Strategic Affairs Committee

2020 AAFCO Midyear Meeting
Hyatt Regency
Albuquerque, New Mexico
Thursday, January 23, 2020
10:30 am – 12:00 pm
Grand Pavilion Ballroom 1-5
To view meeting via WebEx register here:
https://zoom.us/webinar/register/WN_kFpPhluHQdaY1SMp6-qY2A

Questions and live polling through Slido: Go to www.slido.com and type in event code #AAFCOM20

Agenda

1. Introductions and Agenda Review

2. Sub-Committee
   o By-Laws: Ken
     • AAFCO Conflict of Interest (COI) versus disclosure/non-disclosure terminology for contracts. Investigate if and when these conditions should be used for vendors. Draft language for Procedures Manual as appropriate.
     • Update on discussion regarding need for language in By-Laws to describe executive composition and authority.
     • Review quorum language for the Board (9 now instead of 7), if executive discussion resolved.
     • Investigate Board authority to kill or amend a committee recommendation and need for any By-Law amendment to clarify this.

3. Strategic Planning 2017-20
   o Update from Responsible Committees
   o Addressing more priority goals

4. Strategic Planning 2021+
   o Update on revised priority goals October 2019

5. Procedures Manual
   o Travel procedures and Executive Director edits

6. Independent Conclusion of GRAS
o Survey results

7. Other business
### Action Item Table:

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| By-Laws (Ken)        | AAFCO Conflict of Interest (COI) sign off for Chairs and Investigators | Follow up:  
1. Suggestion that individual states that adjust their COI to include AAFCO could be used in lieu of the AAFCO COI. Committee commented that COI is different when acting on behalf of AAFCO versus conducting regulatory activities for a state. As well, this places additional work on AAFCO, including legal review. By-Laws will continue deliberation.  
2. Consider how contractors and contractual employees should be covered with COI provisions. AAFCO currently has a number of contractual agreements. Alternative is to ensure uniform disclosure statement in contracts in lieu. Group to include Susan. | 1. Complete           |
| By-Laws (Ken)        | Board Executive and Board quorum/voting provisions                  | Consider defining executive group. Review Board quorum/voting giving change in number of Directors. Instead of majority, also consider “simple majority”.                                                                                       | January 2020          |
| By-Laws (Ken)        | By-Laws authority regarding Committee recommendations               | Investigate whether AAFCO board can kill/amend a committee recommendation (By-Laws, Article VII)                                                                                                                                               | January 2020          |
| Strategic Affairs    | Procedures Manual                                                    | Consult with Board about making additional edits to the Procedures Manual regarding to travel procedures and Executive Director duties                                                                                                         | January 2020          |
| SAC and IDC (Linda   | Independent Conclusion of GRAS program                              | Redo survey with updated questions to add to conversation and confirm continued work on ICG                                                                                                                                                        | January 2020          |