



DRAFT or FINAL: 10/13/16

### **Education and Training Committee Report/Minutes**

2016 AAFCO Annual Meeting  
Pittsburgh Marriott City Center  
Pittsburg, PA  
Grand Ballroom  
Wednesday, August 3, 2016  
8:00 – 10:00 AM

#### **Committee Recommendations to Board and association:**

**AAFCO Promotes the Feed Inspector Professional Certification coordinated through NEHA which demonstrates professional knowledge and experience that serves as a verification that the individual achieved a baseline level of competency.**

Board Recommendations to membership

Association Actions:

ET Committee Future planning recommendations:

**Continue to work with FDA and IFPTI to develop Animal Feed Curriculum developing competencies and training to meet these competencies for Basic, Advanced, Expert and Leadership levels.**

- **Monitor PC Alliance trainings for industry and regulators.**
- **Continue to promote BITS and AITS Trainings**
- **Work with Strategic Affairs Committee on FTSS**

#### **Committee Participants**

**Members Present:** Jim Fear, Darlene Krieger, Meagan Davis, Tim Lyons (Chairperson), Bob Geiger, Jim True, Richard TenEyck, David Edwards, Jo Lynn Otero, Lizette Beckman, Tim Darden, Krisden Ingram, Amanda Anderson, Jacob Fleig, George Ferguson, Samantha Moran, Laura Scott, Amanda Anderson,

Via Telephone: None

**Advisors Present:** David Fairfield, Matt Frederking,

1. Introductions and Agenda Review
2. Feed Curriculum

- Division of Human Resource Development and Office of Partnerships updated the workgroup on the progress of the courses and provided a live demo of the online Animal Species and Classes course. The courses are designed to have competency checks to evaluate what the student learned but can also be used to evaluate more advanced inspectors coming in. These courses will be available to states that have access to the FDA Learning Management System. There are talks to see if there is a way to make the courses available for industry personnel as well.
  - Preventive Controls, cGMP, and Alliance courses will be required courses for inspectors.
3. Preventative Controls Outreach by National Grain and Feed Association (NGFA)
- Dave Fairfield, with assistance from Matt Frederking of Ralco Nutrition provided and NGFA update. NGFA has provided 7 FSMA outreach sessions with the next one planned for March in CA. This is intended for industry and State regulatory officials that provides an overview on what is required to comply with FSMA. There are 5 more sessions planned following the CA one.
4. Inspector Certification through National Environmental Health Association (NEHA)
- NEHA provided an overview of the credentialing process which included the job task analysis, DACUM Chart analysis, and an Item Writing Workshop to develop exam questions. This is a third party impartial credentialing process with an exam that can be taken at Pearson Vue Testing Centers with a passing score between 650-900. The exam will cost \$245 for NEHA members and \$390 for non-member. The credentials expire in 2 years with a \$130 renewal price. If an applicate does not pass the test they will have a 90 day waiting period in order to re take the test.
5. AITS and Bits Training update
- AITS in Tennessee had 50 attendees.
  - BITS in Missouri the last week in Sept. Limited number of attendees
  - There is no current location for upcoming AITS trainings.
6. Administrator Seminar
- Dave Philips provided an overview of the 2016 seminar in Medora, North Dakota and shared that North Dakota will again be hosting Seminar in Medora May 1-5, 2017
7. Additional Discussion
- Darlene Krieger talked about the table top exercise for January 15, 2017. This will be a pet food incident that will include regulators, laboratories, and industry.
  - FTSS will be sending out a survey to set up conference call times to complete action items from Strategic Affairs committee.



**DRAFT** or FINAL: 10/13/16

**Meeting adjourned at 10:00 AM**

**Action Item Table**

Responsible	Item	Action	Timing / Status
Meagan Davis	Seminar 2017	Coordinate Seminar to be held in Medora, ND May 1-5, 2017	
Tim Lyons	National Curriculum development	Continue to work with FDA and IFPTI on developing competencies and training for feed inspectors	Ongoing