

**AGENDA**  
**Strategic Affairs Committee**

August 3, 2016  
10:15 am – 12:00 pm

1. Introductions and Agenda Review
2. Sub-Committee:
  - By-Laws: Ken
    - ??
3. Strategic Plan Priority Activities 2013-16
  - Working group (Bob, Jenny and Richard)
    - Tracking System: Path forward given 2017-20 priorities?
  - Review SAC related 2013-16 work plan progress with responsible Committee Chairs
    - Process for new members: Ali/Vice Chair CIOC
    - Build leaders with AAFCO background who support AAFCO: Linda/Tim L./Jenny
    - Partnership establishment: Kelsey/Ali
    - Support APHL Grant: Nancy
    - Enhanced Communications (6 sub-elements): Kelsey/Ali
4. Strategic Planning 2017-20
  - Update
  - AAFCO FSMA Implementation Task Force integration

**Action Item Table:**

| Responsible                                     | Item  | Action   | Timing / Status  |
|---|---|--|--|
| Working Group: Bob W. (lead), Jenny and Richard | Strategic Plan and Priority Action Item tracking and progress updates                           | Integrated Tracking system drafted in FeedBin with FASS support for detail input. Updates have not been made by SP priority leads. | Path forward?  |
| Strategic Plan 2017-20 (Linda)                  | Organize planning session pre-Seminar 2016.   | Board/Committee Chairs to identify SP priorities for 2017-20.  | Complete: Priorities/activities identified through May 2, 2016 planning session. |
| Other business                                  | Industry suggestion that guidelines/manuals be made available at a cost (e.g. Inspector Manual) | Nancy Cook to identify potential items not already listed on web site.   |  |