



Inspection & Sampling Committee

2019 AAFCO Midyear Meeting

Monday, January 21, 2019

Savannah, GA

11:00 AM – 12:00 PM

Committee recommendations to Board and Membership:

The Request for Proposal for the Sampling Method Study has been completed and accepted by majority by the committee. The committee recommends the distribution of the submission information move forward with the timeframe to receive proposals being 90 days.

Committee Action Items:

1. Aseptic Sampling Work Group Charge: to evaluate current protocols for aseptic sampling. The group includes the following members: Miriam Johnson (Lead) – NC; Tim Lyons – MI; Stevie Glaspie – MI; Ethan Willis – MO; Jacob Fleig – MO; Kevin Klommmhaus – FDA; Jan Campbell – NGFA; Stephanie Adams – AFIA
2. AAFCO Inspectors Manual FSMA Alignment Work Group Charge – to review the AAFCO Feed Inspector’s Manual to ensure it aligns with FSMA requirements. The group includes the following members: Kevin Klommmhaus (Lead) – FDA; Brett Groves – IN; Jim True – KY.
3. Sampling Study RFP Work Group Charge: Write a Request for Proposal in which current sampling methods will be re-validated through independent peer reviewed research. Once the RFP is approved by the Inspection and Sampling Committee it will be sent out to the appropriate venues for proposal to conduct the study. The group includes the following members: Miriam Johnson (Lead) – NC; Bob Geiger – IN; Jenny Combs – KY; Samantha Moran-Defty – CA;
4. AITS & BITS Alignment Work Group Charge: Review current guidance document for hosting AITS & BITS and establish a consistent curriculum for future AITS seminars. The group includes the following members: Miriam Johnson (Lead) – NC; Jessica Gore – NC (POC for AITS); Chad Linton – WV; Brett Groves – IN; David Dressler – PA; Amanda Anderson – KS; Eric Brady – TN; Barb Schroeder – MN; Kevin Klommmhaus – FDA; Stephanie Adams – AFIA.
 - 2019 AITS Cadre: Jessica Gore – NC (POC for AITS); George Ferguson – NC; Eric Brady – TN; Stevie Glaspie – MI; Jamie Spencer – KS; Jordan Mancini – MI;

Members Present:

Miriam Johnson – NC (Committee Chair); Bob Church – MT; Brett Groves – IN; David Dressler – PA; Laura Scott – CAN; Jim True – KY; Jacob Fleig – MO; Tim Lyons- MI; Jenny Combs – KY; Ethan Willis – MO; Stevie Glaspie – MI; Samantha Moran-Defty – CA

Members Present Via Telephone: None

Advisors Present:

Meghan Dicks – AFIA; Jan Campbell – NGFA; Chris Olinger – NGFA; Stephanie Adams – AFIA

Others Present:

Sue Hays – AAFCO Executive Director



Committee Report/Minutes

Miriam Johnson (Committee Chair) called the meeting to order at 11:20 AM EST. Members and advisors in the room introduced themselves.

Aseptic Sampling Work Group – Stevie Glaspie, MI and Ethan Willis, MO

A work group was formed during the 2017 Midyear Meeting in Mobile, AL to address missing procedures for bulk aseptic sampling in the sampling procedures section of the AAFCO Feed Inspector's Manual.

Work Group Update:

The work group has been reviewing the Aseptic Sampling sections of both the AAFCO Feed Inspector's Manual and the FDA IOM, along with other aseptic sampling SOP's gathered from industry and regulatory groups. An update of the progress achieved by the group was given by Stevie Glaspie and Ethan Willis. Updates include the addition of a graphic depicting a method for How to Don Sterile Gloves. Permission to utilize the image has been requested. The workgroup is working with B. Braun Medical to ensure we do not impose on copyrights. General Procedures and Technique guidances have been added to the section. The workgroup continues to determine additional updates and revisions needed. The inclusion of Environmental Sampling was discussed with the consensus that yes this would be a great topic, but with some caution, to touch on in both the Feed Inspector's Manual and during AITS (consideration of the topic will be passed on to the 2019 AITS Cadre). The work group feels that they will have a draft for the committee by the next annual meeting.

