program Manager	ISO 17043 updates	Update Quality Management System to meet updated ISO 17043 standard	Complete by 2025
Committee Chair	AAFCO Laboratory Sampling Round Robin	Finalize details with PTP Committee input; prepare proposal; share with BOD	October 2023 (delayed)

- 6) Dietary Fiber & Vitamin Analysis – Andrew Komarek, ANKOM Technology
- 7) 2024 Subscription Update – B. Snodgrass
- 8) Customer Feedback - B. Snodgrass
- 9) Laboratory Sample Preparation Survey Update– N. Thiex/M. Swarbrick
- 10) OP 2024 Update Discussion -Replace Check Sample Program reference with Proficiency Testing Program
- 11) AV Workgroup update – J. Arbaugh
- 12) Other Business
 - a) Roundtable Discussion
- 13) Adjournment

Notes
