Committee recommendations to Board and membership:
None

Committee Action Items:
2. FSMA Implementation Task Force – Working Group 3
   Create action plan to determine the processes of implementing the decision making and method development.
3. Working Group #4 – Inspector Training for Ingredient Manufacturing Inspections:
   Perform gap analysis of FSPCA training for inspectors to determine if AAFCO needs to provide additional training for state inspectors.
4. Committee Charge Workgroup – Review and assess the charge of the Feed and Feed Ingredient Manufacturing Committee

Committee Minutes 01/23/2020

Committee Participants
Members Present:
Austin Therrell – SC (Co-Chair); Eric Brady – TN (Co-Chair); Bob Church – MT; Aaron Baugh – MO; Ken Bowers – KS; Bob Geiger – IN; Shaness Thomas - FL; Ali Kashani – WA; Laura Scott – CFIA; Sue Hayes – AAFCO

Via Telephone: None

Advisors Present:
Pat Tovey – PFI; David Meeker – National Renderers Association; Louise Calderwood – AFIA; Dan Frank – AFIA; David Dzanis – APPA; David Fairfield – NGFA; James Emerson – US Poultry; Matt Frederking – NGFA; Dan Frank – Kent; Ken Gilmurray - NARA; Dan Danielson – FDA; Darlene Kreiger – FDA; William Burkholder – FDA; Lloyd Payne - FDA

Committee Report/Minutes
Eric Brady called the meeting to order at 8:31 AM EST. Members and advisors in the room introduced themselves.

Introductions and Agenda Review, Eric Brady – Austin Therrell
Canadian Food Inspection Agency Update - Laura Scott

Review of Action Items
Mineral Guidelines Working Group – Bill Burkholder

[Minute report from meeting. Current Tables in current Official Publication. Apparent from the review information must be more clearly stated in text. Years ago Dr. Benz (retired) reviewed both individual amount and total amounts from other groups. These amounts must be combined due to tables being used for individual elements. The 1978 official publication had the original tables.]

The tables must be recreated to be usable. The 1978 OP had a table and it was 5 years until the first guideline – 1983-84 OP. Then two drafts were completed. The guidelines have remained the same from the 1986 OP.]

Above is continuation of discussion from Annual Meeting. Dr. Burkholder guided direction to pages 300-304 of the 2020 OP. Workgroup Chair to revise section. We need to revise the explanatory text – Judy Thompson was recommended. The limits are acknowledged as impractical due to the many variables. The workgroup has not met for many years. There is no Tim Costigan, Jon Nelson or Dave Syverson.

Dr. Burkholder reviewed mineral tolerances from the 2005 Mineral Guidelines in the NRC and incorporated numbers as necessary. Redrafted explanatory text and directions – only seen by Dr. Burkholder to the best of his ability.

The values in Table 2 are from the 1970-1980 meeting minutes and were updated as applicable. Smaller numbers were retained as with human food.

Retooling of workgroup – Add Dr. Kormos, Jon Nelson will serve.

Document ready to be handed off for review.

FSMA IMPLEMENTATION TASK FORCE UPDATES

Working Group #3 – Contaminant and Hazard Lab Strategy - Brady

Working Group Charge: Following the identification of contaminants and hazards by FSPCA/FDA, the group will determine action levels and enforcement strategies to provide guidance to the Lab Methods and Services Committee (LMSC) in order to develop a priority list of method development. This Working Group will work in consultation with the FSPCA, Enforcement Issues Committee, Inspection & Sampling Committee, Ingredient Definition Committee and the LMSC

LMSC now has new chairs in Dr. Sharon Webb and Christie McCallum. There has been improved communication at the meeting. We expect to have progress made throughout the meeting. Work Group will be retooling has been added. Jenny Combs, Josh Arbaugh, Sharon Webb, Kristi McCallum, Nancy Theix, Austin Therrell, Eric Brady. Meeting to scheduled to move forward.
Regulatory survey to be reviewed.

**Working Group #4 – Inspector Training for Ingredient Manufacturing Inspections - Brady**

*Working Group Charge:* Review materials developed by FSPCA and FDA to determine whether training material for feed ingredient manufacturing from the FSPCA will meet the needs of Inspectors in regards to training. Working group will work in consultation with the Education & Training Committee and the Inspection & Sampling Committee

Coordination with Miriam Johnson – Inspection and Sampling – Review for charge of workgroup to verify directions. Coordination with Jenny Murphy to gain guidance to be completed.

**Other Business:**

**Ingredient Traceback**

Ingredient verification tool provided excellent talking points during the meeting. Industry was interested in providing assistance with usage of tool.


The tool will be great for organization.

Pat Tovey is happy with the improvements to the view of the tool.

Austin/Eric

- Motion to adjourn
  
Ken Bowers makes motion to adjourn and Bob Church seconds the motion

9:45 am – Meeting Adjourned

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<tr>
<th>Responsible</th>
<th>Item</th>
<th>Action</th>
<th>Timing / Status</th>
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<tbody>
<tr>
<td>FSMA Implementation Task Force – Working Group 3</td>
<td>Hazard &amp; Contaminant Action Levels and Enforcement Strategies</td>
<td>Work with FSPCA, EIC, ISC, IDC and LMSC to develop a prioritized list of method development once list of contaminants and hazards has been identified by the FSPCA and FDA. A plan of action should be created by the working group to determine the processes of</td>
<td>Update: August 2020</td>
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</tbody>
</table>
Responsible | Item | Action | Timing / Status
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FSMA Implementation Task Force – Working Group 4 | Inspector Training Development | Gap Analysis performed on FSCPA training to determine if there is any missing education that should be provided to inspectors whom perform feed ingredient manufacturing inspections | Update: August 2020

Implementing the decision making and method development.