Work Group Members: Miriam Johnson (Lead) – NC; Jacob Fleig – MO; Tim Lyons – MI; Stevie Glaspie – MI, Ethan Willis – MO; Kevin Klommhaus – FDA Advisor; Jan Campbell – NGFA; Stephanie Adams – AFIA

AAFCO Feed Inspector's Manual and FSMA Alignment – Kevin Klommhaus, FDA

Work Group Update:

A review of the AAFCO Feed Inspector's Manual is continuing to be performed to ensure it is aligned with the requirements of FSMA. The work group has completed their official review. FASS is currently updating suggested edits to the document. A final review will be given once these have been made. At this time, key representatives, were unable to attend the meeting to update and further discuss the Manual's progression. This topic will be tabled and further addressed and discussed at the Annual meeting in 2019.

Work Group Members: Kevin Klommhaus (Lead) – FDA; Brett Groves – IN; Jim True – KY

AAFCO Sampling Study – Miriam Johnson, NC

Work Group Update:

During the Annual Meeting held in Bellevue, WA in August of 2017 a work group was formed to create a Report for Proposal to conduct a sampling study. The charge of the work group is to write a Request for Proposal in which current sampling methods will be re-validated through independent peer reviewed research. Discussion from the work group revealed the RFP is completed. The study request is to re-evaluate the current bagged feed sampling technique, utilizing various feed types (ex. Crumbles, textured, pellet, mash product, etc.) with sample collection completed using the AOAC 3/4" single tube trier sampling probe. The RFP has been approved by the Inspection and Sampling Committee and has been sent to the Board of Directors for approval. Once approved, the link to the RFP will be distributed to



appropriate venues that could conduct the study. Proposals will be received for 90 days, close of the receipt of proposals will be June 30, 2019.

Work Group Members: Bob Geiger – IN; Jenny Combs – KY; Samantha Moran-Defty – CA

AITS Seminar Review – Miriam Johnson, NC

The Alabama Department of Agriculture will be hosting the 2019 AITS seminar June 18-20, 2019 in Montgomery, AL. Once registration is made available with the information to do so, it will be distributed to the states to register participants to attend. The AITS cadre will be using the newly updated curriculum (which includes participation from CLEAR) at this seminar.

BITS Seminar Review – Brett Groves, IN

The 2018 BITS seminar was hosted by the Pennsylvania Department of Agriculture on September 25-27, 2018. Thank you to FASS, Erin Bubb and Dave Dressler for their efforts in hosting and organizing the logistics. This was considered to be a very successful meeting with 52 attendees present, and representing 22 states. The facilities visited were extremely accommodating and great to work with during field activity exercises.

The Georgia Department of Agriculture has offered to host the 2019 BITS seminar in Athens, GA in mid-September 2019. As additional information is received, it will be made available to the membership.

AITS & BITS Alignment Workgroup – Miriam Johnson, NC

Workgroup Update:

A workgroup was formed prior to the Midyear Meeting in Anaheim, CA in 2018. The charge of the work group is to review current guidance documents for hosting AITS and BITS and establish a consistent curriculum for future AITS seminars. An update presentation was given by Miriam Johnson which described to the membership and committee members the structure of AITS moving forward. From the updates presented the members learned the workgroup is currently working with CLEAR to create a customized portion of the curriculum specific to feed investigators and has agreed the following topics will be presented: Aseptic Sampling, Feed Manufacturing, GMP/Record Review, Trace Back/Trace Forward, Label Review including Medicated Labels, Feed Stuffs, and CLEAR directed modules. Work on creating the presentations and course materials is currently underway. A Cadre has been established for the 2019 AITS to include: Eric Brady (TN), Jessica Gore (NC), George Ferguson (NC), Jordan Mancini (MN), Jamie Spencer (KS), Stevie Glaspie (MI).

Workgroup Members: Miriam Johnson (Lead) – NC; Chad Linton – WV; Brett Groves – IN; Eric Brady – TN; Amanda Anderson – KS; Barb Schroeder – MN; Dave Dressler – PA; Stephanie Adams – AFIA

Other Business:

None

No further discussion or topics were brought to the attention of the committee and the meeting was adjourned at 11:50 AM EST.



Action Item Table

Responsible	Item	Action	Timing / Status
Work Group	AAFCO Feed Inspector's Manual	Develop protocol for techniques of aseptic sampling and update AAFCO Inspector's Manual	August 2019
Work Group	AAFCO Feed Inspector's Manual	Ensure the manual aligns with FSMA requirements	August 2019
Work Group	Sampling Study RFP	RFP is out for Distribution; Proposals ready for review	July 2019
Work Group	AITs Guidelines & Curriculum	Update and Standardize AITs Guidelines & Curriculum; Establish Teaching Cadre	June 2019