

**ASSOCIATION OF AMERICAN FEED CONTROL OFFICIALS (AAFCO)
1800 SOUTH OAK STREET, SUITE 100
CHAMPAIGN, ILLINOIS**

**MINUTES OF THE MODEL BILL AND REGULATIONS COMMITTEE (MBRC)
MIDYEAR MEETING
HELD AT THE STATEHOUSE CONVENTION CENTER
101 EAST MARKHAM STREET
LITTLE ROCK, ARKANSAS
JANUARY 22, 2025, 10:30 A.M. CT**

MEMBERS:

Dan King (Chair)	David Husner	Steve Wenning
Jordan Mancini (Vice Chair)	Kristen Green Mike Davidson	

ADVISORS:

Stephanie Adams	Pat Tovey	
Dan Frank	Leann Meyer	Renee Streater
Angele Thompson	Cathy Alinovi	Aaron Hobbs
Steve Younker	(via teleconference)	

GUEST:

Sandra Tudge Recording Secretary, Minutes Solutions (via teleconference)

1. CALL TO ORDER

There being a quorum present, and adequate and proper notice of the meeting having been given, the meeting was called to order at 10:30 a.m.

2. UNIQUE IDENTIFIERS ON FEED LABELS

2.1 Recommendation No. 1

On a motion made by David Husner, seconded by Kristen Green, it was resolved to accept recommendation No. 1 to add the Lot Identifiers definition to the Section No. 3 of the Model Bill and to add the language as presented to Section No. 5. of the Model Bill. Motion carried.

2.2 Recommendation No. 2

On a motion made by David Husner, seconded by Kristen Green, it was resolved accept the recommendation to insert Section No. 15 *Record Keeping Requirements* in the Model Bill in sequential order and move the current Sections No. 15 to 19 to follow the new Section No. 15. Motion carried.

The Committee sought clarification on methods for identifying formulations. David Husner confirmed that the purpose of the recommendation is to uniquely identify products and track their distribution, without prescribing a specific the method for identifying formulation. A Committee member suggested replacing the term “batch” with “lot” to align the language of the recommendations. David Husner explained that this suggestion had been considered but was not supported by the Work Group or feedback received on the draft recommendations.

A Committee member also inquired about the requirement for maintaining records within 24 hours of an activity. David Husner clarified that the intent is for records to be maintained within 24 business hours.

In response to an inquiry by Cathy Alinovi, David Husner confirmed that the one-year record maintenance requirement is based on federal regulations related to medicated feed. He clarified that this requirement is not linked to product shelf life and added that most commercial feed does not have an expiration date. Kristen Green further explained that the one-year maintenance period is a baseline requirement, and manufacturers are free to maintain records for longer. Dragan Momcilovic clarified that while most medicated feeds do have expiration dates, only those with a shelf life of less than three months require specific labelling; otherwise, the assumed shelf life is up to three months.

3. OTHER TOPICS FOR DISCUSSION/NEW BUSINESS

There were no other topics raised for discussion.

4. ADJOURNMENT

It was agreed that there was no further business to transact; the meeting closed at 10:58 a.m.

DISCLAIMER

The above minutes should be used as a summary of the motions passed and issues discussed at the meeting. This document shall not be considered a verbatim copy of every word spoken at the meeting.

Director

Director

Date

Date

Appendix A: Unique Identifiers on Feed Labels

Recommendation #1:

Add lot identifiers definition to model bill Section 3. Definitions of Words and Terms

"Lot identifier" means a unique identifier (i.e. run number, code, date, or other suitable identification) that enables the firm who manufactures a commercial feed to accurately trace the manufacturing and distribution history of the commercial feed.

Add below language to Section 5. Labeling of Model Bill

- (c) In case of commercial feed, including a customer-formula feed, a lot identifier shall be applied to the label, container, package, invoice, or other documents accompanying the commercial feed which is used as a means of traceability.

Recommendation #2:

Insert Section 15. Recordkeeping Requirements in the Model Bill and move the current Sections 15-19 to follow Section 15. Recordkeeping Requirements in Sequential order

Section 15. Recordkeeping.

- (a) Manufacturers of commercial feed shall maintain records identifying the formulation, date of manufacture, and date of shipment. The record shall be adequate to facilitate the traceability of specific batches of commercial feed that have been distributed. Records shall be maintained for immediate previous sources and the immediate subsequent recipients of the commercial feed.
- (b) Persons subject to the provisions of this Act who manufacture, process, pack, transport, distribute, receive, hold or import commercial feed shall maintain a record adequate to facilitate the traceability of specific batches of commercial feed that have been distributed. Records shall be maintained for immediate previous sources and the immediate subsequent recipients of the commercial feed.
- (c) Records required under this section shall be made within 24 hours of the activity and maintained for a period of not less than one year .