

**AAFCO Board Meeting  
Monday, 6 May 2013  
8:00am-6:00pm MST**

Present:

- 1. APHL Update - Nancy**
  - a. Training
  - b. Upcoming Meetings
  - c. Needs
  
- 2. FASS Update – Jennifer Roland**
  
- 3. Upcoming Meetings**
  - a. BITS Setup LA – Meagan
    - i. Webpage: <http://www.aafco.org/Meetings/AITSBITSSeminars/2013.aspx>
    - ii. FASS roles/responsibilities
    - iii. Agenda
  
  - b. 2013 Annual Meeting
    - i. Timeline for registration to be up?
    - ii. Budget
    - iii. Registration
  
  - c. AITS - Wilmington, North Carolina, June 18-21 – Jennifer/Meagan/Chad
    - i. Budget
    - ii. Needs??
  
  - d. Other Training/Meetings 2013
    - i. FDA Update – October
    - ii.
  
  - e. 2014 Midyear Meeting
    - i. Will we hold a training workshop at Midyear?
  
  - f. 2014 Annual meeting
    - i. Training workshop??
  
  - g. 2014 Seminar
  
- 4. AFRPS – Any updates? AAFCO/FDA**
  
- 5. Committee and BOD Procedures – Ken**
  - a. Deadlines for committees and BOD
  - b. Meeting minutes and Committee reports
  - c. Committee meeting operating procedures
  
- 6. Budget Review 2013-2014 Budget - Ali**
  
- 7. Investment Work Group – Ali**
  - a. What are the recommendations?

- b. Potential actions?
- 8. Preventative Controls –**
- a. Certification Program, does AAFCO wish to put their name on the Preventative Control Certification training program for a fee? Bob/Tim
  - b. Feed Preventative Controls will be released sometime in the near future. AAFCO must decide how to respond (comment, no comment, encourage states to comment, design a template response for states, etc)
  - c. Have not had response for comments on Preventative Controls for Food Facility request.
- 9. Membership renewals – This needs taken care of immediately as nothing went out**
- a. Renewal site is up: <http://www.aafco.org/MembershipInfo.aspx>
  - b. How are we doing with memberships?? – Jennifer Roland
- 10. FAO Copyright Issues?**
- 11. FASS review - ??**
- 12. Electronic OP – Richard**
- a. Removals: Based on the 2013 Midyear Meeting, do we proceed with removing content from the hard copy of the OP?
  - b. Electronic OP – Updates from Richard
- 13. Knowledge Vault presentation AAFCO (1hr) - Mike Hunter**
- a. Q/A on eOP recommendations ( 15 Min) –Tim
  - b. Board Decision on eOP deployment and pricing (15min)-Tim
- 14. Association for Truth In Pet Foods – Tim/BOD**
- 15. Ingredient Definitions Task Force - Richard**
- 16. PFI copyright of 2008 presentation: is this resolved – Tim**
- 17. Education and Training Committee – Tim**
- a. Process for training requests
  - b. Training budgeting
  - c. Other
- 18. Meeting Minutes – Linda**
- a. Attached are the old minutes – including some minor changes Richard sent out to the Board.
  - b. Jennifer Roland