



Inspection and Sampling Committee Meeting
2022 AAFCO Annual Meeting
August 5, 2022, 4:00 PM – 4:45 PM, St. Louis, MO

Committee Action Items:

- (1) Sampling Study Proposal Review Work Group Charge: Review proposals received to determine which candidate is the best fit to complete the study as outlined in the Request for Proposal. The group includes the following members: Miriam Johnson (ISC Liaison) – NC; Brett Groves – IN; Mark LeBlanc – LA; Steve Stewart – MN; Josh Arbaugh – WV; Louise Calderwood – AFIA
- (2) AITS & BITS Alignment Work Group Charge: Review current guidance document for hosting AITS & BITS and establish a consistent curriculum for future AITS seminars. Additionally this group has been charged with creating an inspection tool tailored to conducting PCAF inspections. The group includes the following members: Miriam Johnson (Lead) – NC; Jessica Gore – NC (POC for AITS); Chad Linton – WV; David Dressler – PA; Eric Brady – TN; Barb Schroeder – MN; Jamie Spencer – KS; Kevin Klommhaus – FDA; Stephanie Adams – AFIA.
 - a. 2022 AITS Cadre: Jessica Gore – NC (POC for AITS); Eric Brady – TN; Stevie Glaspie – MI; Jamie Spencer – KS; Jordan Mancini – MN; Miriam Johnson – NC
 - b. 2022 BITS Cadre: Miriam Johnson – NC (POC for BITS); Eric Brady – TN; Steve McMurry – KY; Matt Pearson – IN; Landen Kidd – UT; Chad Linton – WV
- (3) AAFCO Sponsored Sampling Equipment and Tools Work Group Charge: Research current companies available that can make sampling tools to AAFCO specifications, find prices, and the logistics of being able to sell to our members, and to report back to the committee at the next meeting. The group includes: Ethan Willis – MO; Jamie Spencer – KS; Daniel Zangari – CO; Dave Dressler – PA; A representative from KY to be announced. The final workgroup will be presented at the 2023 Midyear Meeting.
- (4) Bulk Feed Tote/Super Sack Sampling Method Development Work Group Charge: Research current scientific sampling methods available for bulk tote bags that could be adopted as an approved AAFCO feed sampling method. Additionally, the workgroup will determine if a sampling study to validate a proposed method is needed and begin the ground work for creating an RFP for conducting this sampling study. The group includes: Jamie Spencer – KS; Blythe Dunlap – MO; additional members of the workgroup will be requested from the committee via email. The final workgroup will be presented at the 2023 Midyear Meeting.
- (5) CIOC Webpage Updates Work Group Charge: To provide ISC webpage updates feedback to the Current Issues and Outreach Committee. The group includes: Caroline Wilkinson – VA (CIOC Liaison); Jessica Gore – NC; Daniel Zangari – CO

Committee Participants:

Face to Face: Miriam Johnson (NC) – Chair; Chad Linton (WV)- Vice Chair; Austin Therrell, (SC) Board Liaison; Stan Cook (MO); Ethan Willis (MO); Jenny Combs (KY); Jacob Fleig (MO); Tim Lyons (MI); Jamie Spenser (KS); David Dressler (PA); Jessica Gore (NC); Daniel Zangari (CO); Jonathan Roberts (LA); Kevin Klommhaus (FDA)

Virtually: Barb Schroeder (MN); Jim True (KY); Samantha Moran-Defty (CA); Laura Scott (CFIA)

Advisors Present: Jan Campbell (NGFA), Chris Olinger (NGFA), Pat Tovey (PFI)

Other AAFCO Members Present:

Alan Harrison, (KY)



Committee Report/Minutes

Committee Chair, Miriam Johnson, called the meeting to order at 4:08 PM CST. 18 committee members and 4 industry liaisons were present via Face to Face, Zoom meeting room, and associated phone line connections.

Old Business:

CIOC Webpage Updates Work Group Update – Miriam Johnson, NC

ISC was asked to review the current committee website content and provide comments back to CIOC regarding potential updates. ISC CIOC liaison Caroline Wilkinson will provide feedback to CIOC based on the review conducted by work group members Jessica Gore and Daniel Zanagri. This feedback has a deadline of August 30, 2022.

AITs Seminar Review – Jessica Gore, NC

Jessica Gore gave an update for the 2022 Advanced Inspector Training Seminar (AITs) held in Omaha, Nebraska on June 28-30, 2022. The training had 46 total participants, 40 state representatives from 20 states and 6 representatives from FDA. All participants were active and collaborated well, the presentations and course materials were well received, and great ideas were exchanged amongst the entire group. CLEAR was the active presenter on the third day of training with positive reviews received from the class about the developed modules presented.

