

Inspection and Sampling Committee Minutes
August 3, 2008 – Nashville, TN

The meeting of the Inspection and Sampling Committee was held at the Hilton Nashville Downtown on Sunday August 3, 2008 in Nashville, TN. Steve McMurry called the meeting to order at 1:25 p.m. There were 12 committee members, 2 committee advisors, and 19 people present at the meeting.

Tony Claxton gave a presentation on the Feed Tub Sampling procedures. Tony Claxton will make a draft of the sampling techniques procedures and send the draft to the committee.

Introductions were conducted of all people attending the meeting.

The previous meeting minutes were reviewed. Brett Groves made a motion to accept the minutes from San Antonio, TX; second by Andy Gray. Motion passed.

Andy Gray discussed the Advanced Inspectors Training Seminar (AITS). The committee has sent this guideline to the AAFCO Webmaster to be posted on the AAFCO Website. The committee is currently accepting offers to host an AITS in 2009. Steve McMurry discussed what it takes to host the event. Steve McMurry handed out the AITS Testing Policy Draft Document. The committee discussed all aspects of the draft. Major points of concern were for the testing policy and the make up test for registrants. Several bullet points were made to the document during the discussion. The updated version is to be sent to all committee members for review and all changes are to be sent to Steve McMurry for compilation and distribution back to the committee for review.

Chad Linton gave an update on the Basic Inspectors Training Seminar (BITS). Rob Hougaard gave a short explanation on the still existing bills from the hotel in Utah. He feels that we are to consider all bills as paid and possibly closing the AAFCO account for the BITS in Utah in 2007. The Colorado Department of Agriculture has expressed interest in hosting a BITS in 2009. Scott Ziehr stated that he would contact Chad Linton when he was ready to start the planning process. Chad Linton will forward the address for the AAFCO website with the policy for hosting a BITS to Scott Ziehr.

Chad Linton gave an update on the feed probes; there are 4 left for sale. He asked if anyone is interested in purchasing one, please contact him.

The committee discussed the AAFCO/FDA Inspector Certification Program. Jim Fear has proposed a meeting of the Inspector Certification Board in the Fall of 2008. He will contact everyone with dates. He introduced Barbara James, Training Officer for FDA ORA. He also named the members of the Inspector Certification Board for the FDA; the members are Mike Zimmerman, Virginia Connelly, and Preetham Sudhaker, and Clint Chamberlain as Certification

Officer. He asked that the Subject Matter Experts Group (SME); consisting of Mike Davidson, Brett Groves, and Bob Geiger. He has asked them to get together to start making an outline for a web based course for sampling. He stated that FDA will pay all expenses if the SME would like to meet.

Ken Jackson has been working on video library for sampling. Judy Thompson has given him CDs to review for sampling for his library. He asked for help reviewing the CDs. He wants everyone to review a CD, note any changes from the Canadian sampling procedures, and bring all findings in a report back to the committee at the 2009 Mid year meeting. The following were the CDs and who volunteered to review them:

Mixer Performance-Steve McMurry, Technology in Feed the Industry-Ken Jackson, Feed label Inspection-Gloria Dunnavan, On Farm Feed Mill Inspection-Mike Davidson, Retail Feed Inspection-Brett Groves, Commercial Feed Mill Inspection-Dave Fairfield, Cond. Feed Facility Inspection-Dan Danielson, and Introduction to the Feed Program-Rob Hougaard.

Shannon Jordre stated that the FDA already has several web programs, and learning materials available such as 2 BSE courses, transporter video, along with several others. They are available on the FDA website.

Sarah Morrison gave out 3 posters on BSE. They are available through the Nebraska Dept. of Agriculture, and can be used by any state requesting them. The posters can be made to reflect each state that is requesting the posters. They will also be posted to the AAFCO Website.

Chad Linton made motion to adjourn, second. Meeting was adjourned at 2:57 p.m.

Minutes submitted by Chad Linton.