BITS Seminar Review – Miriam Johnson, NC

Miriam Johnson stated that the 2022 Basic Inspectors Training Seminar (BITS) will be held in Oklahoma City, OK, September 19 – 23, 2022. The teaching cadre is currently working to update presentations, OK has the necessary logistics arranged for lodging and transportation, and the link to registration is available. Advertisements will be sent out following this committee meeting.

Miriam Johnson has received correspondence from CO, ID, TN, and CA about interest in hosting both AITs and BITS courses. A two-year budget plan will be created for the 2023 and 2024 trainings and submitted to the BOD for approval. Once approved dates can be confirmed, logistics can begin being arranged.

New Business:

Four State Training and Collaboration Update – Stan Cook, MO

Stan Cook discussed a regional meeting and training that was conducted between four states: Kansas, Nebraska, Missouri, and Iowa. 34 total participants at varying experience levels were in attendance. The group visited 2 facilities (1 large feed mill and 1 small feed mill) that allowed them to conduct inspections. The inspection groups compared their findings. It was noted that each participating state was consistent in finding the same deficiencies while conducting similar inspection activities to document their findings. The inspections concentrated on feed ingredients and labeling, inspection preparation and past inspections, and report writing. This also allowed the participants to meet others in different states and compare notes. This training was FDA funded through grants. Jamie Spencer additionally commented that the facilities feedback with the trainings was also well received, as the firms had questions for the inspectors associated with food safety plans. FDA was included with this training and gave several presentations. Jan Campbell stated that industry is excited and glad that all inspections were being conducted uniformly, this indicates training is consistent amongst state and federal inspectors, and she hopes that other states would be willing to do the same in their regions.

AAFCO Sponsored Sampling Equipment and Tools Workgroup Proposal – Austin Therrell, SC

Austin Therrell proposed the committee research the potential for facilitating AAFCO Branded sampling tools and equipment. He felt that states have the need for equipment and having

AAFCO Branded tools would allow states to have the same equipment for consistent sampling amongst the states. Chad Linton stated that in the past the committee had trouble finding a shop that could produce the sampling tools required, and noted the logistics of sending the tools to states verses storage or carrying of overhead. The costs associated with these is high. However, in recent years several states have found places that can produce the tools.

Motion: David Dressler, PA: Form a workgroup to find a firm that can make sampling tools to AAFCO specifications, find prices, and the logistics of being able to sell to our members, and to report back to the committee during the 2023 Midyear Meeting. **Second: Jessica Gore, NC.**

Motion Carries

The Work Group includes: Ethan Willis – MO; Jamie Spencer – KS; Daniel Zangari – CO; Dave Dressler – PA; A representative from KY to be announced. The final workgroup will be presented at the 2023 Midyear Meeting.

AIMS & BITS Alignment Workgroup – Ashlee-Rose Ferguson, WA

Ashlee-Rose Ferguson commented on the progression of the AIMS & BITS Alignment Work Group development of the new 507 PCAF inspection tool. She recommended that the committee continue to work on making the transition away from the old checklist. This charge will be brought back to the attention of the workgroup and an update provided during the 2023 Midyear Meeting.

Bulk Feed Tote/Super Sack Sampling Method Development Workgroup – Wayne Pendleton, VA

Wayne Pendleton offered comment from the audience about where the committee had progressed in developing a sampling method for bulk tote bags and super sacks. Miriam Johnson stated that the committee will pick this project back up and work towards forming a workgroup to begin the initial research into proposing a draft method proposal. As the workgroup progresses with their research, validation of the method and developing an RFP to conduct this study will be further evaluated. Miriam Johnson will send a request to the ISC committee members via email for work group volunteers. The final workgroup will be presented at the 2023 Midyear Meeting.

Meeting adjourned at 5:03 PM CST.

Action Item Table

Responsible	Item	Action	Timing / Status
AAFCO Branded Sampling Tools Workgroup	AAFCO Branded Sampling Tools	Find a firm(s) to produce sampling tools, confirm pricing and report back to committee	On-going/January 2023
Miriam Johnson	Sampling Study Review Committee	Waiting data results from KY and TX.	On-going/January 2023
Miriam Johnson	BITS Training	Work with training cadre to prepare for training	On going/September 2022
Miriam Johnson	AIMS Training	Work with training cadre to prepare for training	On going/June 2023
Miriam Johnson	Aseptic Sampling Training	Work with FDA to decide on providing a training and work on a method; submit proposal to ETC	On-Going/August 2023
AIMS & BITS Alignment Work Group	cGMP checklist	Does committee train with old or new 507. Send email to committee	On-Going/January 2023



Responsible	Item	Action	Timing / Status
Bulk Feed Tote/Super Sack Sampling Method Development Work Group	Bulk Tote Sampling Study	Research current methods available; determine if validation study is necessary	On-Going/January 2023